

**LAW ENFORCEMENT AND
EMERGENCY MANAGEMENT COMMITTEE MEETING
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June 10, 2010

Chair Robert Egan called to order the regular meeting of the Law Enforcement and Emergency Management Committee at 9:30 a.m., on Thursday, June 10, 2010, in the Justice Center Conference Room, at the Vilas County Sheriff's Department, Eagle River, Wisconsin.

Present. The following persons were present: Robert Egan, Alden Bauman, Jack Harrison, Edward Bluthardt, Emil Bakka, Sheriff Niebuhr, Chief Deputy Fath, Captain Butler, Jail Administrator Evenson, Lieutenant Peske, Corporation Counsel Martha Milanowski, Don Hendrickson, and recorder Carol Krebs.

Approve agenda. Alden Bauman made a motion to approve the agenda to be discussed in any order by the Chair. Motion was seconded by Edward Bluthardt. All voting aye. Carried.

Approve Minutes. Edward Bluthardt made a motion to approve the minutes of the May 11, 2010 committee meeting. Motion was seconded by Alden Bauman. All voting aye. Carried.

Resignations/New Appointments. Sheriff Niebuhr advised the committee Law Enforcement Clerk, Anita Nimz is retiring after 20 years, 10 months, and 11 days of service to Vilas County. Her last day will be June 25, 2010.

Sheriff Niebuhr advised the committee Rebecca Gleason was hired to fill a part-time Correctional Officer position. Her first day of employment was June 9, 2010.

Presentation to purchase used squad cars – Don Hendrickson, DBA/The Car Shop. Mr. Hendrickson, the owner of The Car Shop in Eagle River, was present to discuss the sale of our used squad cars. In the past, the squads have been sold by Auction Associates, Inc., of Ripon, Wisconsin, at a combined County and Municipal auction. Auction Associates, Inc. would pick up the vehicles in Eagle River, take them to the auction site, remove any decals, and sell them less a 9.5% commission, and a detail fee of \$100.00. Mr. Hendrickson reviewed the last sale from Auction Associates, Inc., and believes he can get more money for the cars, by taking them to the auction site he uses. Mr. Hendrickson advised he would transport and sell our cars at auction, for a flat fee of \$350.00 per vehicle. After much discussion, a motion was made by Edward Bluthardt to allow Mr. Hendrickson to take the six used squad cars to auction, for a flat rate of \$350.00 per vehicle. After the auction, this item will be placed on the next committee agenda for discussion and review. Motion was seconded by Alden Bauman. Committee members Edward Bluthardt, Alden Bauman, Jack Harrison, and Emil Bakka voted aye. Carried.

Resolution – To Hire One Law Records Office Manager, due to the Retirement of a Law Enforcement Clerk. Sheriff Niebuhr reviewed a proposed job description for a Law Records Office Manager position. This would be a non-union, management position, assigned to law records. If approved by this committee, the job description will be forwarded to the Personnel Committee for their review. The Personnel Committee will set the salary. If approved by the Personnel Committee, a joint Resolution would go

to the full County Board in August. A motion was made by Alden Bauman, and seconded by Emil Bakka to forward the proposed job description to the Personnel Committee for their review. All voting aye. Carried.

Resolution – Staffing Agreement for Double Occupancy of Jail Cells. Jail Administrator Evenson presented the Resolution for the Staffing Agreement for Double Occupancy of Jail Cells. Jail Administrator Evenson advised the committee that both the County Board and the Sheriff had entered into a Staffing Agreement for Double Occupancy of Inmate Cells back in 1999. Upon review, the 1999 agreement didn't reflect the current staffing levels of the jail. To comply with Wisconsin Administrative Code Chapter DOC 350.07, the agreement has been revised. Motion by Edward Bluthardt, and seconded by Jack Harrison to approve the Resolution for the Staffing Agreement for Double Occupancy of Jail Cells, and forward it to the full County Board for their approval. All voting aye. Carried.

Resolution – Homeland Security Law Enforcement Radio Grant. Lieutenant Gary Peske presented the Resolution for the Homeland Security Law Enforcement Radio Grant. Lieutenant Peske advised there are funds available from a Homeland Security Grant to purchase two trunking enabled Law Enforcement Command Radios to access the Wisconsin Interoperable System for Communications (WISCOM). The grant would fund 100% of the cost, with no matching funds required by the County. The cost of the two P-25 radios is \$7,900.00. One of the radios would be placed in a command vehicle for interoperable communications, and the other would be placed in the County's Emergency Operation Center (EOC), for interoperable communications in the event of an area disaster. Motion by Jack Harrison, and seconded by Alden Bauman to approve the Resolution for the Homeland Security Law Enforcement Radio Grant, and forward it to the full County Board for their approval. All voting aye. Carried.

Child Death Review Team – Grant. The committee reviewed a request to approve a grant for the Child Death Review Team. The Child Death Review Team was created by County Board Resolution, on January 15, 2008. The Child Death Review Team was developed to identify the need for policies and programs to improve child health, safety and protection, as well as to prevent other child deaths. Chair Robert Egan advised the Child Death Review Team membership does not include any County Board Supervisors. He advised the Law Enforcement and Emergency Management Committee is the oversight committee for the Child Death Review Team. Chair Robert Egan advised that Public Health Director, Gina Egan is a member of the Child Death Review Team, and she authored the grant application, on behalf of the team. Chair Robert Egan advised the committee that the "Standing Rules and Committee Duties" read "***before any new grant applications over \$1,000.00 may be made by a department or office, they must first be approved by resolution of the Board of Supervisors. Any grant applications for monies less than \$1,000.00 and not requiring matching County funds must first be approved by the Committee overseeing the department that is applying to the grant.***" Corporation Counsel, Martha Milanowski was present and explained that Public Health Director, Gina Egan came to her asking her to review the grant. Ms. Milanowski asked her, "when was the grant approved by the full County Board?" Ms. Milanowski determined that it had not been approved by the County Board. So her recommendation to Gina was to draft a Resolution, from the Law Enforcement and Emergency Management Committee, to approve the grant application, funds and budget amendment. Ms. Milanowski advised

the committee that the Child Death Review Team was created and approved two years ago, by the full County Board, under the oversight of the Law Enforcement and Emergency Management Committee. The Child Death Review Team does not currently maintain a County expense or revenue budget. It is her opinion that this grant will reimburse expenditures to County, only after they have been made, as outlined in the terms of the grant. Since the team does not have a budget, Ms. Milanowski asked, where will the money come from to make the grant purchases. Ms. Milanowski stated that this grant needs to go before the full County Board, with authorization from this committee. This committee needs to decide if they wish to accept the grant or not, and if so, proceed with a Resolution to the full County Board. Ms. Milanowski advised the committee that today's meeting agenda did not include approval of a Resolution, therefore a Resolution cannot be approved today, and it would need to come back to the committee next month for approval. Chair Egan stated that he could not support the Resolution, because at the formation of the Child Death Review Team, it was stated that "this team would function at no cost to the County." Secondly, it was implied that this would be a grant that would reimburse expenditures, and without having a budget or budget line item to fund the expenditures in place, I cannot see how we can proceed with this Resolution. Chair Egan also stated, it's also not very clear how the grant money would be spent. After much discussion, a motion was made by Alden Bauman, and seconded by Edward Bluthardt to approve the Child Death Review Team grant. All voting aye; except: Chair Robert Egan and Emil Bakka. Motion carried. The Resolution for the Child Death Review Team Grant Application/Funds and Budget Amendment will be on the July meeting agenda.

Emergency Management Report. Emergency Management Director, James Galloway was not present, and excused.

Communication Project Update. Lieutenant Peske updated the committee on the Communications Project.

Equipment Purchases "Sheriff." Sheriff Niebuhr presented the following purchase orders for approval:

1. S.W.A.T. supplies and equipment, from Streicher's, in the amount of \$538.80. Motion by Edward Bluthardt, and seconded by Alden Bauman to approve the purchase of S.W.A.T. supplies from Streicher's. All voting aye. Carried.
2. Vilas/Oneida Interoperability Project supplies and equipment, from Northway Communications, in the amount of \$12,341.25. Motion by Alden Bauman, and seconded by Jack Harrison to approve the purchase for the Vilas/Oneida Interoperability Project, from Northway Communications. All voting aye. Carried.

Equipment Purchases "Jail." None.

Review Budget. The committee reviewed the budget. Motion by Alden Bauman, and seconded by Jack Harrison to approve the budget as presented. All voting aye. Carried.

Letters and Communications. Sheriff Niebuhr advised the committee of a shortage in the 2010 Contractual Services expense line. The shortage is due to a journal entry, the

auditor requested the County Clerk to perform, debiting the 2010 expense line \$32,077.50. A second journal entry was made to credit the 2009 expense line for the same amount. The debit created a shortfall in the 2010 budget. This item will be on the next Finance Committee meeting agenda for discussion.

Jail Administrator Evenson provided the committee with a report from Advanced Correctional Healthcare, Inc., for medical services provided to the Jail in 2009.

Chief Deputy Fath advised the committee of a proposed Ordinance Amendment to Chapter 9 Public Peace and Order, Section 9.28 Howling or Barking Dogs. This amendment will be on the committee agenda.

Chief Deputy Fath reviewed the statistical reports for the past 30 days, and a 2009 United States Violent Crime Rate article published by the Associated Press.

Lieutenant Peske reported the CodeRed System has been utilized several times in the past month to locate suspects, and it was very successful in apprehending them.

Approval of bills. A motion was made by Alden Bauman to approve the bills. Motion was seconded by Edward Bluthardt. All voting aye. Carried.

Future Meeting Date. The next meeting is scheduled for: Monday, July 12, 2010, at 9:30 a.m., in the Justice Center Conference room. The meeting date was confirmed.

Adjournment. Motion by Jack Harrison, and seconded by Alden Bauman to adjourn the meeting at 11:17 a.m. All voting aye. Carried.

Minutes reflect the recorders' notations and are subject to approval by the appropriate board or committee.

Submitted by:
Carol A. Krebs, Confidential Secretary