

**LAW ENFORCEMENT AND
EMERGENCY MANAGEMENT COMMITTEE MEETING**

FEBRUARY 16, 2011

Page 1 of 4

Chair Robert Egan called to order the regular meeting of the Law Enforcement and Emergency Management Committee at 9:30 a.m., on Wednesday, February 16, 2011, in the Justice Center Conference Room, at the Vilas County Sheriff's Department, Eagle River, Wisconsin.

Present. The following persons were present: Robert Egan, Alden Bauman, Jack Harrison, Emil Bakka, James Behling, Mary Platner, Sheriff Tomlanovich, Chief Deputy Fath, Lieutenant Peske, Lieutenant Gardner, Emergency Management Director Galloway, Deputy Fulton, Jail Sergeant Haugen, Correctional Officer Rozga, Lac du Flambeau Police Chief Robert Brandenburg, Officer Nicholas Pendergast, Lac du Flambeau Tribal Government Vice President Dee Ann Mayo, Public Health Director Gina Egan, Ken Anderson, and recorder Carol Krebs. Not present and excused was Edward Bluthardt.

Approve agenda. Alden Bauman made a motion to approve the agenda to be discussed in any order by the Chair. Motion was seconded by Emil Bakka. All voting aye. Carried.

Approve Minutes. Emil Bakka made a motion to approve the minutes of the January 10, 2011 committee meeting. Motion was seconded by Alden Bauman. All voting aye. Carried.

Animal Control. James Behling, Mary Platner, and Public Health Director Gina Egan were present to address some animal control issues in the County. Chief Deputy Fath advised he recently met with Mary Platner and Corporation Counsel, Martha Milanowski to discuss the possibility of developing an Animal Control Policy or Ordinance. Mary Platner advised, Oneida County has developed an ordinance that has resolved many of their animal control issues. She also stated, the town of Lac du Flambeau has developed a policy and maybe they would consider sharing it with the County. The two committee's will schedule a joint meeting to discuss the development of a policy or ordinance to resolve future animal control issues.

Letter of Commendation – Lieutenant David Gardner. Sheriff Tomlanovich presented Lieutenant David Gardner with a Letter of Commendation that read: *“for your outstanding job performance in supervising and streamlining the departments Field Training Officer Program. Your commitment to the success of newly hired employees is admirable. You have made the F.T.O. Program more efficient, by instituting online reporting forms for the training officer's. I would like to take this opportunity to thank you for your continued commitment to Law Enforcement and the citizens of Vilas County that we serve.”*

Letter of Commendation – Officer Nicholas Pendergast. Sheriff Tomlanovich presented Lac du Flambeau Tribal Officer, Nicholas Pendergast with a Letter of Commendation that read: *“for your outstanding job performance as demonstrated during the execution of four search warrants, in the town of Lac du Flambeau, on Wednesday, January 12, 2011. Your investigation led to the arrests of five individuals, and the seizure of drugs, contraband, firearms, and U.S. Currency. I would like to take this opportunity to thank you for your continued commitment to Law Enforcement, and the citizens of Vilas County that we serve.”*

Lac du Flambeau Tribal Government, Vice President, Dee Ann Mayo read a letter of commendation to Officer Nicholas Pendergast, that was authored by Tribal President, Tom Maulson. President Maulson was unable to attend the meeting.

Page 2 of 4

Letter of Commendation – Deputy Gregory Fulton. Sheriff Tomlanovich presented Deputy Gregory Fulton with a Letter of Commendation that read: *“for your outstanding job performance as demonstrated during the execution of four search warrants, in the town of Lac du Flambeau, on Wednesday, January 12, 2011. Your strategic planning efforts led to the arrests of five individuals, and the seizure of drugs, contraband, firearms, and U.S. Currency. I would like to take this opportunity to thank you for your continued commitment to Law Enforcement, and the citizens of Vilas County that we serve.”*

Letter of Commendation – Jail Sergeant Rodger Haugen. Sheriff Tomlanovich presented Jail Sergeant Rodger Haugen with a Letter of Commendation that read: *“for your swift and decisive action during a disturbance in the Vilas County Jail, on January 29, 2011. Your immediate response ultimately prevented an inmate from causing serious injury to himself, other inmates, and to Jail personnel. I would like to take this opportunity to thank you for your outstanding job performance, during this critical incident.”*

Letter of Commendation – Correctional Officer James Rozga. Sheriff Tomlanovich presented Correctional Officer James Rozga with a Letter of Commendation that read: *“for your swift and decisive action during a disturbance in the Vilas County Jail, on January 29, 2011. Your immediate response ultimately prevented an inmate from causing serious injury to himself, other inmates, and to Jail personnel. I would like to take this opportunity to thank you for your outstanding job performance, during this critical incident.”*

Resignations/New Appointments. Sheriff Tomlanovich advised the committee that Jail Record Specialist Hannah Becker has resigned her position effective February 18, 2011. He also advised the committee Captain John Butler has announced his retirement, effective March 2, 2011.

Sheriff Tomlanovich advised the committee Sherri Congleton was hired as a part-time Correctional Officer on January 27, 2011. He also advised the committee Michael Aderman was hired as a full-time Deputy Sheriff on February 14, 2011.

Resolution – Hire One Full-time Captain and Subordinate Position. Sheriff Tomlanovich presented a Resolution to fill the Captain vacancy, along with a subordinate position. A motion was made by Alden Bauman, and seconded by Emil Bakka to approve the Resolution to Hire One Full-time Captain and Subordinate Position, subject to County Board approval. All voting aye. Carried.

Resolution – Creation of One Full-time Correctional Officer Assigned to Jail Record Specialist Duties. Sheriff Tomlanovich presented a Resolution to Create One Full-time Correctional Officer Assigned to Jail Record Specialist Duties. Sheriff Tomlanovich explained to the need to make the current part-time position, a full-time position. The primary reason is to accurately maintain jail account records and attempt collection of over \$374,000.00 in inmate debt, dating back to 2004. A motion was made by Emil Bakka, and seconded by Alden Bauman to approve the Resolution to Create One Full-time Correctional Officer Assigned to Jail Record Specialist Duties, subject to the County Board approval. All voting aye. Carried.

Resolution – Sheriff Civil Process Fee Increase. Sheriff Tomlanovich presented a Resolution for the Sheriff Civil Process Fee Increase. It has been determined our civil process fee's are low in comparison to other counties, and we would like to require prepayment of all fee's, except for government agencies. A motion was made by Alden Bauman, and seconded by Jack Harrison to approve the Resolution for the Sheriff Civil Process Fee Increase, subject to County Board approval. All voting aye. Carried.

Line Item Transfer Request(s): The committee was asked to consider the following line item transfer requests:

- a. **2010 Sheriff Budget:**
Transfer \$855.17 from Sheriff Radio Equipment to Sheriff Telephone; and
Transfer \$181.38 from Sheriff Maintenance of Equipment to Sheriff Medical.
- b. **2010 Jail Budget:** None.
- c. **2010 Emergency Management Budget:** None.

A motion was made by Alden Bauman, and seconded by Emil Bakka to approve the line item transfer request(s) listed above, and forward them to the Finance Committee for their consideration. All Voting aye. Carried.

2010 Auto Expense Budget – 2011 “Carry Over” Request. Sheriff Tomlanovich presented a request to carry over the unused portion of the 2010 auto expense line for both the Sheriff and Emergency Management budgets. The carry over amount for the Sheriff budget would be \$13,983.84. The carry over amount for the Emergency Management budget would be \$1,372.82. The purpose for requesting the carry over is to cover some of the anticipated increases in fuel costs for 2011. A motion was made by Emil Bakka, and seconded by Alden Bauman to approve the carry over request, and forward it to the Finance Committee for their consideration. All voting aye. Carried.

Office Cleaning – Arbor Vitae and Boulder Junction Offices. Sheriff Tomlanovich advised the committee that it was brought to his attention that the Arbor Vitae and Boulder Junction Offices were not being cleaned very well, there have been some outdoor lights not working in Arbor Vitae for quite some time. Both the Highway Department and the Maintenance Department have been advised of these issues. Chief Deputy Fath advised this issue was addressed yesterday at the Public Property Committee, and it was decided that *“all building maintenance issues regarding the Arbor Vitae Highway Shop are to be the responsibility of the Highway Department; custodial services provided to the Sheriff’s Department and Juvenile Intake offices and garage spaces shall be the responsibility of the Maintenance Department.”* This clarification should resolve of these issues.

Emergency Management Report. Emergency Management Director Galloway reported on the activities of his department.

Communication Project Update. Lieutenant Peske updated the committee on the Communications Project.

Equipment Purchases “Sheriff”. None.

Equipment Purchases “Jail.” Chief Deputy Fath presented a purchase order for a new Video Conferencing Unit for the County Jail. The total cost for this unit is \$7,492.00, and the money is in capital equipment outlay. A motion was made by Alden Bauman, and seconded by Jack Harrison to approve the purchase of the video conferencing unit. All voting aye. Carried.

Review Budget. The committee reviewed the department budget. A motion was made by Emil Bakka, and seconded by Jack Harrison to approve the budget report. All voting aye. Carried.

Letters and Communications. Chair Egan advised the committee that Supervisor James Behling had recently participated in a ride-along with Lieutenant Jeffrey Schaub. Mr. Behling relayed his experience about the ride-along to Chair Egan, and his comments were about the outstanding job(s) the employee’s did working that night at the Sheriff’s Department.

From this conversation with Mr. Behling, Chair Egan authored a letter to Lieutenant Schaub commending him for his outstanding job performance during the ride-along with Mr. Behling. Chair Egan also authored a letter to Jail Administrator Timothy Evenson to thank him and commend Correctional Officer's: Kristine Lovas, Hannah Becker, and David Buckton for their professionalism demonstrated the night of Mr. Behling's ride-along, as they did arrest an individual and transport the same to the Vilas County Jail.

Approval of bills. A motion was made by Alden Bauman, and seconded by Jack Harrison to approve the bills. All voting aye. Carried.

Future Meeting Date. The next committee meeting is scheduled for: Friday, March 11, 2011, at 9:30 a.m., in the Justice Center Conference room. Meeting date was confirmed.

Adjournment. The meeting adjourned at 10:36 a.m.

Submitted by:
Carol A. Krebs, Confidential Secretary