

**LAW ENFORCEMENT AND
EMERGENCY MANAGEMENT COMMITTEE MEETING**

NOVEMBER 10, 2011

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Vice Chair Alden Bauman called to order the regular meeting of the Law Enforcement and Emergency Management Committee at 9:45 a.m., on Thursday, November 10, 2011, in the Justice Center Conference Room, at the Vilas County Sheriff's Office, in Eagle River, Wisconsin.

Present. The following persons were present: Alden Bauman, Emil Bakka, Edward Bluthardt, Sheriff Tomlanovich, Chief Deputy Fath, Captain Kennedy, Lieutenant Peske, Lieutenant Schaub, Detective Sergeant Petreikis, Deputy Santefort, Emergency Management Director Galloway, Marcus Nesemann, Anthony Campion, Beth Komar and recorder Carol Krebs. Not present and excused was Robert Egan.

Approve agenda. Emil Bakka made a motion to approve the agenda to be discussed in any order by the Chair. Motion was seconded by Edward Bluthardt. All voting aye. Carried.

Approve Minutes. Emil Bakka made a motion to approve the minutes of the October 6, 2011 committee meeting. Motion was seconded by Edward Bluthardt. All voting aye. Carried.

Employee Recognition. Sheriff Tomlanovich recognized Lieutenant Jeff Schaub and Deputy Eric Santefort for their heroic lifesaving response to an incident, that saved a citizens life, on October 9, 2011, in the town of Sayner.



Sheriff Frank Tomlanovich, Lieutenant Jeff Schaub, and Deputy Eric Santefort.

Resignations/New Appointments. Sheriff Tomlanovich advised the committee that Law Enforcement Clerk, Jeannine Luke has resigned her position effective: October 21, 2011. Her resignation letter was received, on October 10, 2011, after the last committee meeting. As a result, the Resolution that was submitted to the County Board, on November 8, 2011, for her replacement, was authored by Chair Robert Egan.

Because Mr. Egan was absent at the County Board meeting, on November 8, 2011, the Resolution was postponed until the January County Board meeting. Sheriff Tomlanovich advised the committee that, if approved, this position would be expanded to include the duties of a part-time evidence technician. Currently the Detectives are responsible for all of the clerical duties associated with their evidence collection. By training the Law Enforcement Clerk, as an evidence technician, the Detectives could spend more time working on criminal investigations. Edward Bluthardt asked about training this individual. Sheriff Tomlanovich advised most of the training would be conducted in-house. He also stated the Crime Lab in Wausau conducts evidence technician training at least once a year, and maybe even two times per year. Sheriff Tomlanovich advised the committee this vacancy would be placed on the agenda for the December committee meeting.

Sheriff Tomlanovich advised the committee he received a request from Detective Patrick Schmidt, to return to the patrol division due to personal reasons. Deputy Christopher Petreikis was on the Detective eligibility list, so the two of them swapped positions, effective October 30, 2011. Sheriff Tomlanovich introduced Detective Christopher Petreikis to the committee members present.

Emergency Management Report. Emergency Management Director Galloway updated the committee on the activities of his department.

Communication Project Update. Lieutenant Peske updated the committee on the Communications Project.

Equipment Purchases "Sheriff". None.

Equipment Purchases "Jail." None.

Line Item Transfer Request. A motion was made by Edward Bluthardt, and seconded by Emil Bakka to approve the transfer of \$2,000.00 from the Sheriff radio expense line, to Sheriff medical expense line, subject to the approval of the Finance Committee. All voting aye. Carried.

A motion was made by Edward Bluthardt, and seconded by Emil Bakka to approve the transfer of \$2,642.00 from the Sheriff teletype expense line, to Sheriff medical expense line, subject to the approval of the Finance Committee. All voting aye. Carried.

Review Budget. Sheriff Tomlanovich advised the committee that the overtime expense line, in the Sheriff's budget, has a negative balance of (\$32,534.52). There are several things that have contributed to the deficit. The initial budget proposal, for this line item, was reduced by \$20,000.00 during the 2011 Finance Committee budget hearings. Another area that has impacted the overtime expense line was the request for mutual aid, for the Capital in February and March. The mutual aid response resulted in an expenditure of almost \$28,000.00. The money was reimbursed to the County; however it was deposited to a revenue line. The Sheriff also advised the committee the department has been short one Deputy position, since June 16, 2011. Edward

Bluthardt suggested bringing this item to the Finance Committee, explain the reason for the deficit, and ask them for a transfer from the General Fund. He explained, this is a simple matter. The Finance Committee has indicated the department can come to them and make this request, if the Finance Committee had reduced the initial budget proposal, and the department falls short before the end of the year.

Letters and Communications. Edward Bluthardt advised the committee member's that the Schenk report will be provided to the Finance Committee, at their next meeting scheduled for: Friday, November 18, 2011.

Alden Bauman asked if there have been any communications between the Humane Officer and the Law Enforcement Committee. Chief Deputy Fath advised that he has talked with Gina Egan and Candy Grambow, and there have been a few e-mails back and forth with Martha Milanowski.

Lieutenant Peske advised the committee that he needs to establish fee structure to issue permits to alarm companies that currently provide alarm services to the citizens of the County. We have an Ordinance, but we've never adopted a permit fee. Alden Bauman asked that this item be put on the December committee meeting agenda for further discussion and action.

Sheriff Tomlanovich discussed the pie charts that were distributed, for the 2011 time analysis for Administration, Lieutenant, Investigation, and Patrol time.

Approval of bills. A motion was made by Edward Bluthardt, and seconded by Emil Bakka to approve the bills. All voting aye. Carried.

Future Meeting Date. The next committee meeting is scheduled for: **Monday, December 12, 2011, at 10:00 a.m.**, in the Justice Center Conference room. Meeting date and time was confirmed.

Adjournment. Motion by Emil Bakka, and seconded by Alden Bauman to adjourn. All voting aye. Carried. The meeting adjourned at 10:33 a.m.

Submitted by: Carol Krebs, Confidential Secretary