

**LAW ENFORCEMENT AND
EMERGENCY MANAGEMENT COMMITTEE MEETING**

DECEMBER 12, 2011

Page 1 of 3

Chair Robert Egan called to order the regular meeting of the Law Enforcement and Emergency Management Committee at 10:00 a.m., on Monday, December 12, 2011, in the Justice Center Conference Room, at the Vilas County Sheriff's Office, in Eagle River, Wisconsin.

Present. The following persons were present: Robert Egan, Alden Bauman, Emil Bakka, Edward Bluthardt, Sheriff Tomlanovich, Chief Deputy Fath, Captain Kennedy, Lieutenant Peske, Jail Administrator Evenson, Emergency Management Director Galloway, Deputy Randy Schneider, Human Resource Manager Kahl, Ken Anderson, Marcus Neseemann, and recorder Carol Krebs.

Approve agenda. Alden Bauman made a motion to approve the agenda to be discussed in any order by the Chair. Motion was seconded by Edward Bluthardt. All voting aye. Carried.

Approve Minutes. Alden Bauman made a motion to approve the minutes of the November 10, 2011 committee meeting. Motion was seconded by Emil Bakka. All voting aye. Carried.

Closed Session: Motion by Alden Bauman, and seconded by Emil Bakka to convene into closed session, at 10:56 a.m., pursuant to Wis. Stat. Section 19.85(1)(d) except as provided in s. 304.06(1)(eg) and by rule promulgated under s. 304.06(1)(em), for the purpose of considering applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention over which the Law Enforcement Committee exercises responsibility. A roll call vote found the following members voting yes: Robert Egan, Alden Bauman, Edward Bluthardt, and Emil Bakka. Unanimous, motion carried.

Adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(d) and return to open session. A motion was made by Alden Bauman, and seconded by Emil Bakka at 11:27 a.m., to adjourn the closed session pursuant to Wis. Stat. Section 19.85(1)(d) and return to open session. A roll call vote found the following members voting yes: Robert Egan, Alden Bauman, Edward Bluthardt, and Emil Bakka. Unanimous, motion carried.

Committee may take action on matters discussed in closed session. No action was taken by the committee.

Resignations/New Appointments. Sheriff Tomlanovich advised the committee he has selected Correctional Officer, George Crabtree to fill the vacant Deputy Sheriff position. His first day, as a Deputy Sheriff, will be Sunday, December 25, 2011.

Resolution – Hiring One Full-time Law Enforcement Clerk/Evidence Clerk due to a Resignation. A motion was made by Alden Bauman, and seconded by Edward Bluthardt to approve the Resolution to hire one full-time law enforcement clerk/evidence

clerk due to a resignation, and forward it to the full County Board for their consideration. All voting aye. Carried.

Permit Fee for Alarm Companies. Lieutenant Peske advised an annual permit fee for alarm companies needs to be established and approved by the committee. After some discussion, a motion was made by Edward Bluthardt, and seconded by Alden Bauman to establish a \$50.00 annual permit fee for alarm companies.

Part-time Deputy Sheriff – Uniform Expense. The Sheriff's requires part-time deputies to wear a department approved uniform while performing their duties as a Deputy Sheriff. Currently, there is no provision or approved policy that specifically provides a uniform allowance for the part-time deputies, and Sheriff Tomlanovich feels the County should provide some type of uniform reimbursement, as the uniforms are required. Currently, the part-time Jail and Dispatch employees are provided with an initial annual allowance of \$250.00, and each year thereafter an annual allowance of \$150.00. Sheriff Tomlanovich asked the committee to approve a uniform allowance voucher from Deputy Michael Murray, in the amount of \$301.57. Edward Bluthardt asked that a Resolution be brought to this committee to establish a uniform allowance for the part-time deputies, and in the meantime he felt the committee could approve Deputy Murray's uniform expense voucher. A motion was made by Edward Bluthardt, and seconded by Alden Bauman to approve Deputy Murray's uniform expense voucher in the amount of \$301.57. All voting aye. Carried.

2012 County-Tribal Law Enforcement Grant Program. Chief Deputy Fath updated the committee on the submission of the 2012 County-Tribal Law Enforcement Grant application. The Vilas County/Lac du Flambeau program is eligible to receive \$41,158.00, for CY2012. The grant application and supporting documents have all been submitted to the Wisconsin Department of Justice, and we are awaiting their approval.

Emergency Management Report. Emergency Management Director Galloway updated the committee on the activities of his department.

Communication Project Update. Lieutenant Peske advised the committee that he was still working on finalizing the Fire and EMS radio system simulcast project. As of today, he still doesn't have the final cost figures. As soon as he receives the figures, a Resolution can be brought before the full County Board for their consideration. The members of the Law Enforcement Committee asked if the Resolution should be a joint Resolution from the Communications Committee and this committee. Lieutenant Peske felt this was a good idea, and he indicated he would schedule a joint meeting between the two committees as soon as the final costs are determined.

Equipment Purchases "Sheriff". None.

Equipment Purchases "Jail." Jail Administrator Evenson requested permission to purchase a replacement workstation and file storage unit for the Nurse's office. The Samuels Group, Inc. quoted the total cost of \$4,709.52, based on Wisconsin State bid

pricing. A motion was made by Alden Bauman, and seconded by Emil Bakka to approve the purchase for the Nurse's office, subject to approval of the Public Property Committee. All voting aye. Carried.

Jail Administrator Evenson also requested permission to purchase a food cart for the Jail kitchen, as the current food cart needs to be replaced. The total cost of the cart would be \$5,849.99, and can be purchased from Cook's Direct. A motion was made by Edward Bluthardt, and seconded by Alden Bauman to approve the purchase of the replacement food cart, subject to approval of the Public Property Committee. All voting aye. Carried.

Line Item Transfer Request. A motion was made by Edward Bluthardt, and seconded by Alden Bauman to approve the line item transfers as submitted for the Sheriff, Jail, and Emergency Management budgets. All voting aye. Carried.

Review Budget. Motion by Alden Bauman, and seconded by Emil Bakka to approve the budget report as presented. All voting aye. Carried.

Letters and Communications. Jail Administrator Evenson advised the committee that Aramark Correctional Services, LLC will begin providing food services for the Jail on Thursday, December 15, 2011.

Approval of bills. A motion was made by Alden Bauman, and seconded by Emil Bakka to approve the bills. All voting aye. Carried.

Future Meeting Date. The next committee meeting is scheduled for: Thursday, January 12, 2012, at 10:00 a.m., in the Justice Center Conference room. Meeting date and time was confirmed.

Adjournment. Motion by Emil Bakka, and seconded by Alden Bauman to adjourn. All voting aye. Carried. The meeting adjourned at 11:30 a.m.

Submitted by: Carol Krebs, Confidential Secretary