

**LAW ENFORCEMENT AND
EMERGENCY MANAGEMENT COMMITTEE MEETING**
Page 1 of 2

JULY 9, 2013

Interim Chair Ronald DeBruyne called to order the regular meeting of the Law Enforcement and Emergency Management Committee at 9:00 a.m., on Tuesday, July 9, 2013, in Conference Room #2, at the Vilas County Courthouse, in Eagle River, Wisconsin.

Present. The following persons were present: Ronald DeBruyne, James Behling, Charles Rayala, Edward Bluthardt, Chief Deputy Fath, Jail Administrator William Weiss, Lieutenant David Gardner, Lieutenant Dale Soltow, Emergency Management Director Galloway, Human Resources Manager Kahl, Ken Anderson, and recorder Carol Krebs. Not present was Sigurd Hjermvick.

Approve the agenda. Charles Rayala made a motion to approve the agenda to be discussed in any order by the Chair. Motion was seconded by James Behling. All voting aye. Carried.

Approve Minutes. James Behling made a motion to approve the minutes of the May 30, 2013 committee meeting. Motion was seconded by Charles Rayala. All voting aye. Carried.

Resignations/New Appointments. Chief Deputy Fath advised the committee that Law Enforcement Clerk, Abby Trapp has resigned her position. Her last day will be Friday, July 12, 2013.

Chief Deputy Fath advised the committee that Amos O'Brien was hired on Sunday, June 23, 2013, to fill a full-time Correctional Officer vacancy. He further advised the committee that Alisha Parrott was hired on Monday, June 24, 2013, to fill a full-time Correctional Officer vacancy.

Law Enforcement Clerk Vacancy. Chief Deputy Fath advised HR Manager Janna Kahl, and himself were reviewing the current Law Enforcement Clerk eligibility list, and the position was posted internally.

Vilas County Chief Deputy Job Description. The committee reviewed the proposed new job description for the Chief Deputy position. HR Manager Janna Kahl advised the committee they used the Chief Deputy job description from Marquette County, and tailored it for Vilas County. A motion was made by James Behling to approve the new job description and forward the same to the Personnel Committee for their consideration. Motion was seconded by Charles Rayala. All voting aye. Carried.

Page 2 of 2

HR. Manager, Janna Kahl left the meeting at 9:15 a.m.

Emergency Management Report. Emergency Management Director Galloway was present and reported on the activities of his department.

Equipment Purchases – Sheriff Budget. None.

Equipment Purchases – Jail Budget. None.

Review 2013 budget. The committee reviewed the 2013 budget documents.

Christopher Mayer joined the meeting at 10:15 a.m.

2014 Budget. The committee discussed the 2014 budget. No action was taken. This agenda item will be placed on future meeting agendas.

Letters and Communications. The committee discussed the Jail tile repairs, and the need to repair the evidence garage. The tile project should get underway in early September. The Public Property Committee is working with an engineering firm to obtain a recommendation for the necessary repairs to the evidence garage.

Future meeting date is scheduled for: Thursday, August 15, 2013, at 9:00 a.m. The meeting date was confirmed. The meeting was later changed to Monday, August 26, 2013, at 9:00 a.m., in conference room #2.

Adjournment. The meeting was adjourned at 10:35 a.m.

Submitted by: Carol Krebs, Confidential Secretary