

**LAW ENFORCEMENT AND  
EMERGENCY MANAGEMENT COMMITTEE MEETING  
Page 1 of 3**

**SEPTEMBER 9, 2013**

Chair Edward Bluthardt called to order the regular meeting of the Law Enforcement and Emergency Management Committee at 9:00 a.m., on Monday, September 9, 2013, in Conference Room #2, at the Vilas County Courthouse, in Eagle River, Wisconsin.

**Present.** The following persons were present: Edward Bluthardt, Ronald DeBruyne, James Behling, Charles Rayala, Christopher Mayer, Sheriff Fath, Captain Kennedy, Jail Administrator Weiss, Lieutenant Gardner, Lieutenant Schaub, Lieutenant Soltow, Emergency Management Director Galloway, Finance Director Hilger, Bob Egan, Ken Anderson, and Joe VanDeLaarschot.

**Approve the agenda.** Charles Rayala made a motion to approve the agenda to be discussed in any order by the Chair. Motion was seconded by Ronald DeBruyne. All voting aye. Carried.

**Resignations/New Appointments.** None.

**Emergency Management Report.** Emergency Management Director Galloway was present and reported on the activities of his department.

A motion was made by Charles Rayala, and seconded by Ronald DeBruyne to approve forwarding a "2014 Outlay Request" to the Public Property Committee for the purchase of a response vehicle, for the Emergency Management Director, not to exceed \$27,088.00. All voting aye. Carried.

**Equipment Purchases – Sheriff Budget.** None.

**Purchase additional camera's and increase video storage space for the Jail as per County Ordinance, Chapter 20, Records Retention, page 30.** Chief Deputy Fath explained the need to purchase two additional cameras, for security purposes, in the Jail, and the need to store video surveillance recordings, for a minimum of 121 days, as stated in Chapter 20 of the County's Records Retention Policy.

**Equipment Purchases – Jail Budget.**

**a. Purchase Order #47 – Simplex Grinnell.**

Motion by Ronald DeBruyne, and seconded by James Behling to approve the SimplexGrinnell purchase order, in the amount of \$5,200.00, for (2) two cameras and extra video storage for the County Jail, to be paid from the Jail Assessment account. All voting aye. Carried.

**Overtime Report.** Captain Kennedy reported on the overtime usage in August 2013.

**Propane Grant Project.** Captain Kennedy and Lieutenant Schaub updated the committee on the propane project.

At 9:52 a.m. the fire alarm sounded. The committee temporarily exited the meeting room, until the all clear was sounded.

**Review 2013 budget.** The committee reviewed the 2013 budget reports.

**Convene Closed Session:** At 10:15 a.m. a motion was made by Ronald DeBruyne, and seconded by Christopher Mayer to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and where competitive or bargaining reasons require closed session (Detective Sergeant vacancy, Training Pay, Staffing Review of Approved Positions). All voting aye. Carried.

**Return to Open Session:** At 11:15 a.m. a motion was made by Charles Rayala, and seconded by Ronald DeBruyne to adjourn the closed session pursuant to Wis. Stat. § 19.85(1)(c), and return to open session. All voting aye. Carried.

**Committee may take action on any matters discussed in closed session:** A motion was made by Ronald DeBruyne, and seconded by Charles Rayala to approve filling the Law Enforcement Clerk vacancy, with a part-time position. All voting aye. Carried.

A motion was made by Ronald DeBruyne, and seconded by Charles Rayala to fill the Detective Sergeant vacancy, with an assigned Deputy Sheriff, and then backfill the vacant Deputy Sheriff position. All voting aye. Carried.

**2014 budget.** The committee discussed the **2014 Jail Budget proposal**, and made the following changes:

The committee reduced the Jail equipment line, number 100.52701.0810, to \$5,000.00.

The committee reduced the Jail kitchen equipment line, number 100.52701.0819, to \$5,000.00.

A motion was made Christopher Mayer, and seconded by James Behling to approve the 2014 Jail Budget proposal, with the above noted changes. All voting aye, except Charles Rayala voted nay. Motion carried.

**Page 3 of 3**

The committee discussed the **2014 Sheriff Budget proposal**, and made the following changes:

The committee decided to remove the fuel consumption from the auto line, number 100.24.52101.0395. Therefore the auto line, number 100,24.52101.0395, will be reduced to \$65,000.00. A fuel expense line, number 100.24.52101.330, will be added with a budget amount of \$130,000.00.

After much discussion, the committee reduced the capital equipment line, number 100.24.52101.0810, to \$87,500.00.

The committee decided to reduce the training line, number 100.24.52101.0393, to \$28,000.00.

The Sheriff advised the committee that there will be reductions in the Law Enforcement Clerk Salaries line, number 100.24.52101.0119, due to replacing the full time position, with a part time position. He further advised there will be a reduction in the Deputy Sheriff Salaries line, number 100.24.52101.0117, due to replacing the full time Detective, with a Deputy Sheriff. There will also be reductions in the corresponding benefit lines. He advised Janna Kahl is working on obtaining the reduced figures.

The committee reduced the conventions, dues, and meetings line, number 100.24.52101.0320, to \$4,800.00.

The committee reduced the overtime line, number 100.24.52101.0153, by 15% to \$170,000.00.

The committee reduced the contractual services line, number 100.24.52101.0201, to \$167,000.00, by removing the prisoner transport contract with Wisconsin Lock and Load FY2014.

A motion was made Christopher Mayer, and seconded by James Behling to approve the 2014 Sheriff Budget proposal, with the above noted changes. All voting aye. Carried.

**Letters and Communications.** None.

**Future meeting date is scheduled for: Monday, October 14, 2013, at 9:00 a.m.**  
Meeting date was confirmed.

**Adjournment.** Meeting was adjourned at 1:23 p.m.

Recorded by: Sheriff Joseph A. Fath

Transcribed by: Carol Krebs, Confidential Secretary