

VILAS COUNTY PUBLIC HEALTH BOARD MEETING

DATE: September 29, 2009

Chairman Ron DeBruyne called to order the regular meeting of the Vilas County Public Health Board at 12:30 p.m. on September 29, 2009 in Vilas County Conference Room 2 at the Vilas County Courthouse, Eagle River, WI.

Present: Ron DeBruyne, Al Bauman, Jim Behling, Ed Bluthardt, Linda Thorpe, Becky DeMuth, Gina Egan, and Wendy Budde. Also present is Gene Leveille.

Absent/Excused: Dawn Gapko, Terrance Moe, Dan Paretsky, Colleen Gorrilla and Randy Samuelson.

2. Motion by Bauman, second by Thorpe to approve agenda to be discussed in any order by the Chair. Carried.

4. **Office Reconfiguration:** Gene Leveille tells committee that 5 contractors were contacted to give bids; 4 contractors showed up; 2 contractors provided estimates. The estimates were passed out to the committee. Motion by Bauman, second by Thorpe to accept the lowest bid. Discussion. Motion by Bauman, second by Thorpe to amend the motion to include proof of insurance is to be provided. Carried. Superior Design and Construction is the successful bidder. No contracts will be signed until the project is approved by the Public Property Committee and it is determined where the money is coming from.

3. **2010 Preliminary Budget:** Discussion. Motion by Bluthardt, second by Bauman to accept budget as presented and forward to Finance Committee. Carried.

5. **Health Department Staffing Issues; Public Health Preparedness, CHIP, Flu Clinics:** Egan tells committee that Personnel Committee was informed that we have 1 intern from the School to Work Program. She needs to provide Personnel with a job description for Heidi Nykolayko and Erica Brewster. Barb Garrett will need a side letter from the Union to extend her 90 days LTE term. Corp Counsel needs to define the relationship between the volunteer nurses and county for insurance purposes.

18. **Next Meeting Date:**

Wednesday, October 7, 2009 at 9:30 a.m.

Motion by Bauman, second by Thorpe to adjourn the meeting at 1:25 p.m.

Minutes reflect notations of the recorder, Wendy Budde, and are subject to approval by this Board.