

VILAS COUNTY PUBLIC HEALTH BOARD MEETING

DATE: January 13, 2010

Vice Chairman Al Bauman called to order the regular meeting of the Vilas County Public Health Board at 9:30 a.m. on January 13, 2010 in Vilas County Conference Rooms 1 and 2 of the Courthouse, Eagle River, WI.

Present: Al Bauman, Jim Behling, Linda Thorpe, Dan Paretsky, Becky DeMuth, Gina Egan and Wendy Budde.

Absent/Excused: Ron DeBruyne, Ed Bluthardt, Terrance Moe, Colleen Gorrilla, Dawn Gapko, and Randy Samuelson.

Also Present: Greg Kleinheinz, Terri Timmers, Sue Ackland, Jim Galloway, and Eric Johnson.

2. Motion by Thorpe, second by Behling to approve agenda to be discussed in any order by the Chair. Carried.

3. Motion by Thorpe, second by Behling to approve minutes of December 10, 2009 meeting. Carried.

4. **Approve Staff Attendance at Upcoming Meetings:** Motion by Paretsky, second by DeMuth to approve staff attendance at all upcoming meetings. Carried.

1/13/10 – Heidi and Pam to attend Ministry Health Smoking Cessation meeting in Rhinelander.

1/27/10 – Gina and Heidi to attend quarterly Border County meetings in either Florence or Iron River. Approval is for all of 2010.

1/29/10 – Laurel to attend WIC Directors Meeting in Tomahawk.

3/11&12 – Lori and Laurel to attend Breastfeeding Conference in Appleton – overnight.

3/16 – Gina to attend Emergency Management Power Outage meeting in Wausau.

**Introductions are made. Megan Lenz is introduced to the committee. She has been helping out and observing at the Health Dept. for the last semester as a school to work student with Northland Pines High School.

6. **Seasonal Flu and H1N1 Flu Updates and Schedules:** Egan gives the committee an update. The seasonal and H1N1 clinics have been completed around the county. School based clinics are in process.

7. **Radon Promotion:** Budde talks to the committee about the Radon Program. January is National Radon Awareness month. The Health Department is proposing offering radon kits to the public at a reduced rate of \$5.00 for the month of February to promote radon awareness. Motion by Bauman, second by Thorpe to reduce the cost of radon kits from \$8.00 to \$5.00 for the month of February. Carried.

8. **Work Site Wellness:** Egan speaks to the committee about proposed ideas. One idea is to have a program for smoking cessation for county employees. Money has been set aside from the Tobacco Grant. Ministry and Marshfield Clinics have given proposals for the

program. A health newsletter may be started. Kick Butts day for school children is proposed.

5. Proposed Humane Officer Agreement: Corporation Counsel Martha Milanowski has had conversations with Steve Lucareli. The Board of the Humane Society has suggested changes to the draft agreement. It was suggested that MOUs be drafted for use between all agencies involved with the Humane Officer. Discussion. Sue Ackland speaks positively about current relations with the Humane Officer.

It is suggested that a proposal should be asked for of the Humane Society that may be mailed out with the February agenda of the Public Health Board.

11. Employee Recognition Program: The Health Department has been designated to prepare and frame certificates of recognition for county employees who have worked for Vilas County for 5, 10, 15, 20, 25, 30, 35 years. It has been suggested that long-term/part-time employees also be recognized. Discussion. Motion by Thorpe, second by Behling to go ahead and recognize all those employees suggested. Carried.

9. Environmental Health - Full Agent Status Resolution, Food Safety Recreational Licensing Ordinance: Egan speaks. She suggests tabling this issue and slow down the process in order to figure out how it's going to run. Motion by Thorpe to table the Environmental Health – Full Agent Status Resolution, Food Safety Recreational Licensing Ordinance, second by Paretsky. Carried.

10. Office Equipment Purchases:

- 1) Motion by Behling, second by Thorpe to approve the proposal to make the Emergency Operations Center and Conference Rooms wireless and forward to the Public Property Committee. Carried.
- 2) Motion by Behling, second by Thorpe to approve purchase of a digital camera for Environmental Health from Office Max. Discussion. Behling amends his motion to approve spending \$129.00 for the purchase of a digital camera not specifying where it be purchased, second by Thorpe. Carried.
- 3) Motion by Behling, second by Paretsky to approve the purchase of a connector for the conference phone. Carried.
- 4) Motion by Paretsky, second by Thorpe to approve the purchase of a laptop for the dental program and forward to the Public Property Committee. Carried.
- 5) Motion by Behling, second by DeMuth to approve the purchase of 2 pool testing kits for the Environmental Health program. Carried.

12. Environmental Health: Egan received a referral from the DNR about an issue at the Land O'Lakes transfer station.

13. Director's Report:

- 1) Consolidated Contracts locked in for 2010.
- 2) The dental program has received permission to use a room at the Eagle River Hospital for PNCC exams..

16. Approve Vouchers: Discussion regarding payment of a bill from Woodland Auto for towing. Motion by Paretsky, second by DeMuth to approve paying. It is noted by Thorpe that Paretsky and DeMuth are not allowed to vote on such matters since they are not County Board members. Motion by Behling, to approve payment of the bill from Woodland Auto. Motion dies for lack of a second. Motion by Bauman, second by Thorpe to send voucher to Corp. Counsel for her consideration. Bauman, and Thorpe voting aye. Behling opposed. Carried.

Motion by Thorpe, second by Bauman to approve all other bills as presented. Carried.

Meeting adjourned 11:10 a.m.

Minutes reflect notations of the recorder, Wendy Budde, and are subject to approval by this Board.