

VILAS COUNTY PUBLIC HEALTH BOARD MEETING

DATE: February 10, 2010

Vice Chairman Al Bauman called to order the regular meeting of the Vilas County Public Health Board at 9:33 a.m. on February 10, 2010 in Vilas County Conference Rooms 2 and 3 of the Courthouse, Eagle River, WI.

Present: Al Bauman, Jim Behling, Ed Bluthardt, Linda Thorpe, Terrance Moe, Colleen Gorrilla, Gina Egan and Wendy Budde.

Absent/Excused: Ron DeBruyne, Dawn Gapko, Becky DeMuth, Dan Paretsky, and Randy Samuelson.

Also Present: Heidi Nykolayko, Laurel Dreger, Lori Bergum, Sue Ackland, Jim Galloway, Becky Kretlow, Abbey Dall and Eric Johnson.

2. Motion by Bluthardt, second by Thorpe to approve agenda to be discussed in any order by the Chair. Carried.

3. Motion by Thorpe, second by Behling to approve minutes of January 13, 2010 meeting. Carried.

**Dr. Moe arrives at 9:38 am

4. **Approve Staff Attendance at Upcoming Meetings:** Motion by Bluthardt, second by Thorpe to approve staff attendance at all upcoming meetings. Carried.

2/4 – Sara to attend Certification Exam in EauClaire, WI overnight

2/17 – Pam to attend WWWP Provider Coordinator Meeting in Minocqua

2/26 – Pam to attend Preparedness/WEDSS signup meeting in Rhinelander

4/18&19 – Laurel and Lori to attend Together For Children Conference in Wisconsin Dells (2 nights)

4/28 – Gina to attend Interim Pharmaceutical Stockpile Committee meeting in Wisconsin Dells overnight

5/3-5/5 – Laurel and Lori to attend National WIC Conference in Milwaukee (3 nights)
Committee also approves room cost of \$136 per night.

5/13&14 – Kelley and Gina to attend CHAW End of Year Meeting in Stevens Point with Kelley staying overnight

5/18 – Gina to attend UW Green Bay Health Literacy Conference overnight

5/24-5/27 – Kelley and Gina to attend Wisconsin Public Health Association Annual Meeting in Middleton (3 nights)

Motion by Behling, second by Bluthardt to reserve two slots at Wis. Public Health Association Annual Meeting for Board Members. Carried.

5. **Northwoods Dental Support Staff Resolution:** Resolution presented to Board for their approval. Discussion. Motion by Bluthardt, second by Behling to approve draft resolution and forward to Corporation Counsel for her approval and then on to the County Board. Carried.

6. Dental Hygienist LTE Support Staff Resolution: This agenda item was incorrectly titled. It should have read **Community Health Improvement Plan LTE Staff Resolution**. Motion by Thorpe, second by Behling to table until next meeting. Carried.

7. Humane Officer Services: Bauman reads letter of resignation from Melissa McDonald. Motion by Bluthardt, second by Moe to accept resignation. Carried. A resume was received from Candy Grambow. Discussion. Motion by Bluthardt, second by Behling to progress with application and interview. Discussion. Bluthardt amends motion to proceed with advertising the position and set up interviews, second by Thorpe. Carried.

8. Smoking Cessation Program Presentations: The County is exploring programs to assist employees with smoking cessation since all county building, grounds and vehicles will soon become tobacco free. Heidi Nykolayko introduces Becky Kretlow from Ministry Rehab. She presented the American Lung Association Freedom From Smoking Cessation Program. The cost per person is \$100.00 for a 7 week session. Marshfield Clinic also has a smoking cessation program, however they couldn't be at meeting to give their presentation. The cost of their program is \$100.00 per person for a 4 week session. On July 5th law goes into effect in Wisconsin regarding no smoking in public places and 50 feet from public buildings. Discussion. Egan says funds from the Tobacco Grant can fund 2 sessions. Discussion. Committee authorizes Heidi to find out number of employees who smoke and bring this item to committee at next month's meeting.

12. Breastfeeding Peer Counselor Program: Laurel introduces Abbey Dall to committee. She is a past WIC participant and has successfully breast fed her own children. She is currently working for Oneida County as a peer counselor. She explains the breastfeeding peer counselor program to the committee. Discussion. Motion by Bluthardt, second by Thorpe to move forward in adopting this program and run it by Corp. Counsel. Carried.

9. Family Planning Grant: Egan and Bergum speak to the committee regarding receiving more birth control options to present to PNCC clients. Currently Bergum gives new moms Plan B and condoms. She would like to have access to birth control to give new mothers. Discussion. Egan asks permission to explore what options are available. Motion by Thorpe, second by Moe to investigate options. Discussion. Carried.

10. Payment of Towing Bill: Egan, Bergum and Dreger all speak. Discussion. Motion by Behling to reimburse Bergum the difference between \$134.00 (which is the cost of the towing) and any insurance coverage that may have been received, second by Behling. Bluthardt and Behling voting aye. Thorpe opposed. Bauman abstains from vote.

11. Employee Recognition Program: Motion by Bauman, second to Thorpe to table until next meeting. Carried.

13. Office Equipment Purchases: Egan tells committee of a need for a desk for Anna Kessro as her present desk is falling apart. WIC Grant will pay for the desk. She is told to obtain 3 bids and bring it back to next meeting.

14. Environmental Health Program: Egan and Greg Kleinheinz are in the process of reevaluating the program. Kleinheinz will be looking for someone with a sanitarian certification. Egan will bring this matter back to committee at March meeting.

15. Director's Report:

- Egan made a home visit in Phelps and will be declaring a trailer uninhabitable.
- Dental statistics for 2009: 205 kids received varnishes 3 times; 264 kids received sealants 4 times. Retention rate is 95.3%
- EMS and Fire Chief Meeting was attended by Egan. They are requesting training opportunities.
- Architects came to health office last week with questions about new offices.
- Vaccine refrigerator alarm was installed.
- Received \$6,200 more in stimulus money. Survey sent out.
- 5 job descriptions were redone and approved.

16. Review of Monthly Budget: A new format is being used at the request of the Vilas County Clerk. Discussion.

18. Approve Vouchers: Motion by Bluthardt, second by Thorpe to approve paying vouchers. Carried.

**Colleen Gorrilla gives Thorpe a check to reimburse the County for overage in mileage. She states she will no longer charge the County for mileage and apologizes for mistake.

19. Next Meeting: Wednesday, March 10, 2010 at 9:30 a.m.

Meeting adjourned 11:13 a.m.

Minutes reflect notations of the recorder, Wendy Budde, and are subject to approval by this Board.