

VILAS COUNTY PUBLIC HEALTH BOARD MEETING

DATE: December 8, 2010

Chairman James Behling called to order the regular meeting of the Vilas County Public Health Board at 9:30 a.m. on December 8, 2010 in Vilas County Conference Room 2 in the Vilas County Courthouse, Eagle River, WI.

Present: James Behling, Alden Bauman, Ronald DeBruyne, Linda Thorpe, Mary Platner, Dan Paretsky, and Colleen Gorrilla.

Also Present: Joe Fortmann, Commission on Aging, Kate Gardner, Social Services, Gina Egan, and Wendy Budde.

Absent/Excused: Becky DeMuth, Dawn Gapko, Randy Samuelson, Julie Balocca and Dr. Andrew Wilke.

2. Motion by Bauman, second by DeBruyne to approve agenda to be discussed in any order by the Chair. Discussion. Thorpe makes correction to agenda; next meeting date is January 12, 2011. Carried.

3. Motion by Platner, second by Thorpe to approve minutes of November 10, 2010 meeting. Discussion. Carried.

5. Aging Communities Powerpoint Presentation:

Powerpoint presentation on Aging Communities given by Joe Fortmann from Commission on Aging. Discussion.

4. Approve Staff Attendance at Upcoming Meetings:

Motion by Thorpe, second by Platner to approve staff attendance at upcoming meetings/trainings. Carried.

Egan was given approval to attend 2 meetings a year in Madison for the WAHLDAB Public Affairs Committee.

6. Personal Care Program:

Kate Gardner, Director of Vilas County DSS speaks. She has recently received resignations from the two nurses who do the assessments for the Personal Care Program. She is requesting that Vilas County Public Health be the new contracting agency for the Personal Care Program.

Egan speaks. All Public Health nurses will be trained in this program. Public Health would then bill DSS for the time spent working on the program. The hope is to improve collaboration between Public Health and Department of Social Services to improve client's quality of life and to prevent crisis situations. Discussion.

Motion by Paretsky, second by DeBruyne to transfer the responsibility to Public Health. Carried.

7. Xerox Copier Contract:

The contract for the Xerox copier in the Public Health Dept. is expiring. Egan requests new copier to be leased with FAX capabilities, stapler, and a feature that keeps track of

copies made for specific grants by entering a specific security code. The new lease agreement would cost \$210.00 per month.

Motion by Bauman, second by Paretsky to approve and forward to Public Property for their approval. Carried.

8. Dental Van Billing:

Egan speaks. The Northwoods Dental Project needs a new revenue and expense account to be used for maintenance of the dental project van. Discussion.

Motion by Bauman, second by Thorpe to approve the request for generating a new account. Carried.

9. Agreement with Northwoods Animal Shelter:

Egan presents a draft copy of MOU between Northwoods Animal Shelter and Vilas County for the temporary housing of dogs and cats presented by the humane officers and law enforcement officers of Vilas County. Discussion. Martha Milanowski, Corporation Counsel attends meeting at 11:10 a.m. to answer questions and accept suggestions and changes to MOU.

Motion by Bauman, second by Paretsky to approve the MOU with changes. Carried.

10. Legislative Update: Egan hands out email received from Linda Conlon regarding Media Digging Into Blue Cross Blue Shield Conversion Funds and also a notice that Lt. Gov. Margaret Farrow was at the Woodruff Town Fire Dept. for a meeting on December 6th. Discussion.

11. Environmental Health Program:

- Amy Springer and Brian Jorata have responded to 99 calls this month. They have done 33 inspections and 4 pre-inspections.
- A mobile food trailer which was approved by the Zoning Office has been set up across the highway from the soccer fields. Amy and Brian are asked to come down to the meeting to address the committee with their concerns. Discussion. **Motion** by Bauman, second by Thorpe to forward these concerns to Corporation Counsel and bring back for discussion at January meeting. Corp. Counsel appears at meeting at 11:10 a.m. Discussion. **Motion** by Bauman, second by Thorpe to issue a temporary conditional permit until the gray water disposal issue is settled. Discussion. Carried. **Motion** by Paretsky, second by Gorrilla to forward to Zoning Office issues regarding the licensing of establishments without considering all of the ramifications and not conferring with the Food Inspectors. Carried.
- Equipment requests for Amy and Brian. 2 desks, a hutch and bulletin board are requested for consideration along with 3 bids. **Motion** by Bauman, second by Thorpe to approve the lowest bid, being Clermont and forward the requests to the Public Property Committee. Carried.

13. Director's Report:

- 17 people were tested for Pertussis and we have 3 suspect cases.
- There is a Norovirus outbreak at a local nursing home.
- There were 3 bids received for painting the Public Health Department. They will be presented to the Public Property Committee.
- Discussion regarding the Northwoods Consortium. The State will no longer be funding Public Health Preparedness.

- Community Needs Assessment will formally begin 1/1/11.
- Accreditation Process and Quality Improvement project will be presented at statewide meeting in January.
- Eagle River Police Dept. has collected 258 pounds of prescription drugs for disposal.
- Radon test kits to be given to Town Clerks to disperse to the public. Amy and Brian have given prior year results to the Mapping Department to display the high radon levels around the county.
- Partial Shingles vaccine shipment has been received and appointments are being made.
- The Health Dept. will be hosting a study in Epidemiology at the Northland Pines High School on January 18th.

14. Review of Monthly Budget: Discussion. **Motion** by Thorpe second by Bauman to accept the budget as presented. Carried.

15. Letters and Communications: None.

16. Approve Vouchers: **Motion** by Bauman, second by Thorpe to approve payment of vouchers as presented. Carried.

17. Next Meeting: **Wednesday, January 12, 2011 at 9:30 a.m..**

21. Adjournment: **Motion** by Bauman, second by Gorrilla to adjourn at 12:02 p.m.

Minutes reflect notations of the recorder, Wendy Budde, and are subject to approval by this Board.