

VILAS COUNTY PUBLIC HEALTH BOARD MEETING

DATE: January 12, 2011

Chairman James Behling called to order the regular meeting of the Vilas County Public Health Board at 9:32 a.m. on January 12, 2011 in Vilas County Conference Room 2 in the Vilas County Courthouse, Eagle River, WI.

Present: James Behling, Alden Bauman, Ronald DeBruyne, Linda Thorpe, Mary Platner, Andrew Wilke, MD, Becky DeMuth, RN, and Randy Samuelson.

Also Present: Joe Fortmann, Commission on Aging, Maria Zengler UWGB student, Gina Egan, and Wendy Budde.

Absent/Excused: Dawn Gapko, Dan Paretsky, Colleen Gorrilla and Julie Balocca.

2. Motion by Platner, second by Thorpe to approve agenda to be discussed in any order by the Chair. Carried.

3. Motion by Thorpe, second by Platner to approve minutes of December 8, 2010 meeting. Discussion. Carried.

*9:38 – Al Bauman arrives

*9:55 – Randy Samuelson arrives

5. Aging and Disability Resource Center – Joe Fortmann:

Joe Fortmann from Commission on Aging gives the committee an overview of the work done by the North Woods Aging and Disability Resource Center Planning Consortium which consists of Forest, Oneida, Vilas, Taylor and Florence Counties, as well as two tribes, the Lac du Flambeau and Sokaogon Chippewa. He handed out information dating back to September 9, 2009 when the consortium first kicked off the planning for creation of the Center. Joe also handed out copies of a Joint Resolution between ADRC Committee, Commission on Aging, and Department of Social Services for funding the ADRC which will be presented to the full County Board at their meeting in March. Discussion. This issue will be discussed again at the February meeting of the Public Health Board.

4. Approve Staff Attendance at Upcoming Meetings:

Motion by Bauman, second by Platner to approve staff attendance at upcoming meetings/trainings as follows:

1/12/11 – Gina, Laurel and Pam to attend WIQI Meeting in Langlade County

1/19/11 – Gina, Pam, Laurel and Heidi to attend CHIPS Meeting in Rhinelander

1/27/11 – Gina, Laurel and Pam to attend WIQI Meeting in Wausau

1/31/11 – Laurel to attend WIC Director's Meeting in Tomahawk

2/16/11 – Gina, Pam, Laurel and Heidi to attend CHIPS Meeting in Rhinelander

2/16/11 – Amy and Brian to attend Food Safety and Recreational Licensing Regional Meeting in Park Falls

2/28-3/4 – Laurel to attend Breastfeeding Peer Coordinator Training in Appleton

3/10-3/11 – Laurel and Lori to attend WALC Breastfeeding Conference in Appleton

3/30 – Laurel to attend WIC Director's Meeting in Tomahawk

Carried.

Motion by Bauman, second by Platner to approve Gina, Pam and Heidi to attend, and also any member of Public Health Committee who cares to attend, the Joint Oneida-Vilas Community Needs Steering Committee Meeting at Nicolet College in Rhinelander on March 30th. Carried.

6. Animal Shelter Agreement:

Egan passes out copies of amended draft Agreement between Northwoods Animal Shelter, Inc. and Vilas County. She outlines problems she has with certain areas of the agreement. Discussion. **Motion** by Bauman, second by Wilke to table the Animal Shelter Agreement until February meeting. Carried.

7. Line Item Transfer:

Request for Transfer from Expense Acct. 54100.699 CLIA to Expense Acct. 54100.227 Employee Recognition in the amount of \$81.00. Request for Transfer from Expense Acct. 54100.933 Immunization Grant to Expense Acct. 54100.805 ARRA PH Immunization in the amount of \$277.54.

Motion by DeBruyne, second by Bauman to approve line item transfers as presented and forward to Finance Committee. Carried.

8. Resolution for 2011 Budget Amendment:

Motion by Bauman, second by DeBruyne to approve and forward to full County Board for approval. Carried.

9. Resolution for Prescription Drug Centralized Database:

Motion by Bauman, second by Wilke to approve and forward to full County Board for approval. Carried.

10. Strategic Plan for 2011: Egan presents her plan to committee.

- 1) Become financially proficient and sound
 - a) Oshkosh
 - b) Billing System
 - c) Wages and fringe
- 2) Work jointly with Oneida County on Community Needs Assessment
- 3) Get Community Health Improvement Plan written
- 4) Continue to work on kinks in the Environmental Health Program
- 5) Move forward with National Accreditation
 - a) Policy and Procedure Manual update
 - b) Strategic Plan – 5 year

11. Legislative Update:

President Obama signed the new Food Safety Bill into Legislation.

12. Environmental Health Program:

- Concerns were raised about two Commission on Aging meal sites. Discussion.
- Training for not-for-profit organizations is being put together.
- Office for students doing well water program this summer will be the old Juvenile Intake Office upstairs in the Courthouse.

13. Equipment Purchases:

Request for carpeting for Environmental Health office space. Permission granted to check into the cost.

14. Director's Report:

- Tobacco Newsletter handed out
- Approximately 40 shingles vaccines have been administered.
- A Russian immigrant child was referred by Land O'Lakes Clinic. Medical records are in Russian and very expensive to have translated. Discussion.
- Radon test kits have been distributed to Town Halls so residents have easier access. The cost is \$1.00 for the month of January.
- New Secretary of Health, Dennis Smith.
- Class Action Law Suit against Globalstar. **Motion** by Wilke, second by DeBruyne to join in the lawsuit. Carried.
- WIMCR funds were received for PNCC reporting in excess of \$23,000.00. A letter came from Forward Health stating there was an overpayment, and they will be recouping the overpayment through the CARS system.
- Fluoridation of Wisconsin water systems. Currently amount is 1 ml per liter. It will be dropped to .7 ml per liter.
- New phone system will be installed within next two weeks.

15. Review of Monthly Budget: Discussion.

*Mary Platner leaves meeting at 11:15 a.m.

16. Letters and Communications: Letter from Laura Magstadt from Ministry Eagle River Memorial Hospital requesting to serve as an active member of the Board. Dawn Gapko is leaving employment and will be leaving the Board. Becky DeMuth will act as alternate. **Motion** by Wilke, second by DeBruyne to approve and take to January 18th meeting of County Board. Carried.

Introduction of Maria Zengler, a UWGB student visiting the meeting who will be job shadowing at the Health Department.

17. Approve Vouchers: **Motion** by Bauman, second by Thorpe to approve payment of vouchers as presented. Carried.

18. Next Meeting: **Wednesday, February 9, 2011 at 9:30 a.m..**

19. Adjournment: Meeting adjourned at 11:37 a.m.

Minutes reflect notations of the recorder, Wendy Budde, and are subject to approval by this Board.