

VILAS COUNTY PUBLIC HEALTH BOARD MEETING

DATE: February 9, 2011

Chairman James Behling called to order the regular meeting of the Vilas County Public Health Board at 9:30 a.m. on February 9, 2011 in Vilas County Conference Room 2 in the Vilas County Courthouse, Eagle River, WI.

Present: James Behling, Alden Bauman, Linda Thorpe, Mary Platner, Colleen Gorrilla, Laura Magstadt, RN, Becky DeMuth, RN, Julie Balocca and Randy Samuelson.

Also Present: Joe Fortmann, Commission on Aging, Amy Springer, Brian Jorata, Gina Egan, and Wendy Budde all from Public Health Dept.

Members of the public were also present: Jodi McMahon, Manitowish Waters Chamber, Kathy Holperin, Eagle River Service Groups, Kim Emerson, Eagle River Chamber of Commerce, Theresa Smith, Boulder Junction Chamber and Vilas County Chamber, Betty Clough Boulder Junction Lioness, John T. Ader, Boulder Junction Lions, Tom Wieszba, Boulder Junction Lions, Rachel White, Lakeland Times, Jerry Adamovich, Trigs of Eagle River, Loia Ruediger, Big Brothers Big Sisters of the Northwoods, Anne Small, St. Germain Chamber of Commerce, Bill Neider, St. Germain Chamber of Commerce.

Absent/Excused: Dan Paretsky, DVM, and Andrew Wilke, MD.

2. Motion by Bauman, second by Thorpe to approve agenda to be discussed in any order by the Chair. Carried.

3. Motion by Bauman, second by Thorpe to approve minutes of January 12, 2011 meeting. Carried.

16. Letters and Communications:

Joe Fortmann from Commission on Aging is in attendance to answer questions anyone may have regarding the Aging and Disability Resource Center. He gave a presentation at the January meeting of the Board of Health.

5. Temporary Food Stand Licenses:

Amy Springer gives a presentation on temporary food stand licenses. The cost of Temporary Restaurant Permits is \$40.00. This fee includes training and inspection fee. There will be Food Handler's Food Safety Course trainings March 15 at the Vilas County Courthouse and April 7 at the Boulder Junction Community Center. Discussion and questions.

*Randy Samuelson arrives 9:50 a.m.

4. Approve Staff Attendance at Upcoming Meetings:

Motion by Bauman, second by Thorpe to approve staff attendance at upcoming meetings/trainings as follows:

2/23 - Kelly to attend Dental Hygienist meeting in Park Falls

2/24 – Wendy and Amy to attend Radon Mini-Grant recipient meeting in Antigo

3/23 – Kelly to attend Wisconsin Oral Health Coalition Meeting in Stevens Point

3/30 – Pam, Gina and Laurel to and CHIP meeting in Rhinelander

4/20 – Gina to attend Hazardous Chemical Training in Tomahawk

5/19&5/20 – Kelly and Gina to attend Children’s Health Alliance of Wisconsin End of Year meeting in Stevens Point- overnight

Motion by Bauman, second by Thorpe to approve the following meetings on an ongoing monthly basis:

2/10 – Pam, Gina and Laurel to attend WIQI meeting in Antigo

3/9 – Pam to attend Syndromic Surveillance meeting in Minocqua

Carried.

6. Medical Advisor Resignation:

Jim Behling reads a letter of resignation submitted by Andrew Wilke, MD. Dr. Wilke agrees to stay on in an advisory position until a replacement is found. Discussion.

7. Line Item Transfer:

Request for Transfer from Expense Acct. 54100.210 Professional Services to Expense Acct. 54100.341 Drugs and Medical Supplies in the amount of \$3,038.72. This is a 2010 Budget transfer.

Motion by Thorpe, second by Platner to approve line item transfer as presented and forward to Finance Committee. Carried.

9. Animal Shelter Agreement:

Discussion. **Motion** by Bauman, second by Platner to table. Carried.

8. Legislative Update:

Raw milk controversy is coming up again.

10. Employee Recognition Program:

The Clerk’s office submitted a list for the employee recognition awards. Certificates will be prepared and framed. Discussion. It was decided to present the certificates at the April County Board meeting.

11. Flooring in Clinic:

Discussion. Cleaning and care of the floor in the health department will be discussed at the next Public Property Committee meeting.

12. Environmental Health Program:

- Discussion regarding placarded house in Lac du Flambeau, unfit for human habitation.

13. Equipment Purchases:

Powerpoint projector is requested for purchase for the dental program. Three bids are presented to committee. Bids are rejected as being too high. Egan is urged to obtain bids from other sources and bring to meeting in March.

14. Director’s Report:

- Egan hands out Northwoods News, Spark of Wellness and Overseeing the Health of the Public
- Funding was approved from United Way for the Northwoods Dental Project in the amount of \$2,500.00 for 2011
- Year end 2010 Women’s Health Services of Newcap
Unduplicated clients seen: 320

- Unduplicated clients under age 22: 158
- EIDP clients under age 22: 19
- EIPD clients: 30
- New clients enrolled in FPW: 208
- Waukesha County Health Department Immunization Fees brochure passed around

15. Review of Monthly Budget: Discussion.

Motion by Platner, second by Thorpe to approve budget as presented. Carried.

17. Approve Vouchers: **Motion** by Bauman, second by Platner to approve payment of vouchers. Carried.

18. Next Meeting: **Wednesday, March 9, 2011 at 9:30 a.m..**

19. Adjournment: Meeting adjourned at 11:18 a.m.

**Randy Samuelson offers to host April meeting in Lac du Flambeau.

Minutes reflect notations of the recorder, Wendy Budde, and are subject to approval by this Board.