

## **VILAS COUNTY PUBLIC HEALTH BOARD MEETING**

DATE: December 14, 2011

Chairman James Behling called to order the regular meeting of the Vilas County Public Health Board at 9:45 a.m. on December 14, 2011 in Conference Rooms 2 and 3 at the Vilas County Courthouse, 330 Court Street, Eagle River, WI.

**Present:** James Behling, Linda Thorpe, Mary Platner, Michael Schaars, Dan Paretsky, and Laura Magstadt.

**Also Present:** Gina Egan, Laurel Dreger, and Wendy Budde from Vilas County Health Department.

**Absent/Excused:** Alden Bauman, Ron DeBruyne, Colleen Gorrilla, Becky DeMuth, Randy Samuelson, and Julie Balocca.

**2. Motion** by Platner, second by Thorpe to approve agenda to be discussed in any order by the Chair. Carried.

**3. Motion** by Platner, second by Magstadt to approve minutes of November 9, 2011 meeting. Carried.

\*Dr. Schaars arrives 9:47 A.M.

#### **4. Approve Staff Attendance at Upcoming Meetings:**

12/7 – Lori and Wendy to attend Radon Meeting in Antigo.

**Motion** by Thorpe, second by Platner to approve meeting request as presented. Carried.

#### **5. Resolution for Accreditation Grant:**

**Motion** by Paretsky, second by Magstadt to table until January. Carried.

#### **6. Revision of Standing Rules:**

Discussion. Under No. 5: Change Level One to Level Two. Behling says according to Wis. Stats Public Health Board is responsible for hiring its own staff. A statement should be added to this effect. Under No. 11: Add WIC (Women, Infants and Children).

#### **7. Lease Space:**

Chris Kamps from IT is asked to come in and speak. Fiber optics will not be run until end of January. Electrical may start the week after Christmas. Phones will be installed middle of January. We may be looking at a move date of February 1, 2012.

#### **8. Health Department Address Change:**

Discussion. New address is 421 East Wall Street. Mail service to this address is not possible.

#### **9. Line Item Transfers for Postage and Xerox Lines:**

Request for transfer from Drugs and Medical Supplies Expense Account 100.54100.341 to Xerox Expense Account 100.54100.312 in the amount of \$50.00.

Request for transfer from Drugs and Medical Supplies Expense Account 100.54100.341 to Postage Expense Account 100.54100.311 in amount of \$200.00.

**Motion** by Paretsky, second by Magstadt to approve request and forward to Finance Committee. Carried.

**10. Conflict with January meeting date:**

Al Bauman asked to change January 11 meeting date as it conflicts with the Social Services Board meeting. Discussion. Chairman Behling states that the date will remain the same.

**11. Legislative Update:**

Egan speaks about changes to Badgercare that may affect the dental program.

**12. Director's Report:**

- CHIP is written. Final revisions to be discussed on Thursday. It will go to printer before end of year.
- Hep C cases in county on the increase.
- Egan is working with Lac du Flambeau on an informational dinner in March on Hep C.
- The Health Dept. had a meeting with Family Planning/NEWCAP. Family Planning is providing the Health Dept. with zipper packs for condoms and Plan B to disperse to clients.
- Discussion regarding snowmobile accident injury forms to be filled out in emergency rooms for the DNR.
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**14. Letters and Communications:**

- Behling wants a Closed Session at January meeting for Directors Performance Review.
- New Animal Ordinance to be reviewed by Public Health and Law Enforcement prior to having it sent to full County Board.

\*Dan Paretsky leaves meeting at 11:15 A.M.

**13. Review of Monthly Budget:**

Discussion.

**15. Approve Vouchers:**

**Motion** by Thorpe, second by Platner to approve the vouchers. Carried.

**16. Next Meeting: Wednesday, January 11, 2012 at 9:45 a.m.**

**17. Adjournment: Meeting adjourned at 11:18 a.m.**

Minutes reflect notations of the recorder, Wendy Budde, and are subject to approval by this Board.