

VILAS COUNTY PUBLIC HEALTH BOARD MEETING

DATE: February 8, 2012

Chairman James Behling called to order the regular meeting of the Vilas County Public Health Board at 9:46 a.m. on February 8, 2012 in Conference Rooms 2 and 3 at the Vilas County Courthouse, 330 Court Street, Eagle River, WI.

Present: James Behling, Ron DeBruyne, Linda Thorpe, Mary Platner, Michael Schaars, Dan Paretsky, and Laura Magstadt.

Also Present: Gina Egan, Amy Springer and Wendy Budde from Vilas County Health Department. Sheriff Frank Tomlanovich and Lt. Gary Peske from Vilas County Sheriff's Department. Jennifer Primich from Vilas County Animal Shelter.

Absent/Excused: Alden Bauman, Randy Samuelson, Colleen Gorrilla, Becky DeMuth, and Julie Balocca.

2. Motion by Paretsky, second by Magstadt to approve agenda to be discussed in any order by the Chair. Carried.

3. Motion by Thorpe, second by Platner to approve minutes of January 11, 2012 meeting. Carried.

*Ron DeBruyne arrives.

4. Approve Staff Attendance at Upcoming Meetings:

4/17 -Lori and Laurel to attend Safe Infant Sleep Summit in Marshfield – overnight PNCC will pay.

Motion by Paretsky, second by Platner to approve meeting request as presented. Carried.

6. Animal Control Ordinance:

A draft copy of the Vilas County Animal Control and Welfare Ordinance is passed out to committee members. Platner reads email she sent voicing her concerns. Discussion.

Motion by Paretsky, second by DeBruyne to insert the definition of cruelty. Discussion. Carried.

Motion by Thorpe, second by DeBruyne to bring this back to next meeting with changes and corrections made. Discussion. Carried.

5. Cleaning Services Funding Source:

Egan would like to use cleaning person who is currently cleaning for Eliason Realty. She is directed to get specifics in writing. She will also obtain personal information needed for background check of person who cleans.

Motion by DeBruyne, second by Platner to forward issue to Public Property Committee. Carried.

9. Agenda Format and Dept. Oversight Activities:

- 1) Behling suggests that animal related issues of the Health Department are limited to rabies concerns. All other animal control issues should go the Law Enforcement.
- 2) Behling feels out of county travel should be left up to the department head.

- 3) Behling feels approving vouchers should be left to Finance.
- 4) Paretsky feels equipment purchases should be left to department head.
- 5) Egan is concerned that if the county goes to another committee structure we will not have the support we have now. She hopes that one or two County Board members will champion public health issues.
- 6) Egan thinks that this agenda item should be a discussion between department heads to see how everyone feels.
- 7) Paretsky feels that Public Health should meet bi-monthly.

Discussion.

7. Certified Food Manager Course:

Amy Springer speaks. Any establishment that serves food must have a Certified Food Manager on premises. Presently a Certified Food Managers Course is offered through Nicolet College but they cancel if they don't have enough people enrolled. The course is also offered through the Tavern League twice a year at a cost of \$100.00.

Springer proposes that she offer to teach the course. She could offer the course for less than it is now available. The teaching kit is \$150.00. Students would be required to purchase their own books. Discussion.

Motion by DeBruyne, second by Paretsky to offer the program through the Health Department has proposed. Carried.

*Laura Magstadt leaves meeting at 12:00 pm.

8. Lodging Fee Structure for 2012:

Springer prepared a handout for committee showing the number of facilities currently being inspected, costs, and revenue. At the current rates the program is in the red. She proposes increasing licensing fees from \$110.00 to \$155.00, and decreasing pre-inspection fees from \$300.00 to \$200.00. Discussion.

Motion by Paretsky, second by Platner to increase licensing fees to \$160.00 and decrease pre-inspection fees to \$200.00. This change will go into effect April 1, 2012. Carried.

10. Equipment Purchases:

Egan is requesting purchase of lateral filing cabinet for her office. Three bids were presented to the committee.

Motion by DeBruyne, second by Thorpe to forward this request to Public Property Committee. Carried.

11. Legislative Update:

- Egan hands out an article from the Milwaukee Journal Sentinel referring to an Assembly bill that would toughen Wisconsin laws for intoxicated operation of snowmobiles, all-terrain vehicles and boats.
- Egan hands out an article from the Milwaukee Journal Sentinel referring to a youth concussion bill which passed in the Assembly but has been stalled in the Senate.

12. Director's Report:

- The Health Department move went well. There are a few issues to be resolved.
- Health Department Open House is set for Feb. 29 from 10:00 to 2:00.

- Block advertisement of the move will appear in the Vilas County News Review, Lakeland Times and FYI.
- St. Mary's, St. Albert's and St. Peter's churches have donated baby clothes, blankets, diapers and other items to the department to hand out to WIC participants.
- Cranberry Quilters has donated quilts for children.
- Out of state dental units are coming into Wisconsin to try to take over the sealant program.
- Connie Heeg from the Chamber of Commerce visited us to find out what facilities are licensed so that they can collect room tax.
- The children's Fun Run which is held during Journeys Marathon is to be taken over by another facility, possibly the Children's Museum.
- An 8 year old girl from California recovered from Rabies.
- Candy Grambow is going to a seminar next month for Animal Control Law Enforcement. She will receive continuing education credits.

*Mike Schaars leaves meeting at 12:26 pm

13. Review of Monthly Budget:

No budget presented this month.

15. Approve Vouchers:

Motion by Thorpe, second by Platner to approve the vouchers. Carried.

14. Letters and Communications:

Platner hands out information she collected regarding dog licensing fees collected.

16. Next Meeting: Wednesday, March 13, 2012 at 9:30 a.m.

Chairman Behling says meeting times will be permanently changed to 9:30 a.m.

17. Adjournment: Meeting adjourned at 12:35 p.m.

Minutes reflect notations of the recorder, Wendy Budde, and are subject to approval by this Board.