

VILAS COUNTY PUBLIC HEALTH BOARD MEETING

DATE: March 27, 2013

Present: Erv Teichmiller, Linda Thorpe, Al Bauman, Gary Peske, Michael Schaars, Phillip Epping, Emil Bakka, Dan Paretsky,

Also Present: Michael Orlowski (student), Mary Platner, Gina Egan, Pam Pedersen, Lori Bergum, Amy Springer, Sabrina Spets (student)

Absent/Excused: Laura Magstadt, Becky DeMuth, Randy Samuelson and Julie Balocca.

1. Call to Order:

- Chairman Erv Teichmiller called to order the regular meeting of the Vilas County Public Health Board at 10:00 a.m. on March 27, 2013 at the Vilas County Courthouse Conference Rooms 2 and 3, 330 Court Street, Eagle River, WI 54521.

2. Approve Agenda:

- **Motion** by Bauman, second by Peske to approve agenda to be discussed in any order by the Chair. Carried.

3. Approve Meeting Minutes:

- **Motion** by Bakka, second by Bauman to approve minutes of February 27th, 2013 meeting. Carried.

4. Approve Staff Attendance at Upcoming Meetings:

- Gina attended WI Legislative Meeting in Antigo 3/21/13, with prior approval by Teichmiller.
- **Motion** by Thorpe, second by Peske to approve meeting retroactively. Carried.

5. Humane Officer Report:

- Report submitted by Candy Grambow, Vilas County Humane Officer, distributed to group and discussed
- Per Teichmiller, more info needed on report
- Potential subcommittee needed (next agenda item)
- Contract with Humane Officer on month to month basis, until new contract ready for approval
- Concern over limited availability of Humane Officer
- Discussion re: ongoing contentious case
- Financial role of county in animal control and abatement cases is concern

6. Animal Control Subcommittee:

- Designed for specific set of tasks, with report at end
- Members: Gary Peske, Kelly Dvorak (ERAH), Mary Reuland (AV Clerk), Mary Platner
- Ex Officio Members: Cherie Klopp (Clerks Office), Candy Grambow, Erv Teichmiller

- **Motion** by Thorpe, second by Epping to approve board members. Carried.
7. **Performance Management (PM) Training:**
- Strategic Plan, Annual Report and Community Health Improvement Plan (CHIP) all completed. PM brings all these items together for future department program planning.
 - PM training on 6/13/13 and 6/14/13, in conjunction with Langelade County. Location will be in Vilas County. Trainer is Jeff Russell, and part of North Woods Collaborative grant.
 - Board of Health (BOH) invited to participate, to better understand process. Gina will obtain more info re: agenda.
 - Al Bauman interested in possible attendance; will finalize decision in April.
8. **WI Association of Local Health Depts. and Boards Annual Conference:**
- May 21, 22, and 23, 2013 at WI Dells. Info given at prior meeting.
 - **Motion** by Bauman, second by Peske for Linda Thorpe to attend conference on behalf of BOH. Carried.
9. **Endorsement of Parents Who Host, Lose the Most Initiative:**
- Will be completed at next County Board Meeting by Teichmiller
10. **Health Dept Website:**
- Currently no ongoing maintenance of Public Health Website due to loss of staff in IT. Unable to get updates and documents loaded in timely fashion.
 - Social Media presentation
 - Need ability to reach our audience using their mode of communication
 - Ability to update ourselves due to time sensitive information
11. **Community Health Improvement Plan (CHIP):**
- Booklet distributed to BOH
 - BOH to present booklet to full board at June 2013 meeting; to **put this on BOH April 2013 meeting agenda** for further discussion.
 - Need to copy link to Facebook, to reach audience.
 - Upcoming booklet distribution to partners/community in planning.
12. **Annual Report:**
- Copy distributed to BOH
 - Will **put this on April 2013 BOH meeting agenda** for further discussion
13. **Legislative Update:**
- Biannual budget from WI Counties Association distributed to BOH
 - No GPR or sustainable funding from state of WI for public health
 - Decrease in vaccines for children and preparedness funding.
14. **Director's Report:**
- Gina attended Mass Fatality Management Training with Jim Galloway and Paul Tirpe

- Gina met with hospital and Children's Health Alliance of WI: Asthma rates and related hospitalizations are up
- Sabrina Spets nursing student introduced to BOH. Will be doing tickborne presentation to MOPS April 2013 with Laurel and Pam.
- Tour of new dental facility at Lac du Flambeau 3/28/13 at 1000, after Tribal Concerns meeting, per Al Bauman
- Snowmobile Safety Committee: Snowmobile accident sheets not received from Howard Young. Dr. Schaars will follow up. Dr. Schaars states snowmobile injury numbers are down from prior trends.
- Per Lori Bergum: Over 250 radon tests done so far this year, with 10% of tests showing elevated radon levels
- Per Amy Springer: License renewal begins 5/13. 5 student interns will begin 5/13. Expect busy year.

15. Review of Monthly Budget:

- Budget on track. Copy of reports April 2013 meeting.

16. Letters and Communications:

- Letter of thanks from Children's Museum, for purchase of Fun Run t-shirts for event

17. Next Meeting:

- **Wednesday, April 24th, 2013 at 10:00 a.m., Conference Room 2 and 3**

20. Adjournment:

- **Motion** by Peske, second by Bauman to adjourn. Meeting adjourned at 11:20 a.m.

Minutes reflect notations of the recorder, Pam Pedersen, and are subject to approval by this Board.