

## PERSONNEL COMMITTEE MEETING

May 19, 2010

Chair Linda L. Thorpe called to order the meeting of the Personnel Committee at 9:00 a.m., Wednesday, May 19, 2010, in Conference Room #2, at the Vilas County Courthouse, Eagle River, Wisconsin.

Public meeting notice was given to the public more than twenty-four hours prior to the meeting.

**Present:** Committee Members: Chair Linda L. Thorpe, Vice-Chair James Behling, Emil Bakka, Bob Egan and Sig Hjemvick. Others present: Corporation Counsel Martha Milanowski, Social Services Director Kate Gardner, County Supervisor Erv Teichmiller and Personnel Confidential Assistant Beth Carter.

**Approve Agenda:** Motion by E. Bakka, seconded by S. Hjemvick to approve the agenda to be discussed in any order of the Chair. All voting aye, carried.

**Approve April 21, 2010, minutes:** Motion by S. Hjemvick, seconded by B. Egan to approve the April 21, 2010 minutes. All voting aye, carried.

**Introduce Social Services Director Kate Gardner:** Chair L. Thorpe introduced and welcomed Social Services Director Kate Gardner to the Personnel Committee. Ms. Gardner replaced former Social Services Director Greg Schiek on April 19, 2010.

**Closed Session:** Motion by J. Behling, seconded by B. Egan to go into closed session at 9:00 a.m., pursuant to Wis. Stat., §19.85(1)(c)(e)(f) & (g) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; conducting other specified public business, whenever competitive or bargaining reasons require a closed session; considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems; for purposes of conferring with legal counsel with respect to litigation in which it is or is likely to become involved. A roll call vote found the following members voting yes: L. Thorpe, J. Behling, E. Bakka, B. Egan and S. Hjemvick. Unanimous, motion carried.

**Open Session:** Motion by B. Egan, seconded by E. Bakka for adjournment of the closed session and return to open session at 10:55 a.m., pursuant to Wis. Stat., § 19.85(1)(c)(e)(f) & (g). A roll call vote found the following members voting yes: L. Thorpe, J. Behling, E. Bakka, B. Egan and S. Hjemvick. Unanimous, motion carried.

### **Committee may consider ratifying any action taken in closed session:**

- Motion by S. Hjemvick, seconded by J. Behling to acknowledge the successful completion of a Performance Improvement Plan of an employee as discussed in closed session. All voting aye, carried.

**Approve Bills:** Motion by B. Egan, seconded by J. Behling to approve bills as presented. All voting aye, carried.

**Vacation Carryover requests:** Motion by S. Hjemvick, seconded by E. Bakka to approve a five (5) day vacation carryover request, until September 11, 2010, for Beth Carter. All voting aye, carried.

Motion by S. Hjemvick, seconded by E. Bakka to approve 20 hour vacation carryover request, until June 30, 2010, for Jim Fischer. All voting aye, carried.

**Resolution Re: Legal Endorsement Coverage Procedures:** Motion by B. Egan, seconded by J. Behling to sign resolution and forward to County Board for approval. All voting aye, carried.

**Proposed Code of Conduct for Elected Officials:** S. Hjemvick believes this should be addressed at a Legislative and Judicial Committee meeting. Discussion. Motion by B. Egan, seconded by E. Bakka that the

Personnel Committee recommends to the Legislative and Judicial Committee to draft and implement a *Code of Conduct for Elected Officials*. All voting aye, carried.

**Letters and Communications:** None.

**Future Meeting Date:** June 23, 2010.

**Adjournment:** Motion by B. Egan, seconded by E. Bakka to adjourn meeting at 11:14 a.m. All voting aye, carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

**Submitted by:** Beth Carter  
Personnel Confidential Assistant