

**MINUTES OF THE VILAS COUNTY
BOARD OF SOCIAL SERVICES
March 12, 2010**

Present: Emil Bakka, Erv Teichmiller, Al Bauman, Leon Kukanich, Chris Mayer, Greg Schiek, and Bob Rickard.

Absent/Excused: None

Meeting called to order at 8:30 AM by Chairman Bauman.

Roll call taken.

Motion by Bakka, seconded by Mayer, to approve the agenda as published. Carried.

Motion by Bakka, seconded by Kukanich, to approve the February 8, 2010 minutes. Carried.

Approval of Administrative Vouchers-Juvenile Intake

Motion by Mayer, seconded by Teichmiller, to approve Juvenile Intake Administrative Vouchers. Carried.

Juvenile Intake Supervisor's Report

Rickard indicated he had no Training or Property requests. He also indicated he had 22 referrals for February. He commented on the situation with the county car; that his office may acquire in the future. He wants to request that his Intensive Supervision Worker be able to take the vehicle home, because it would actually save money rather than have him have to drive in and get it after hours.

Motion by Mayer, seconded by Teichmiller, to approve the Intensive Supervision Worker being able to take the county car home. Carried.

Mayer indicated Rickard should consult with the Property Committee on the matter.

DSS Budget Report

Schiek passed out the monthly budget, he noted Substitute Care and Corrections is still within budget.

DSS Property Requests

Schiek indicated Chairman Bauman had approved a monitor for \$228.00 on an emergency basis because a monitor broke unexpectedly. Schiek also asked to purchase a chair for an Income Maintenance worker for \$170.80.

Motion by Teichmiller, seconded by Bakka to approve the monitor purchase for \$228.00 and the chair for \$170.80. Carried.

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DSS Training Requests

1. “Youth Mental health, Adult Mental Health, Senior Mental Conferences” in Rhinelander on May 11th, May 19th and May 24th. Two Social Workers to attend each.
2. One Adult Social Worker to attend “Ethics and Boundaries” in Tomahawk on June 3rd.
3. Three Adult Social Workers to attend the “Alzheimer’s Association’s State Conference” from May 2nd through the 4th, in Wisconsin Dells.
4. Two Children’s Workers to attend “Together for Children”, April 1^{9th} and 2^{0th} in the Wisconsin Dells.
5. Three Income Maintenance workers to attend the “Initial Long Term Care Training” for IM Workers from June 8th through June 11th in Wisconsin Rapids.
6. Social Worker Aide and the Financial Manager to attend “Financial Supervisors meeting for WISACWIS” on March 16th in Rothschild.
7. Two Income Maintenance workers to attend a training seminar “Juggling with Skill”, on Wednesday, April 28th, in Mosinee.
8. Financial Manager and Bookkeeper to attend “The Wisconsin Human Services Financial Management Workshop” May 5th through the 7th in Eau Claire.
9. Two Adult Social Workers to attend Elder Abuse training June 30th through July 1st, in Stevens Point.
10. Allow four workers to attend the Alzheimer’s Conference instead of three, as first requested in February.

Motion by Mayer, seconded by Kukanich, to approve the trainings and training changes as requested. Carried.

DSS Personnel

Schiek asked for signatures on the resolution to hire a director.

Motion by Teichmiller, seconded by Bakka, to approve and sign the resolution for director. Carried.

Schiek asked for approval of the new director job description.

Motion by Mayer, seconded by Kukanich, to approve the Director job description. Carried.

Motion by Teichmiller, seconded by Mayer to adjourn into closed session pursuant to Wis. Stat. 19.85(1)(c) for the purpose of considering employment or performance evaluation data of a public employee over which the governmental body exercises responsibility and preliminary consideration of specific personnel problems. Carried.

Motion by Teichmiller, seconded by Bakka, to adjourn closed session and return to open session pursuant to Wis. Stat. 19.85(1)(c). Carried.

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The board set a date for Director vacancy interviews, Monday, March 22, 2010. Schiek indicated he will send out letters and contact individuals.

Approval of DSS Administrative Vouchers

Motion by Mayer, seconded by Bakka, to approve the DSS Administrative Vouchers. Carried.

Director's Report

Schiek indicated his last day in the office will be April 19, Monday.

Next Meeting Date: Monday, March 22, 2010, at 9:30 AM for Interviews

Motion by Mayer, seconded by Bakka, to adjourn. Carried.