

**MINUTES OF THE VILAS COUNTY  
BOARD OF SOCIAL SERVICES  
February 13, 2009**

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Present: Al Bauman, Chris Mayer, Emil Bakka, Erv Teichmiller, Leon Kukanich, Dawn Halverson, Greg Schiek, Steve Favorite, and Kathleen Rushlow.

Absent/Excused: Bob Rickard

Meeting called to order at 9:30 AM by Chairman Bauman.

Roll call taken.

**Motion by Mayer, seconded by Bauman, to approve the agenda as published. Carried.**

**Motion by Teichmiller, seconded by Mayer, to approve the January 14, 2009 minutes. Carried.**

**Approval of Administrative Vouchers-Juvenile Intake**

**(Done in conjunction with Social Services Vouchers)**

**Juvenile Intake Supervisor's Report**

Dawn Halverson indicated Juvenile Intake didn't have a monthly budget report this month; the budget wasn't ready in the Clerk's Office. Juvenile Intake had no property requests. Halverson presented the trainings and requested the Chairman's signature on a new Electronic Monitor Contract. The new contract will raise the daily usage fee from \$8.00 to \$9.50. She indicated the battery unit is better with the new contract.  
Discussion.

Trainings:

1. Juvenile Court Clerk to attend a "District 9 Court Personnel" meeting in Wausau on February 20<sup>th</sup>.
2. Juvenile Court Clerk to attend an all expense paid "Juvenile Court Clerk Conference: in Wisconsin Dells from March 21<sup>st</sup> through March 24<sup>th</sup>.

**Motion by Teichmiller, seconded by Mayer, to approve the trainings as presented. Carried.**

**Juvenile Intake Electronic Monitoring Contract – Signature of Chairman**

**Motion by Kukanich, seconded by Bakka, to approve the Chairman signing the Electronic Monitoring Contract. Carried.**

Chairman signing the Electronic Monitoring Contract.

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**DSS Budget Report**

Schiek passed out the Monthly Budget Report; he noted the area where projected overages appear. He indicated most were in controlled lines except Substitute Care, which is projected over by \$586,040, if the spending remains the same throughout the year. Schiek also indicated there's a possibility that Economic Support may be over budget by the end of the year in light of all that's going on in that unit. Discussion.

**DSS Property Requests**

Bauman asked about the idea to put a Television in the Waiting Room; he wanted an update. Schiek indicated he did contact Ogren's and Information Systems Department. Mayer indicated most of this could be done in-house using the IS Department. The board is in agreement on the concept. Discussion.

Schiek requested approval for the purchase of an adjustable Keyboard Tray and a monitor.

**Motion by Kukanich, seconded by Teichmiller, to approve the purchase of an Adjustable Keyboard Tray for \$125.99 and a Samsung 19" Computer monitor for \$231.00. Carried.**

**DSS Training Requests**

1. Director to attend the Wisconsin Counties Human Services Association (WCHSA) Conference in the Wisconsin Dells from May 6<sup>th</sup> through May 8<sup>th</sup>.
2. Two Long Term Care Social Workers to attend the State Alzheimer's Conference in Stevens Point from May 3<sup>rd</sup> through May 5<sup>th</sup>.

**Motion by Mayer, seconded by Bakka, to approve the trainings as presented. Carried.**

**DSS Personnel**

Bauman asked that we invite a staff person to come to the next meeting instead of today because of time restraints.

Rushlow was invited to attend the meeting per her request. Rushlow indicated she was supportive of the idea of advertising for two and possibly three workers all at once so they could get on board with their training, etc. Bauman indicated this was in-line with the boards thinking and he agreed.

The board signed the Resolution requesting filling the two up-coming vacancies in the Economic Support Unit.

**Motion by Mayer, seconded by Teichmiller, to sign the Resolution and forward to the full county board. Carried.**

**DSS Approval of Administrative Vouchers and Juvenile Intake Administrative Vouchers**

**Motion by Teichmiller, seconded by Bakka, to approve the Social Services and Juvenile Intake Administrative Vouchers. Carried.**

**DSS Director's Report**

Schiek showed the board the latest Energy Assistance numbers that put the department with 38.7% more cases than last year at this time. Schiek also indicated he would keep the board up to date with the Economic Support caseload numbers. He pointed out an article in the Wisconsin Counties Magazine about the Economic Support situation.

Schiek also gave the board the numbers for the amount of rent the agency pays to the county. Discussion.

There also was a broad discussion concerning the Human Service Study in Oneida County.

**Next Meeting Date: Thursday March 12, 2009, at 9:30 AM**

**Reminder of meetings that have been changed:**

September 14<sup>th</sup> to September 16<sup>th</sup>

October 14<sup>th</sup> to October 12<sup>th</sup>

**Motion by Bauman, seconded by Kukanich, to adjourn. Carried.**