

**MINUTES OF THE VILAS COUNTY
BOARD OF SOCIAL SERVICES
May 14, 2009**

Present: Al Bauman, Chris Mayer, Erv Teichmiller, Emil Bakka, Leon Kukanich, Greg Schiek, and Bob Rickard.

Absent/Excused: None

Meeting called to order at 9:30 AM by Chairman Bauman.

Roll call taken.

Motion by Mayer, seconded by Bakka, to approve the agenda as published. Carried.

Motion by Mayer, seconded by Bakka, to approve the April 9, 2009 minutes. Carried.

Approval of Administrative Vouchers-Juvenile Intake

Motion by Teichmiller, seconded by Kukanich, to approve Juvenile Intake Administrative Vouchers. Carried.

Juvenile Intake Supervisor's Report

Rickard indicated there were 30 referrals for the month of April. He also indicated he needed a line item transfer to cover his attorney fees as follows:

\$4,500.00 from Juvenile Placement	to	Court Appointed Counsel
100.51213.159		100.51213.359

Motion by Mayer, seconded by Kukanich, to approve the line item transfer and forward to the Finance Committee. Carried.

Rickard also provided statistical data showing the increase in CHIPS cases creating the demand for more attorney fees.

Rickard also told the board about the lateness of billing from attorneys. Mayer recommended he bring the issue before the Finance Committee. They could discuss options like setting a deadline. Discussion.

Rickard presented a request for the Intensive Supervision worker to attend an "Intensive Supervision Workshop" in Stevens Point on May 20th.

Motion by Mayer, seconded by Bakka, to approve the workshop as presented. Carried.

Rickard also indicated his department recently sat down with Lac du Flambeau Police Department which was the first joint meeting between the two agencies in his 7 year career with the county. Bauman praised the effort.

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DSS Budget Report

Schiek indicated the Financial Manager was filling in for missing staff and was unable to complete the Monthly Budget Report on time. Schiek did respond to a question from Teichmiller at the last meeting about services money unspent in the COP program for 2008. He indicated he did discuss it with the Financial Manager and the money unspent represents diversion slots added to the budget late in the year and set asides. Discussion.

Schiek indicated they will be working on a sub-care projection as to when we will need to request more money. Mayer indicated he will not be afraid to represent the department to get the money when we need it. He indicated he knew this would be coming. Discussion.

DSS Property Requests

Schiek showed the board his part of a space study he had recently submitted to the clerk's office. He indicated he wanted the board to be updated. Bauman indicated the board is pretty much in the dark as far as efforts towards acquiring more space for Social Services. Teichmiller indicated he would hope they would be better informed before a resolution shows up. Discussion.

DSS Training Requests

None.

Schiek passed around a WCA training brochure.

DSS Personnel

Bauman indicated we didn't need to go into closed session per agenda, because we didn't need to see or discuss applicants instead he indicated the board should just set a date for interviews. He also indicated we will interview the 10 individuals who scored 90 or above on the test.

The board set the date for interviews for Thursday, May 28th. Mayer also indicated Schiek should schedule interviews 10 minutes apart so when an interview is completed someone will be waiting.

Schiek also discussed the possible option with the board of contracting with a new Supportive Home Care agency called "SeKara". He outlined the advantages of using a private agency versus the current situation. He also talked about the added cost 1/3 to 1/2 higher. Discussion.

Bauman indicated Schiek should go ahead and contract a certain number to try it out.

DSS Administrative Vouchers

Motion by Mayer, seconded by Kukanich, to approve the Social Services Administrative Vouchers. Carried.

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DSS Director's Report

Schiek indicated the department was struggling re-assigning tasks while employees are on FMLA leaves, etc. He requested the hiring of an LTE (Limited Term Employee) or extending the work time of a current LTE who hasn't used 90 days yet. He indicated he ran this by Corporation Counsel and it appears appropriate because of the critical need.

Motion by Mayer, seconded by Bakka, to approve the hiring of an LTE or the time extended of the current LTE whichever is more efficient and forward to Personnel. Carried.

Teichmiller updated the committee on the current situation with the Tri-County Human Service Board. He indicated that decisions about Personnel would be made by the middle of June. Teichmiller also updated the board on the ADRC/Family Care efforts. Discussion.

**Next Meeting Date: Interviews on Thursday, May 28th, 2009, at 9:00 AM
Conference Room # 2**

Motion by Mayer, seconded by Bakka, to adjourn. Carried.