

**MINUTES OF THE VILAS COUNTY
BOARD OF SOCIAL SERVICES
February 8, 2010**

Present: Emil Bakka, Erv Teichmiller, Chris, Mayer, Leon Kukanich, Al Bauman, Greg Schiek, and Dawn Halverson.

Absent/Excused: None

Meeting called to order at 9:30 AM by Chairman Bauman.

Roll call taken.

Motion by Mayer, seconded by Bakka, to approve the agenda as published. Carried.

Motion by Bakka, seconded by Kukanich, to approve the January 11, 2010 minutes. Carried.

Approval of Administrative Vouchers-Juvenile Intake

Motion by Mayer, seconded by Teichmiller, to approve Juvenile Intake Administrative Vouchers. Carried.

Juvenile Intake Supervisor's Report

Dawn Halverson, on behalf of Bob Rickard, passed out Juvenile Intake reports on referrals and budget. She asked the board to approve a list of line item transfers to zero out some 2009 line items and also cover a late invoice from Lincoln Hills. (See attached).

Motion by Mayer, seconded by Teichmiller, to approve the line item transfers as presented and forward to the Finance Committee for final approval. Carried.

Halverson had no requests for training or property.

Halverson asked for the chairman's signature on a contract with the Human Service Center for Juvenile Intake to do POSITS-a screening tool for AODA concerns.

**Motion by Kukanich, seconded by Mayer, to approve the contract. Carried.
(Teichmiller abstained from the vote indicating a potential conflict of interest.)**

Halverson asked for the boards signatures on a resolution to hire a Secretary A in Juvenile Intake.

Motion by Teichmiller, seconded by Bakka, to approve and sign the Resolution to hire a Secretary A for Juvenile Intake. Carried.

Social Services Board Minutes – February 8, 2010
Page Two

DSS Budget Report

Schiek passed out the monthly budget and noted some changes in format.

DSS Property Requests

None

DSS Training Requests

1. One Adult Social Worker to attend Ethics and Boundaries Training in Tomahawk on June 17th.
2. Two Children's Social Workers to attend "Advanced Forensic Interview Training", February 22nd through the 24th, in Milwaukee. (All expenses paid)

Motion by Mayer, seconded by Bakka, to approve the trainings as presented. Carried.

Schiek asked for approval to exceed the motel per day expense of \$100.00. Schiek indicated it was his understanding he needed their approval even though two individuals are sharing a room for \$124.00 a night for two nights.

Motion by Teichmiller, seconded by Bakka, to approve two individuals sharing a motel room at a cost of \$124.00 per night for 2 nights. Carried.

DSS Personnel

Schiek presented the board with a resolution for approval and signature to hire an Economic Support Specialist B.

Motion by Teichmiller, seconded by Mayer, to approve and sign the resolution to hire an Economic Support Specialist B. Carried.

Schiek asked the board's permission to offer the Economic Support Specialist B position to the department's current LTE (Limited Term Employee) Sally Walker. Discussion.

Motion by Mayer, seconded by Kukanich, to offer the Economic Support Specialist B position to Sally Walker if no union member bids on the position and pending full county board approval of the position. Carried.

Motion by Teichmiller, seconded by Kukanich to adjourn into closed session pursuant to Wis. Stat. 19.85(1)(c) for the purpose of considering employment or performance evaluation data of a public employee over which the governmental body exercises responsibility and preliminary consideration of specific personnel problems. Carried.

Social Services Board Minutes – February 8, 2010
Page Three

Motion by Bakka, seconded by Teichmiller, to adjourn closed session and return to open session pursuant to Wis. Stat. 19.85(1)(c). Carried.

Motion by Mayer, seconded by Teichmiller, to accept director Schiek's announced retirement in April of 2010 and approve his moving forward with a resolution advertising and gathering resumes for his replacement. Carried.

The board also accepted Schiek's offer to assist the board in any way he could to find his replacement. The board indicated he should consult with Corporation Counsel as to legal form. Schiek indicated he will give the board a for certain date in April after consulting with the counties fiscal manager. Discussion.

Approval of DSS Administrative Vouchers

Motion by Mayer, seconded by Kukanich, to approve the DSS Administrative Vouchers. Carried.

Director's Report

Schiek indicated he will do everything he can to make for a smooth transition to a new director. Discussion. The board directed Schiek to have applications ready for their review at the next board meeting.

Next Meeting Date: Friday, March 12, 2010, at 9:30 AM

Motion by Mayer, seconded by Teichmiller, to adjourn. Carried.