

**MINUTES OF THE VILAS COUNTY  
BOARD OF SOCIAL SERVICES  
October 12, 2010**

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Present: Al Bauman, Chris Mayer, Dennis Nielsen, Leon Kukanich, Erv Teichmiller, Bob Rickard, Kathryn Gardner, Debb Varro, and Laurel Carlson of the Lakeland Times.

Absent/Excused: None

Meeting called to order at 9:30 AM by Chairman Bauman.

Roll call taken.

**Motion by Mayer, seconded by Kukanich, to approve the agenda discussed in any order at the discretion of the Chair. Carried.**

**Motion by Mayer, seconded by Nielsen, to approve the September 12, 2010 Minutes. Carried.**

**Approval of Administrative Vouchers-Juvenile Intake and Social Services**

**Motion by Mayer, seconded by Teichmiller, to approve Juvenile Intake Vouchers. Carried.**

**Juvenile Intake Supervisor's Report**

***Budget:*** Rickard presented the 2011 budget. Discussion. The Juvenile Intake budget meets the 5% decrease in county funds.

**Motion by Teichmiller, seconded by Kukanich, to approve the 2011 Juvenile Intake Budget as presented and to forward it on to the Finance Committee for their approval. Carried.**

Rickard requested the committee's approval of Line Item Transfers as follows:

Transfer from 51213.159 Juvenile Placement the amount of \$2,500.00

Transfer to 51213.144 Guardian ad litem Fees.

**Motion by Mayer, seconded by Nielsen, to approve the transfer of funds as presented and to forward the request to the Finance Committee. Carried.**

***Training:*** 1. One staff member to attend the GPS State Workshop in Wisconsin Dells, October 27<sup>th</sup> and 28<sup>th</sup>.  
2. Rickard to attend the Challenge Academy in Fort McCoy, on October 22<sup>nd</sup>.

**Motion by Mayer, seconded Nielsen, to approve the trainings as requested. Carried.**

Rickard had no Property Requests.

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**DSS Budget Report**

Gardner and Varro presented the proposed 2011 Budget. Varro explained there is a 4.38% decrease in County tax levy including all wages and fringe benefits.

Varro explained to the board that salaries and benefits are added to this budget as there are many State/Federal funds used for these lines based on time studies. \$35,000 of the Social Worker supervisor salary will be funded with State/Federal dollars. Safe & Stable Families funding will be used for a portion of Social Worker supervisor salary rather than IV-E Grant. IV-E funding has been deleted by the State for 2011, which supports many community services. Social Worker Supervisor will begin leading weekly staffing for the Adult Protective Services/Community Options Programs and Economic Support Unit. Discussion.

Emergency Service fund Policy was amended to no longer provide County Burials for indigent persons. Gardner and Varro explained that per discussions with the Economic Support Lead Worker, other counties are no longer providing this service as well. The State cut General Relief funding in 1996 and the County was reimbursed for burials for persons not having other means of assistance. Vilas County Department of Social Services then implemented the Vilas County Emergency Relief/Special Fund Program, effective January 1, 1996. Discussion.

**Motion by Mayer, seconded by Nielsen, to approve the 2011 Budget as presented and to forward it on to the Finance Committee for their approval. Carried.**

**DSS Property Requests**

Gardner requested approval of the purchasing of four wireless mice @ \$26.49 each, and one wireless Logitech Cordless Desktop EX 100 – Keyboard and wireless mouse @ \$27.22 for the Economic Support staff. Total cost of \$133.18. (State monies)

**Motion by Mayer, seconded by Kukanich, to approve the purchases as presented. Carried.**

**DSS Training Requests**

1. One Social Worker to attend *Ethics and Boundaries Conference* in Wausau on December 3<sup>rd</sup>, with no overnight costs.
2. Two Social Workers to attend *New Partnership Fall Administrators Conference* in Green Bay on November 11<sup>th</sup>, with no overnight costs.
3. Five Social Workers to attend *Coordinated Service Team Training* in Minocqua on November 22<sup>nd</sup> and 23<sup>rd</sup>, with no overnight costs, free training and CEUs.
4. One Social Worker to attend *Best Outcomes for Indian Children Training* in Green Bay on October 22<sup>nd</sup> and 23<sup>rd</sup>, with all hotel, mileage and meals paid for by DCF.
5. One Social Worker to attend *Drug-Exposed Infants Training* on October 15<sup>th</sup> in Verona.

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**Motion by Mayer, seconded by Teichmiller, to approve the three trainings as presented. Carried.**

**Approval of DSS Administrative Vouchers**

**Motion by Nielsen, seconded by Kukanich, to approve the Administrative Vouchers as presented. Carried.**

**DSS – Director’s Report**

**Erv Teichmiller presented an update on the ADRC Planning Committee.**

**Next Meeting Date: Monday, November 15, 2010 at 9:30 AM**  
**Conference Room 2**

**Motion by Teichmiller, seconded by Nielsen, to adjourn. Carried.**