

**MINUTES OF THE VILAS COUNTY
BOARD OF SOCIAL SERVICES
December 13, 2010**

Present: Al Bauman, Chris Mayer, Dennis Nielsen, Leon Kukanich, Bob Rickard, Joe Fath, Jim Galloway, Kathryn Gardner, Debb Varro, and Erv Teichmiller.

Absent/Excused: None

Meeting called to order at 9:30 AM by Chairman Bauman.

Roll call taken.

Motion by Nielsen, seconded by Mayer, to approve the agenda in any order at the discretion of the Chair. Carried.

Motion by Nielsen, seconded by Kukanich, to approve the November 15, 2010 minutes. Carried.

Approval of Administrative Vouchers-Juvenile Intake

Motion by Mayer, seconded by Nielsen, to approve Juvenile Intake Administrative Vouchers. Carried.

Juvenile Intake Supervisor's Report

Budget

Richard indicated that the budget appeared okay for now.

Line Item Transfers:

None

Juvenile Intake Training Requests

None.

Juvenile Intake Property Requests

None.

Richard advised the board that the Sheriff's Department is letting them park the Juvenile Intake crr in the Arbor Vitae garage. Discussion.

DSS Budget Report

Financial Manager sent a letter to the Finance Committee regarding anticipated Line Item Transfers due to buyouts for two employees in 2010.

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DSS Property Requests

Gardner requested approval of the following purchases to be made from Clermont:

2 Arm and Board articulating keyboard trays @ \$225.00/ea. (IM Monies)	\$450.00
2 Standard office chairs (HON 7901) Chairs/arms/wheels @\$224.15/ea. (IV-E Dollars – State funding)	\$450.30
2 Sets stacking chairs@ \$217.45/set IV-E Dollars – State funding	\$434.90
1 Set stacking chairs @\$217.45/set COP Funding – State funding	\$217.45
1 Computer side desk @ \$254.00 IV-E Dollars – State funding	\$254.99
1 four drawer filing cabinet IV-E Dollars – State funding	\$179.00

Motion by Mayer, seconded by Nielsen, to approve the requests as presented. Carried.

DSS Training Requests

None

DSS Personnel

Motion by Teichmiller, seconded by Kukanich, to convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c)(f) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Carried.

Motion by Teichmiller, seconded by Nielsen, to adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(c)(f) and return to open session. Carried

The committee took no action based on the closed session.

Approval of DSS Administrative Vouchers

Motion by Mayer, seconded by Teichmiller, to approve the DSS Administrative Vouchers. Carried.

Director's Report

Social Services Office Security Plan Cost Estimate was not received from Maintenance. Fath, Galloway and Gardner presented security and safety concerns for DSS staff.

Motion by Mayer, seconded by Nielsen, to forward on to the Property Committee to recommend a joint resolution to the County Board for March 2011 agenda to expand and solve entire courthouse security problem. Carried.

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Motion by Teichmiller, seconded by Kukanich, to approve Resolutions to authorize replacing Social Services Aide, Secretary B and Adult Social Worker positions to full county board. Carried.

**Next Meeting Date: Thursday, January 13, 2011, at 9:30 AM
In Conference Room 2**

Motion by Mayer, seconded by Nielsen, to adjourn. Carried.