

**MINUTES OF THE VILAS COUNTY  
BOARD OF SOCIAL SERVICES  
January 13, 2011**

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Present: Al Bauman, Chris Mayer, Dennis Nielsen, Leon Kukanich, Bob Rickard, Kathryn Gardner, Martha Milanowski, and Debb Varro.

Absent/Excused: Erv Teichmiller

Meeting called to order at 9:30 AM by Chairman Bauman.

Roll call taken.

**Motion by Mayer, seconded by Nielsen, to approve the agenda in any order at the discretion of the Chair. Carried.**

**Motion by Mayer, seconded by Kukanich, to approve the December 13, 2010 minutes. Carried.**

**Approval of Administrative Vouchers-Juvenile Intake**

**Motion by Nielsen, seconded by Mayer, to approve Juvenile Intake Administrative Vouchers. Carried.**

**Juvenile Intake Supervisor's Report**

**Budget**

Rickard reported that there are minimal overages in his budget lines and there are still Guardian ad Litem bills that have not been received for 2010.

Rickard had a discussion with the County Clerk and he will do line item transfers next month. Juvenile Intake's projection of cost savings purchasing a county car rather than paying an employee mileage for the period of June 1 through December 31, 2010, was \$3,576.42.

Juvenile Intake had 33 more referrals in 2010 as compared to 2009 (257 and 224 respectively).

**Line Item Transfers**

None

**Training Requests**

None

**Property Requests**

None

**Renewal of Human Service Center Contract (POSITS)**

Rickard explained that Martha Milanowski reviewed the contract and the wording and amount is the same as last year. The contract required the Chairman's signature.

**Motion by Nielsen, seconded by Kukanich, to approve the contract as presented. Carried.**

**DSS Budget Report**

**Line Item Transfers**

See attached list of line item transfers presented.

**Motion by Mayer, seconded by Nielsen, to approve the line item transfers as presented, and to forward them on to the Finance Committee for consideration. Carried.**

**DSS Property Requests**

Gardner requested approval of the following purchases:

1. Two expansion banks and 1140E IP Desk Phones and two 1120E IP Desk Phones for a total of \$1866.66 County dollars.
2. Eleven 1120E IP Desk Phones for a total of \$3117.07 State Monies, from Century Link from a quote received by Information Technologies.

**Motion by Mayer, seconded by Nielsen, to approve the requests as presented and forward on to Public Property for consideration. Carried.**

**DSS Training Requests**

1. Four Social Workers to attend "*CANS Training and Certification*" February 10<sup>th</sup> in Weston.

**Motion by Nielsen, seconded by Kukanich, to approve the training as presented. Carried.**

Gardner also presented the committee with a list of Annual, Reoccurring, non-overnight meetings. (Attached) Discussion.

**Motion by Mayer, seconded by Kukanich, to approve the meetings as presented. Carried.**

Gardner also appraised the board that she had a discussion with Scott Foster, of Northland Pines, regarding video conferencing for trainings and we could use the school's equipment free of charge as long as we work around class schedules.

**DSS Personnel**

**Motion by Mayer, seconded by Nielsen, to convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c)(f) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Carried.**

Leon Kukanich and Debb Varro left the meeting.

**Motion by Nielsen, seconded by Mayer, to adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(c)(f) and return to open session. Carried.**

**Motion by Mayer, seconded by Nielsen, to hire from the outside public due to the lack of qualified union applicant/s for the Secretary B position. Carried.**

Kukanich and Varro returned to the meeting.

**Motion by Mayer, seconded by Kukanich, to approve as presented, resolutions for additional Economic Support Worker, Social Services Aide, Secretary B and Adult Protective Services Social Worker. Carried.**

**Motion by Mayer, seconded by Nielsen, to offer Sue Vogel the Social Services Aide position effective January 18, 2011, to interview nine candidates to replace two Economic Support Workers on January 26<sup>th</sup>, 2011, beginning at 9:45 AM in Conference Room 1, to be scheduled 10 minutes apart, and to interview five candidates to replace an Adult Social Worker, set for February 7<sup>th</sup>, 2011, at 9:45 AM in Conference Room 1, to be scheduled 10 minutes in length. Carried.**

**DSS Director's Report**

Social Services Office Security Plan Cost was presented by Gardner to Public Property. Kurt Berner was also present at the meeting and he will be looking into security and will give the committee a dollar amount.

Joe Fortmann, from Commission on Aging, is gathering other counties Memorandum of Understanding between Social Services and the Commission on Aging regarding the Release of Information when the two agencies are working on mutual clients.

State Child Death Review cited that Social Services has not updated the 161 Agreement for years. Gardner is meeting with Indian Child Welfare this afternoon to start addressing this issue.

Vilas County Public Health is now going to subcontract Registered Nursing visits for the Personal Care Program with Social Services effective January 1, 2011. Marion Roth, RN of Eagle River, and Phyllis Dicka, RN of Sayner, had been doing this service for the department since the beginning of the Personal Care Program in Vilas County (1996 or 1997).

**Approval of DSS Administrative Vouchers**

**Motion by Nielsen, seconded by Mayer, to approve the DSS Administrative Vouchers. Carried.**

**Next Meeting Date: Monday, February 14, 2011, at 9:45 AM**  
**In Conference Room 2**

**Motion by Kukanich, seconded by Nielsen, to adjourn. Carried.**