

**MINUTES OF THE VILAS COUNTY
BOARD OF SOCIAL SERVICES
July 11, 2011**

Present: Al Bauman, Dennis Nielsen, Leon Kukanich, Erv Teichmiller, Bob Rickard, Kathryn Gardner, and Debb Varro.

Absent/Excused: Chris Mayer

Meeting called to order at 9:30 AM by Chairman Bauman.

Roll call taken.

Motion by Nielsen, seconded by Teichmiller, to approve the agenda discussed in any order at the discretion of the Chair. All voting aye, carried.

Motion by Nielsen, seconded by Teichmiller, to approve the Amended June 13, 2011 minutes. All voting aye, carried.

Approval of Juvenile Intake Administrative Vouchers

Motion by Teichmiller, seconded by Nielsen, to approve Juvenile Intake Administrative Vouchers. All voting aye. Carried.

Juvenile Intake Supervisor's Report

Budget

The cost savings in June was \$120.61 for using a county car versus paying employee mileage. Rickard handed out referrals for June 2010 and 2011 which were 30 and 26 respectively.

Line Item Transfers

None.

Training Requests

None.

Property Requests

Rickard brought back the subject of bullet-proof vests. **Motion by Teichmiller, seconded by Kukanich to table until next month. All voting aye, carried.**

DSS Budget Report

Discussion of DSS budget.

Line Item Transfers

None.

DSS Property Requests

Savings for the first 15 days of use of Social Services County vehicle beginning June 16, 2011 was \$286.38.

DSS Training Requests

1. Two Administrative staff and one Economic Support staff to Income Maintenance Consortium training in Stevens Point July 7, 2011. Approved by Chairman Bauman 6/30/2011.
2. Five ES workers to Lac du Flambeau Social Services 2 times per year for rotating quarterly meetings.
3. One ES worker and one support staff to WHEAP training in Stevens Point from July 19-20, 2011.
4. New Partnership Training November 9, 2011 for two social workers in Green Bay.
5. Two support staff August 2, 2011 in Bayfield – eWiSACWIS financial super-users meeting.

Motion by Teichmiller, seconded by Nielsen to approve as presented. All voting aye, carried.

DSS Director's Report

Fraud Memorandum of Understanding with the District Attorney to Prosecute is still being reviewed by Moustakis. Gardner will follow-up.

The vehicle from Sheriff's Department is now being used. Director will make mandatory that county funded travel will use County vehicle prior to reimbursed travel from outside funding sources.

Information Technology has found a used laptop for a Children's Social Worker that is stationed on the west side of the County almost daily so she can work on reports while waiting for her next appointment.

Gardner presented the State's Corrective Action Plan for Income Maintenance errors. The State has been testing cases and we are doing much better now.

Social Services Board Minutes – July 11, 2011

Page Three

DSS Director's Report (continued)

WHEAP Income Guidelines for eligibility are set slightly lower for the 2011-2012 heating season. Discussion. Bauman directed Varro to have Small notify last year's Crisis assistance clients via separate letter that they should be aware that funding may be decreased. Funding may not be available so do not plan on funding for disconnect notices. Varro will have Secretary send out individual letters to crisis clients from the 2010-2011 heating season towards the end of September or early October 2011.

Gardner expressed an interest to begin to open a dialogue with the Board for extending office hours after January 1, 2012 for the following reasons:

- The working poor will not have to take time off work to come in for services.
- After hours visits for on-going social workers.
- Gives employees flex-time.

Board requested that Gardner survey other counties.

Gardner advised that Public Participation Hearing on Budget will be at the beginning of September's Board Meeting.

Gardner and Bauman explained the Income Maintenance Consortium meeting that staff and Chairman Bauman attended last week. Vilas County has received an invitation to meet with Brown County Thursday. There are a couple of other options as well. A Board member, Director, and Financial Manager are to attend these meetings.

Gardner and Teichmiller reported on the ADRC status. Next week the application will be ready. Oneida, Forest, and Vilas for sure will be on the application. Lengthy discussion on the process.

Approval of DSS Administrative Vouchers

Motion by Nielsen, seconded by Kukanich, to approve the DSS Administrative Vouchers. All voting aye. Carried.

Motion by Kukanich, seconded by Nielsen to convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.

Motion by Teichmiller, seconded by Nielsen to adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(c) and return to open session.

Committee may consider any action taken in closed session.

Next Meeting Date: Monday, August 8, 2011 at 9:30 AM in Conference Room #2.

Motion by Nielsen, seconded by Kukanich, to adjourn. All voting aye. Carried. Adjournment at 11:00 AM.