

**MINUTES OF THE VILAS COUNTY
BOARD OF SOCIAL SERVICES
September 9, 2011**

Present: Al Bauman, Dennis Nielsen, Leon Kukanich, Erv Teichmiller, Chris Mayer, Kathryn Gardner, Debb Varro, Robert Rickard.

Absent/Excused: None

Meeting called to order at 9:00 AM by Bauman.

Roll call taken.

Motion by Nielsen, seconded by Teichmiller, to approve the agenda discussed in any order at the discretion of the Chair. All voting aye, carried.

There was no public participation for the 2012 Budget Hearing. No other business was planned until 9:30 AM.

Motion by Nielsen, seconded by Teichmiller, to approve the August 8, 2011 minutes. All voting aye, carried.

Approval of Juvenile Intake Administrative Vouchers

Motion by Teichmiller, seconded by Kukanich, to approve Juvenile Intake Administrative Vouchers. All voting aye. Carried.

Juvenile Intake Supervisor's Report

Budget

The cost savings in August was \$497.55 for using a county car versus paying employee mileage. Rickard handed out referrals for August 2010 and 2011 which were 220 and 142 respectively. Rickard handed out the August statistical report. Board discussion followed.

Line Item Transfers

Juvenile Placement 100.51213.159 to Supplies 100.51213.310 \$3,300.00

Motion by Teichmiller, seconded by Nielsen, to approve transfer. All voting aye. Carried.

Juvenile Placement 100.51213.159 to Postage 100.51213.311 \$500.00

Motion by Teichmeiller, seconded by Nielsen, to approve transfer. All voting aye. Carried.

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Training Requests

1. Mike Wurl to Electronic Monitoring workshop in Wisconsin Dells for two nights October 24-25, 2011.

Motion by Nielsen, seconded by Kukanich to approve training as presented. All voting aye. Carried.

Property Requests

Martha Milanowski and Bob Rickard are working on the final bullet-proof vest policy. There were no property requests.

Department of Social Services Report

Budget

Varro handed out the Department of Social Services budget report, employee training report, and vehicle to date savings report of \$1719.53. Please note that the department began using the car in June 2011. Board discussion followed.

Motion by Mayer, seconded by Teichmiller to recess the board meeting to attend Vilas County Remembering September 11, 2001 ceremonies. All voting aye. Carried. Recess at 9:55 AM.

Board reconvenes at 10:46 a.m. and meeting is called to order by the chair.

Line Item Transfers

The substitute care line will be over budget in September. Board discussion followed.

From Social Services Segregated Fund to Substitute Care 230.54515.187 \$200,000

Motion by Teichmiller, seconded by Nielsen to forward this transfer to the Finance Committee. All voting aye. Carried.

DSS Property Requests

Request for six IP phones and 2 expansion modules from Century Link Business. **Motion by Mayer, seconded by Kukanich to approve purchasing this property. Discussion. Mayer withdrew his motion and asked for this to be tabled until next month.**

Technology Management Replacement switch plus installation priced at \$4,996.75. This cost is paid from state monies. **Motion by Mayer, seconded by Nielsen to approve purchasing this property and forward to the Property Committee. All voting aye. Carried.**

Lenovo LCD 19" monitor #4431HE1 priced at \$199.00. This cost is from county monies. **Motion by Kukanich, seconded by Nielsen to approve purchasing this property. All voting aye. Carried.**

DSS Training Requests

1. Five CPS workers to Safety training in Pewaukee September 29-30, 2011.
2. Five APS workers to Rhinelander for training on Choosing Appropriate Supports to Assist Vulnerable People with Personal Financial Decisions on October 10, 2011(Pre-approved by Chairman Bauman).
3. One ESS worker to Wisconsin Association on Public Assistance Fraud on October 10, 2011.
4. Three APS workers to Ethics and Boundaries Training in Rhinelander on October 18, 2011.
5. One APS worker to attend Crisis Intervention Conference September 22-23, 2011 in Wisconsin Dells (Training was approved by Chairman Bauman on 8/18/2011).
6. Two social workers to attend Juvenile Intake Basic Intake Training December 7-9, 2011 in Wisconsin Dells.

Motion by Teichmiller, seconded by Kukanich to approve training as presented. All voting aye, carried.

DSS Director's Report

Erv updated board the ADRC application has gone to the State. Teichmiller is expecting approval by mid-October.

Gardner presented a WHEAP related grant Request for Proposals (National Center for Benefits Outreach and Enrollment Innovation Grants). She would like to present it to Fortmann at Commission on Aging to see if there is potential for writing for the grant. Teichmiller directed Gardner to work to collaborate with other counties through the ADRC. **Motion by Teichmiller, seconded by Mayer to submit letter of intent and move through the ADRC if Fortmann agrees to work with Gardner on grant. All voting aye. Carried.**

Gardner presented a Resolution to join the Northern Income Maintenance Consortium. Motion by

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Teichmiller, seconded by Nielsen to approve resolution and send it to the full County Board. All voting aye. Carried.

Approval of DSS Administrative Vouchers

Motion by Nielsen seconded by Teichmiller, to approve the DSS Administrative Vouchers. All voting aye. Carried.

Motion by Mayer, seconded by Nielsen at 11:15 AM to convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. All voting aye. Carried.

Motion by Teichmiller, seconded by Mayer to adjourn closed session pursuant to Wis. Sta. Section 19.85(1)(c) and return to open session at 11:46 am. No action taken. All voting aye. Carried.

Next Meeting Date: Monday, October 10, 2011 at 9:45 AM in Conference Room #2.

Motion by Mayer, seconded by Nielsen, to adjourn. All voting aye. Carried. Adjournment at 11:54 AM.