

**MINUTES OF THE VILAS COUNTY  
BOARD OF SOCIAL SERVICES  
January 10, 2013**

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Comment [A1]:

Present: Alden Bauman, Maynard Bedish, Mary Kim Black, Mark Rogacki, Erv Teichmiller, Kate Gardner, Eric Swanson, Corinne Hoffmann

Absent/Excused: None

Meeting called to order at 10:00 AM by Chairman Bauman.

**Motion made by Rogacki, seconded by Black, to approve the agenda as published. All voted aye, carried.**

**Motion by Teichmiller, seconded by Rogacki, to approve the minutes from December 12, 2012. All voted aye, carried.**

**Review of Administrative Vouchers-Juvenile Intake**

**Juvenile Intake Supervisor's Report**

**Budget**

Swanson submitted copies of the Juvenile Intake Budget, comparables for referrals from last year to this year, and an update on the vehicle savings for the department. Swanson mentioned that the budget may be \$75,000.00 under budget once all items are done for 2012.

**Line Item Transfers**

Swanson does have a line item transfer, but was informed by Finance Manager, Jason Hilger that the line item transfers do not have to be approved by the board members.

Teichmiller, along with all other board members present, expressed the desire to continue to be able to review line items as part of their fiscal responsibilities for both Juvenile Intake and Social Services.

**Juvenile Intake Training Requests**

None.

**Juvenile Intake Property Requests**

Swanson discussed appropriating another vehicle for use in the Eagle River area for both he and co-worker, Laura Kluetz.

**Department of Social Services Report**

**Budget**

Budget was prepared for November, but was inadvertently left out of the board's packet. Per Hoffmann, it will be handed out along with December budget at the end of year at next board meeting.

**Line Item Transfers**

None.

### **DSS Property Requests**

Discussion concerning the (5) laptops with signature pads approved by the Property. Social Services has acquired an additional \$20,000 in COP funds for 2012 for the purpose of purchasing this equipment. The broadband for these laptops will be paid in 2013 out of COP Administration, Supplies account. The COP case management rate may also be increased to absorb part of this expense as the equipment will allow for more efficient case management in the field.

Gardner also discussed the benefit of beginning to acquire wireless telephone headsets for the CPS workers which will enhance the overall effectiveness of that unit. The headsets will allow workers to multi-task while talking on the telephone, particularly workers who are currently tied to their workstation when they are on Access. With this function, workers can also be entering the contact directly into the eWISACWIS electronic data system as they are taking an ACCESS call or making a case contact versus taking hand written notes and then duplicating them into the system. One headset is being ordered to start at a cost of around \$250.00.

### **DSS Training Requests**

1. 1 Admin worker to the mandatory WHEAP training in Madison from February 11-13, 2013. There is a registration fee of \$75 and hotel rooms are \$70/night for 2 nights = \$215 total.
2. 1 CPS worker to the Safety in Child Protective Services training in Green Bay January 16-17, 2013. There is a \$40 registration fee, \$70.00 hotel fee, and \$80.00 cost for meals = \$190.00 total. This is a required training.
3. 1 CPS worker to The Art of De-escalation training in Green Bay from January 24-25, 2013. There is a \$40 registration fee, \$70.00 hotel fee, and \$80.00 cost for meals = \$190.00 total.

**Motion by Teichmiller, seconded by Bedish, to approve the training as presented. All voted aye. Carried.**

### **DSS Director's Report**

Discussion ensued around the exploration process being conducted by WCHSA regarding the statutory changes necessary to allow for county-to-county collaborations towards Human Services Re-Design. Drafts of the proposed umbrella statute as well as minutes from the WCHSA Redesign Committee and last WCHSA meeting that identified potential areas to focus collaboration on were passed out to board members.

Gardner advised that WCHSA is also assessing their current role in the County system and is looking at forming a committee to assess the functionality of the organization and/or the need for change. To this end WCHSA has asked for county board members interested in joining such a committee. Erv Teichmiller's name will be submitted to WCHSA by Gardner. Information was unavailable at the time regarding frequency of meetings.

Gardner will be attending the Finance Committee meeting on January 16<sup>th</sup> to discuss the supplemental check issue.

Gardner advised that she held off on sending a letter to Brett Davis at the State supporting a review of funding distribution for consortiums in the northern region. Rogacki asked why the letter was not sent out, since it was approved by the board members at the last meeting. Gardner indicated that the State had just received notice of a 32 million dollar bonus from the Feds related to the State's success in covering uninsured children and that there is the belief that some of these dollars will be distributed throughout the consortiums. Notice of this should come in February. Gardner noted that if this does not occur, a response to the State that is coordinated with the other county boards within

the Consortium may have more significance.

Gardner advised that she hopes to be able to set up a meeting between Vilas County and the Lac du Flambeau Tribe to review protocols for home entry in suspected child abuse and neglect cases.

Gardner advised that the Social Services website is now up and running at:

<http://www.co.vilas.wi.us/socialservices/index.html>

**The Committee may convene in closed session pursuant to Wis. Stat. 19.85(1)(c), for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (pending vacancies).**

**Motion made by Teichmiller, seconded by Rogacki, to go into closed session. All voted aye, carried.**

**Motion made by Rogacki, seconded by Teichmiller, to return to open session. All voted aye, carried.**

**Motion made by Teichmiller, seconded by Bedish, to see if Personnel can delay retirements until the positions have been filled in the Income Maintenance department. 4 voted aye, 1 voted no, carried.**

**Motion made by Teichmiller, seconded by Baumann, to allow Gardner to hire limited-term, part-time experienced workers or to contract for hours with another county to temporarily cover the County's obligation under the State's Food Share, Medical Assistance and Child Care contracts. All voted aye, carried.**

#### **Review of Administrative Vouchers**

**The next meeting is scheduled for February 12, 2013 at 10:00 AM. In Conference Room #3**

**Motion made by Bedish, seconded by Teichmiller, to adjourn. All voted aye, carried.**

Respectfully submitted by Corinne Hoffmann, Subject to committee approval.