

**MINUTES OF THE VILAS COUNTY
BOARD OF SOCIAL SERVICES
February 12, 2013**

Present: Alden Bauman, Maynard Bedish, Mary Kim Black, Mark Rogacki, Erv Teichmiller, Kate Gardner, Eric Swanson, Corinne Hoffmann

Absent/Excused: None

Meeting called to order at 10:00 AM by Chairman Bauman.

Motion made by Bedish, seconded by Rogacki, to approve the agenda as published. All voted aye, carried.

Motion by Teichmiller, seconded by Rogacki, to approve the minutes from January 10, 2013. All voted aye, carried.

Review of Administrative Vouchers-Juvenile Intake

Juvenile Intake Supervisor's Report

Budget

Discussion concerning the Juvenile Intake Supervisor salary on the 2013 budget. Amount was wrong, and difference will be made up within the budget. Budgeted for \$46930.00, should have been \$49036.00. This difference will also alter the benefits associated with the position.

Line Item Transfers

None.

Juvenile Intake Training Requests

None.

Juvenile Intake Property Requests

None.

Swanson noted that we now have (2) females placed at Copper Lake Correctional Facility in Irma and (1) male at Northwest Passage in Webster.

Swanson indicated he is pleased with the growing collaborative relationship between the social services department and the juvenile intake department. Board members expressed their appreciation of the work that Swanson is doing in his current role.

Swanson reported he is now considered a "guest" through the Social Services Department and can attend the NEW Partnership trainings at the same price rates as

the social workers.

Swanson reported that he and Gardner will be representing Vilas County at a State wide permanency round table. They will participate electronically via Go-To-Meeting.

Swanson advised that he attended a planning meeting for a proposed juvenile facility in the Lac du Flambeau area and has been asked by the Tribe to sit on a planning committee. There are still questions concerning the type of facility it will be; correctional or residential. Swanson noted that he will be traveling on his own time to visit a comparable facility in Duluth as part of the planning process.

Bauman cautioned about the cost of a 24 hour facility, and wants to be sure the committee considers that with the proposal.

Department of Social Services Report

Budget

The December 2012, Period 13 (so far) expenditure list along with the January 2013 vehicle expense report handed out.

Gardner will continue to pass out the expenditure report, the previous months check register report from ACS (clerk's office report), along with the monthly expenditure and revenue report in detail.

Hoffmann is in the process of creating a color-coded budget report that should be easy to read and comprehend. This report will be updated monthly. Hoffmann is hoping to bring this report to the board by the March board meeting.

Example: At the March board meeting, the January reports from the ACS program will be handed out, along with the February vehicle expense report.

Line Item Transfers

None

DSS Property Requests

None

DSS Training Requests

1. 1 CPS worker to the Mandatory Child Welfare Training in Green Bay from February 19 – 21, 2013. There is a \$60 registration fee, \$140.00 hotel fee, and \$80.00 cost of meals = \$280.00 total.

Motion by Teichmiller, seconded by Black, to approve the training as presented. All voted aye. Carried.

DSS Director's Report

Gardner advised she has written a MOU with Ashland County to assist with the Income Maintenance worker shortfall which Corporation Counsel has approved. Iron and Florence Counties are requiring a contract and Corporation Counsel is working on this.

Florence County will be able to provide approximately 8 hours, and Vilas child care clients will be able to utilize their 1-800 phone number. Iron County will be able to provide approximately 8 hours. Ashland County will be able to provide approximately 16 hours.

Gardner indicated it is anticipated that the outside FTE will be necessary until the current vacancies are filled and the new workers are trained to the point they can assume basic job responsibilities.

The deadline for applying for the IM vacancies is February 22nd.

Gardner reported that the Organizational Effectiveness facilitators will be coming sometime in March to do a mini facilitation around issues of recruitment and retention. Gardner further advised that the Vilas Human Resources Manager will be involved with this.

Gardner handed out a pamphlet that describes the new Engaging Fathers Program that the department has developed in conjunction with Family Partners. The rationale for such a program comes from research that demonstrates that when biological fathers remain closely involved with their children, the children are at a much lower risk for abuse and neglect.

The Social Services department is teaming up with Ministry Health Care/Children's Service Society to work on development of a Multi-Disciplinary team. Multi-Disciplinary Teams ensure more coordinated services to family involved in multiple service systems and also eliminate costly duplication of services. The Social Services department is using Safe and Stable Grant Dollars to support this.

Teichmiller mentioned that the ADRC and Commission on Aging are up and running in Vilas County.

Teichmiller brought the newer board members up to date regarding the many changes that the Social Services Department has undergone in the past year.

Review of Administrative Vouchers

The next meeting is scheduled for March 7th, 2013 at 10:00 AM.

Motion made by Bauman to adjourn. Motion carried.

Respectfully submitted by Corinne Hoffmann, Subject to committee

approval.