

Nielsen, chair, called the regular meeting of the Extension Education and Community Development Committee to order at 9:00 a.m., on August 11, 2011 in Conference Room #2, at the Vilas County Courthouse, Eagle River, Wisconsin.

Present: The following persons were present: County Board members Dennis Nielsen, Mary Platner, Fred Radtke, and Gene Cizek; others Nancy Anne Miller, Terri Miller, & Rosemary Leveille
The following County Board member was excused: Maynard Bedish
The following County Board members were absent:

Approve Agenda: Motion by Cizek, second by Platner to approve the agenda to be handled in any order at the discretion of the Chair. Motion carried, all voting aye.

Approve Minutes: Motion to approve the minutes of the July 7, 2011 meeting was made by Cizek, second by Radtke. Motion carried, all voting aye.

Public Issues Leadership Development (PILD) report –

Platner distributed the letter (on file in the UWEX office) she will be sending to the 4 state representatives to the committee. It was suggested that she also give a copy to all county board members at the next meeting.

Featured Program – Nancy Anne Miller

N. Miller gave a verbal report to the committee. She stated that as Department Head she coordinated a staff retreat where everyone contributed in the making lap quilts to be donated to “Angel on my Shoulder”, worked on the retirement details and the celebrations of LeFebvre and Otte and is still working on the replacement of the Family Living Agent, conducted yearly reviews for the Extension staff, along with many other duties. Youth Agent duties: she has been working on finding a replacement for the the AmeriCorps worker since last year’s person fulfilled her term of service, along with attending trainings with a Gang Prevention Specialist who is consulting and educating the tribes through the Minobimaadiziwin Coalition. N. Miller also stated that she has not had Teen Court referrals since March and will be looking into why and how this situation could possibly change. Gateway Engineering Camp took place again this summer for 2 weeks at the Northland Pines High School (NPHS) with three instructors. They had a strong turn out this year with 18 one week and 19 for the other. She will also be meeting with the new NPHS principal this coming week.

Follow-up on Family Living Agent Position –

N. Miller said that the Dean’s office is currently handling the position for all three counties and she will update the committee when there is information.

Office Relocation –

A meeting took place on Wednesday, Aug. 10th between several dept. heads and Dave Alleman, County Clerk. The decision reached was compiled by Alleman, who will present it to the Public Property Committee. N. Miller will attend the Public Property meeting on Friday, Aug 12th along with Platner.

Extension Office Sustainability Dialogue –

Nothing for this month.

Leonardo DaVinci Idea Book –

Everyone stated that their hope is for everyone to find enough space within the Courthouse to house all of the departments with ample room to accomplish all of the work and programs in the proper manner.

Out-of-County travel –

Motion by Ciszek, second by Platner to approve the following travel: N. Miller for Sept. 8th & 9th to Oconto County for WTCA meeting; Sept. 12th to Stevens Point for Tenure Faculty Orientation; and Sept. 13th to Madison for Faculty Senate Orientation; and Haverkamp for Aug. 16th to Madison for Council for Strategic Change. Also for Haverkamp to travel out of state to Seattle, WA for the 21st Annual Pegasus Communication Conference on Oct. 30th – Nov. 3rd, 2011 and forward this request for out of state travel to the Finance Committee. **Motion carried, all voting aye.** The agents list of travel is on file in the UWEX office.

2012 Preliminary Budget –

The 2012 preliminary budget (on file in the UWEX office) was given to the committee.

Budget Update/Approval of Vouchers –

Leveille distributed a monthly budget summary and submitted the following vouchers for payment: Clermont Printing & Office Products-\$17.93; Kelly Haverkamp-\$340.00; Nancy Anne Miller-\$126.01; National 4-H Council-\$34.37; Rural Sociological Society-\$190.00; Mary Stys-\$20.00; Trig's Food & Drug-\$221.60; U W Soil Testing Lab-\$45.00; and Xerox Corporation-\$869.52. **Motion to approve the vouchers as presented was made by Radtke and second by Nielsen. Motion carried, all voting aye.**

Correspondence and Communications –

None for this month.

Future Meeting Dates/Items –

The next regular meeting is set for Thursday, September 8, 2011 at 9:00 a.m. in the Vilas County Courthouse.

Adjournment –

The motion to adjourn was made by Radtke second by Platner at 10:35a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Respectfully submitted by: Rosemary Leveille