

Nielsen, chair, called the regular meeting of the Extension Education and Community Development Committee to order at 9:00 a.m., on October 6, 2011 in Conference Room #2, at the Vilas County Courthouse, Eagle River, Wisconsin.

**Present:** The following persons were present: County Board members Dennis Nielsen, Mary Platner, Fred Radtke, and Maynard Bedish; others Nancy Anne Miller, Terri Miller, & Rosemary Leveille

The following County Board member was excused Gene Ciszek:

The following County Board members were absent:

**Approve Agenda: Motion by Bedish, second by Platner to approve the agenda to be handled in any order at the discretion of the Chair. Motion carried, all voting aye.**

**Approve Minutes: Motion to approve the minutes of the September 8, 2011 meeting was made by Platner, second by Bedish. Motion carried, all voting aye.**

**Public Issues Leadership Development (PILD) report –**

Platner shared her article on the 6<sup>th</sup> grade Positive Alternative Conference (on file in the UWEX office) with the committee. She will also send the information with a letter and a photo to the legislatures.

**FY2012 133 Contract –**

**Motion to approve the FY2012 133 Contract between Vilas County and Board of Regents of the University of Wisconsin System and have the committee sign was made by Platner, second by Radtke. Motion was unanimous.**

**Featured Program – Nancy Anne Miller**

N. Miller presented and discussed her written report (on file in the UWEX office) with the committee. Radtke suggested that her report be distributed to the all members of the County Board at their next meeting.

**Assignment of Office Space –**

N. Miller informed the committee that the Public Property Committee held a meeting on September 29<sup>th</sup> and made the unanimous decision to use the Family Living/WNEP office space for the Human Resource Director. The flip flop in office space is to be a permanent move for the Human Resource Director but a temporary move for Family Living/WNEP. The move is to be done as soon as the phone and computer lines have been switched. **Motion by Radtke, second by Platner to have the Extension Committee put on the Public Property agenda for the October 13<sup>th</sup> meeting for the purpose of discussing the move. Motion passed, unanimously. Motion by Platner, second by Radtke to direct the chairman, Nielsen, of Extension to contact, by phone, the chairman, De Bruyne, of Public Property to request a delay of changing the phone lines or any other implementation of the move until after the Extension Committee can meet with the Public Property Committee on October, 13<sup>th</sup> and a letter will be written by N. Miller, department head, stating the issues, questions, and concerns which will be sent to all Extension committee members and the chair of Public Property, De Bruyne. Motion carried.**

**2012 Draft Budget –**

The committee was presented with the 2012 draft budget (on file in the UWEX office). **Bedish made the motion to approve the 2012 draft budget and forward it to the Finance Committee a second was made by Radtke. Motion carried, all voting aye.**

**Family Living Agent Position update–**

N. Miller stated the application deadline is October 11<sup>th</sup> the preliminary interviews will be held on October 31<sup>st</sup> and the final interviews will be held November 14<sup>th</sup> with the Northern District Interim Director, the Dept. Heads from each county and an Extension Committee member from each county.

**Committee Resource Educator Position update –**

Since Vilas County already has passed a resolution to hire and the 133 contract has been signed, Madison will now be able to proceed with their hiring system.

**Budget Update/Approval of Vouchers –**

Leveille distributed a monthly budget update and submitted the following vouchers for payment: Clermont Printing & Office Products-\$1,12.50; Eagle Lanes-\$81.50; Rosemary Leveille-\$16.10; Nancy Anne Miller-\$386.84; Nelson's Ace Hardware-\$13.45; Siegel Display Products-\$112.25; Trig's Food & Drug-\$75.41; UW Soil Testing Lab-\$15.00; and Xerox Corporation-\$1,225.97. **Motion to approve the vouchers as presented was made by Platner and second by Radtke. Motion carried, all voting aye.**

**Out-of-County travel –**

**Motion by Bedish, second by Radtke to approve the following travel:** N. Miller Oct. 11<sup>th</sup> to Madison for University Committee, Oct. 17<sup>th</sup> & 18<sup>th</sup> to Ashland for Northern District All Staff Fall Inservice, and Oct. or early November (date to be determined) to Forest County for Teen Court Training; and T. Miller Oct. 17<sup>th</sup> & 18<sup>th</sup> to Ashland for Northern District All Staff Fall Inservice, Oct. 26<sup>th</sup> & 27<sup>th</sup> Green Bay for a Tribal Task Force meeting; Arnold Oct. 17<sup>th</sup> & 18<sup>th</sup> to Ashland for Northern District All Staff Fall Inservice.. **Motion carried, all voting aye.** The agents list of travel is on file in the UWEX office.

**Extension Office Sustainability Dialogue, Leonardo DaVinci Idea Book –**

Nothing for this month.

**Correspondence and Communications –**

Nielsen stated that he was very pleased with the behavior at the 6<sup>th</sup> grade conference and is looking forward to next year. The committee was given a flyer on the 2012 State WACEC Conference (on file in the UWEX office).

**Future Meeting Dates/Items –**

The next regular meeting is set for Thursday, November 10, 2011 at 9:00 a.m. in the Vilas County Courthouse.

**Adjournment –**

**The meeting was adjourned by Nielsen at 11:30 a.m.**

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Respectfully submitted by: Rosemary Leveille