

Nielsen, chair, called the regular meeting of the Extension Education and Community Development Committee to order at 9:00 a.m., on May 10, 2012 in the UWEX meeting room, at the Vilas County Courthouse, Eagle River, Wisconsin.

**Present:** The following persons were present: County Board members Dennis Nielsen, Maynard Bedish, Emil Bakka, Chuck Hayes, and Lorin Johnson; others Nancy Anne Miller, Terri Miller, & Rosemary Leveille

The following County Board members was/were excused:

The following County Board members was/were absent:

Media Present:

**Approve Agenda: Motion by Bakka, second by Bedish to approve the agenda to be handled in any order at the discretion of the Chair. Motion carried, all voting aye.**

**Approve Minutes: Motion to approve the minutes of the April 12, 2012 meeting was made by Bedish, second by Nielsen. Motion carried, all voting aye.**

**Committee Resource Educator (CRD) Position update –**

The final interviews are scheduled for May 18<sup>th</sup> in the Vilas County Courthouse. N. Miller distributed a copy of the “Employment Process for County Extension Agent/Educator/Nutrition Coordinator Positions” (on file in the UWEX office) to the committee members along with the position description. She explained that this is an Extension hire and their role in the hiring process and asked who will be able participate from the committee with the chair, Dennis Nielsen. Emil Bakka will be joining and Lorin Johnson is a possibility.

**UW-Extension Overall Introduction –**

Nancy Anne Miller presented an overall explanation of the Cooperative Extension to the committee members by walking through a power point presentation (on file in the UWEX office). She also explained how all counties are unique and how the different agents’ duties are geared to fit the needs and wants of the individual counties throughout the state. Terri Miller further discussed how the Nutrition Program is under the auspices of the Family Living program and totally grant funded by the USDA. A brochure (on file in the UWEX office) about the Wisconsin Nutrition Education Program (WNEP) was given to the committee.

**Resolution to Recognize Cooperative Extension’s Centennial –**

The final draft resolution (on file in the UWEX office) to recognize Cooperative Extension’s Centennial was presented to the committee for their approval. **Motion by Bedish, second by Hayes to approve and sign the resolution, and to forward the resolution to the full County Board for approval. Motion carried, all voting aye.**

**Extension Office Sustainability Dialogue –**

N. Miller discussed the reasons for the sustainability dialogue. The committee members were asked to keep this in mind while out in their communities and to let the agents know what is happening, what is not working, and/or how the UWEX agents can help.

**Leonardo DaVinci Idea Book –**

A notebook was given to the new members of the committee to keep track of their “big ideas” to share with the committee at the meetings.

**Out-of-County travel –**

**Motion by Bakka, second by Bedish to approve the following travel: N. Miller on May 14<sup>th</sup> to Stevens Point for Faculty Tenure Orientation; May 16<sup>th</sup> to Ashland County for Northern Face-to-Face meeting, May 17<sup>th</sup> to Keshena for Northern Region Coalition meeting, May 31<sup>st</sup> to Wausau for Learning Institute Engaging Youth to Sustain Communities, June 1<sup>st</sup> to Stevens Point for WTCA quarterly meeting, and June 12<sup>th</sup> to Madison for University Committee; Arnold on May 15<sup>th</sup>, 22<sup>nd</sup>, 23<sup>rd</sup>, 29<sup>th</sup>, and 30<sup>th</sup> to Crandon for Nutrition Education; Jones on May 10<sup>th</sup> to Price County for Family Living meeting, May 14<sup>th</sup> to Stevens Point for Faculty Tenure Orientation workshop; and Leveille and Stys on June 8<sup>th</sup> to Green Bay for Horticulture Inquiry Review. Motion carried, all voting aye.** The agents list of travel is on file in the UWEX office.

**Budget Update/Approval of Vouchers –**

Leveille distributed a monthly budget update and submitted the following vouchers for payment: Camp's Northwoods Supervalu-\$39.07; Eagle Lanes-\$85.50; Nancy Anne Miller-\$313.69; Trig's Food & Drug-\$143.01; UW Soil Testing Lab-\$120.00; and Xerox Corporation-\$975.69. **Motion to approve the vouchers as presented was made by Bakka, second by Bedish. Motion carried, all voting aye.**

**Correspondence and Communications –**

Nielsen was asked to sign the Multi Donor Account for Summer Horticulture Education contract and the WNEP agreement letter with the County. The Committee was given the following items (all on file in the UWEX office): WACEC annual conference information; VILAS Vision brochure; VILAS Vision awards dinner invitation; and the local government center brochure on 2012 county official workshops. Nielsen stated that Minocqua will be starting a farmers market on June 25<sup>th</sup>.

**Future Meeting Dates/Items –**

The next regular meeting is set for Thursday, June 14, 2012 at 9:00 a.m. in the Vilas County Courthouse.

**Adjournment –**

**Motion to adjourn was made by Hayes at 11:12 a.m.**

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Respectfully submitted by: Rosemary Leveille