

Meeting was called to order by Chair Mr. Mayer at 9:30A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following committee members were present: Jim Behling, Chris Mayer, Erv Teichmiller, Ed Blurthardt and Mark Kim Black.

Excused absences: None.

Other present: Jason Hilger, Jean Nitz, Kris Duening, Joe Fath

Motion made by Mr. Behling to approve the agenda to be discussed in any order at the discretion of the Chair. Seconded by Ms. Black. All voting aye. Carried.

Motion made by Mr. Behling to approve the previous minutes from November 11, 2013. Seconded by Ms. Black. No changes or comments made. All voting aye. Carried.

Finance Report – The November finance report was presented. Cash and investments are reported as \$13.7M and unassigned fund balance of \$8.6M.

Approval of Bills and Payroll – Motion made by Mr. Bluthardt to approve bills and payroll. Seconded by Mr. Behling. All voting aye. Carried.

Overtime Report – Overtime for November is 1,836 hours and \$48,759 which is within the norm for this time of year, noting there were 3 payrolls in November. Overtime is higher by 232 hours and \$2,762 compared to November 2012 and is lower by 391 hours and \$20,831 year-to-date comparing 2013 to 2012.

Line Item Transfers – Motion made by Mr. Bluthardt to approve 2013 transfers for Information Technology, Treasurer, Maintenance, Highway, Public Health and for 2014 for Child Support and for allocating the known health insurance costs upon receiving insurance enrollment forms in conjunction with the new insurance provided. Seconded by Ms. Black. All voting aye. Carried.

Liability Insurance Policy Deductible Level – The finance director presented a report of past liability claims and payments along with overall costs for liability insurance plans with \$5,000, \$10,000, and \$25,000 deductibles. A report provide by Aegis indicates that over the past 13 years the county would have saved \$7,253 and \$23,821, respectively, by increasing the deductible from \$5,000 to \$10,000 and further to \$25,000. Motion made by Mr. Teichmiller to recommend to the Executive, Ethics and Insurance Committee to increase the deductible to \$25,000. Seconded by Mr. Bluthardt. All voting aye. Carried.

Out of County Travel – Travel for Spillman Training to Salt Lake City for 3 Sheriff's Dept. Staff. Three employees are going to help build the new Spillman IT tables for our jail. The new module will be ready to turn on when the training is over. A Jail Sergeant, our Jail Supervisor and Sheriff's IT Manager are selected to go. It was suggested that a Spillman presentation be given to the new county board so they can understand why Spillman and the new paperless initiative (which will allow better communication with the District Attorney's office) is necessary and expensive. The alternative is to have Spillman trainers come here to Vilas County to build the tables is \$8,000. Motion made by Mr. Teichmiller to approve the travel. Seconded by Ms. Black. All voting aye. Carried.

Letters and Communications – None

Future meeting dates – Next regularly monthly meeting is scheduled for Tuesday, January 14, 2014 at 9:30 a.m.

There is nothing more on the agenda therefore; the meeting is adjourned at 10:57 a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.
Submitted by: Jason Hilger