

Meeting was called to order by Chair Mr. Mayer at 9:30A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following committee members were present: Jim Behling, Chris Mayer, Ed Blurthardt and Mary Kim Black.

Excused absences: Erv Teichmiller

Other present: Jason Hilger, Jean Nitz, Kris Duening, Jerri Radtke, Nancy Ann Miller, Kim Schaeffer

Motion made by Ms. Black to approve the agenda to be discussed in any order at the discretion of the Chair. Seconded by Mr. Behling. All voting aye. Carried.

Motion made by Mr. Behling to approve the previous minutes from December 18, 2013. Seconded by Ms. Black. No changes or comments made. All voting aye. Carried.

In-Rem Tax Foreclosure Bids – The treasurer indicated that Northwoods Title is easy to work with and cost effective. Motion by Mr. Behling to use Northwoods Title. Seconded by Ms. Black. All voting aye. Carried.

Finance Report – The December finance report was presented. Cash and investments are reported as \$11.9 million and unassigned fund balance of \$7.9 million. Mr. Mayer requested the finance director to report the financial report, debt level and debt management and the effects on future levies to the county board, under committee reports, at the upcoming board meeting.

Approval of Bills and Payroll – Motion made by Ms. Black to approve bills and payroll. Seconded by Mr. Bluthardt. All voting aye. Carried.

Treasurer Floating Secretary/LTE – The treasurer indicated she will take this request to the Personnel Committee. No action was taken.

Overtime Report – Overtime for December is 1,133 hours and \$31,189 which is within the norm for this time of year. Overtime is lower by 4 hours and \$1,523 compared to December 2013 and is lower by 395 hours and \$22,354 year-to-date comparing 2013 to 2012.

Line Item Transfers – Motion made by Mr. Behling to approve 2013 transfers for Corporation Counsel and Social Services. Seconded by Mr. Bluthardt. All voting aye. Carried. Discussion in regard to the public health line item transfers requested that were previously denied in November by that committee chairman. Motion to forward the line item transfer requests to public health for consideration of line items for payments made by Mr. Bluthardt. Second by Mr. Behling. All voting aye. Carried.

Performance Evaluation Designee - The Human Resources Manager has suggested that each committee may appoint a designee to participate in the performance evaluation of department heads under their jurisdiction. Mr. Mayer volunteered to attend one of the closed session evaluations which will be conducted on February 6th (Thursday), 7th (Friday), and 13th (Thursday).

Policy-Line Item Transfers Discussion - The policy on line item transfers is provided in the budget policy passed by the finance committee on August 6, 2012 and indicates that line item transfer requests are allowed under state statute to be approved by the finance committee and do not need oversight committee or board approval. The finance director has asked that these be presented to and approved by each oversight committee since his arrival, as a courtesy to those supervisors who felt their oversight authority was being removed. It is the opinion of our corporation counsel that these forms be routed from department heads to the finance director and ultimately the finance committee for approval. With support of this committee, the finance director will revise the line item transfer form to provide signature lines for a department head, the finance director and the chair of the finance committee. Motion by Mr. Bluthardt to approve the policy as presented. Seconded by Ms. Black. All voting aye. Carried.

Out of County Travel – Motion made by Mr. Bluthardt to approve travel requested for the treasurer to attend WCCO conference in Madison for March 9-March 12. Seconded by Ms. Black. All voting aye. Carried.

Letters and Communications – None

Future meeting dates – Next regularly monthly meeting is scheduled for Wednesday, February 12, 2014 at 9:30 a.m.

There is nothing more on the agenda therefore; the meeting is adjourned at 10:31 a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.
Submitted by: Jason Hilger