

**VILAS COUNTY COMMISSION ON AGING
NUTRITION ADVISORY COUNCIL MEETING**

October 2, 2014

Present: The following persons were present: Mary Kim Black, Kathy Burg, Ken Mitchell, Kathy Roggeman, Champ and Donna Ruffner, Donna Rollmann, Audrey Stearns and Mary Samuelson. Staff present were Richmond and Kapke.

Approve Agenda:

Agenda has been properly posted. C Ruffner moved, Stearns seconded to approve the Agenda as mailed.

-May be changed at the discretion of the Chair. Carried.

Agenda #4 Open Nutrition Bids

Richmond explained the Bid Notice was properly posted and in three newspapers. Our Bid Packet was approved prior to sending by GWAAR.

Richmond proceeded to open the bids for the first time:

- | | | |
|--|--------|------------|
| ✓ Lynn's Catering serving the Eagle River area | \$5.30 | Congregate |
| | \$5.45 | HD |
| ✓ Northern Exposure serving the Phelps area | \$7.75 | |
| ✓ Gateway Lodge serving the Land O'Lakes area | \$7.75 | |
| ✓ Boulder Beer Bar serving the Boulder Junction,
Manitowish Waters, Presque Isle area | \$8.75 | |
| ✓ RKM Ventures d/b/a Fibbers Restaurant serving
St. Germain area | \$9.00 | |
| ✓ Lac du Flambeau serving the non-Native Americans | \$6.20 | |

Discussion amongst the Committee members as to why bids were so high. Richmond reminded the Committee that this is a two year bid so vendors do have to think about rising costs of food. Rollmann thought that Fibbers was so much higher as the LP gas last year had increased so much that it cost her a lot of money to be open for 2-3 guests.

Agenda #5 Score Nutrition Bids

The Committee decided not to score the bids because there was only one bid per area and they were all current vendors. Committee did instruct Richmond to make sure that all information that is needed was in the packets and if not to call the vendor to get any missing information.

Discussion ensued that some of the bids were much higher than others. Stearns expressed her desire that Richmond would try to get the two high bids to come down in their price. The Committee discussed and decided that in the next two year cycle, each of them will go around their areas and talk with potential bidders so that it makes it more competitive and we would have leverage to ask high bids to come down in their prices.

Agenda #6 Develop Recommendations to Commission on Aging:

There was a motion by Mitchell with a second by C. Ruffner to approve the bids as follows and to send it onto the full Committee for their approval on October 14, 2014:

Lynn's Catering at \$5.30 for congregate meals and \$5.45 for the home delivered meals.
Northern Exposure at 7.75/per meal Gateway Lodge at \$7.75/per meal
Boulder Beer Bar for \$8.75/meal Fibbers Restaurant for \$9.00/meal.
Lac du Flambeau for \$6.20/meal.

Agenda #7 Discussion on Site Reviews/Updates from Site Representatives

Richmond stated that she would read the reviews to the Committee and then the Site Representation could give their update at that time.

Eagle River, More than A Meal Café. Roggemann reported on this site.

Good review given, site manager is very good. Burg reported that attendance is steady at about 16-20 people. Salad option is a big hit. People feel it is a nice addition.

Phelps, Northern Exposure. Judi, Site Manager does a good job. Good review given.

Participants feel that the new site is a much better choice. No bingo but Richmond stated that site manager will try to do something like that in the winter months when things slow down. Portion sizes do appear to be smaller, but still the required amount.

Land O'Lakes, Gateway Lodge. The only issue seen was the donation box was not visible, loose money kept on top of the box. Donations need to be in the box so Site Manager is not handling money. Issue of confidentiality addressed. Mitchell state that he would talk with Anna, Site Manager.

Boulder Junction, Boulder Beer Bar. Review given was good, no additional comments made. Need to check with Boulder that their menu is showing the salad option also.

St. Germain, Fibbers Restaurant. Good Review given. Comments made were that there is a young crowd attending than at most of the sites. Site Manager is very good.

Agenda #8 Public Comment

Rollmann handed in her Resignation Letter to take effect on November 30, 2014. She has enjoyed her 18 years of working with the Committee and volunteering for the Commission on Aging. Richmond thanked Rollmann for her many years of service and asked if she would recruit someone to take her place from her nutrition site.

Richmond also discussed the Nutrition Assessment that she received from the State. Stearns stated that it puts Vilas County as a leader in this program. Stearns would like to give the letter to the News Review and see if they will do an article on it.

Richmond stated that she included in their packets an Advocacy piece that explains the Nutrition Program and has statistics that could be used when talking with their County Board Supervisors or Legislators. She asked everyone to please advocate on our programs behalf as County continues to try to cut budgets.

Adjourned the meeting at 11:22 a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Mary Kapke
Recorder

Susan Richmond
Director