

This regular Meeting of the Vilas County Board of Supervisors was held in the Vilas County Courthouse conference rooms, 330 Court Street, Eagle River, WI

CALL TO ORDER

Vilas County Board Chairman Stephen Favorite called the assembly to order at 9:00 A.M. and instructed the Clerk to read aloud and insert into the minutes the following notification: Public meeting notice requirements were fulfilled by posting a notice of this meeting on bulletin boards located in the Vilas County Courthouse, Olson Memorial Library and Eagle River City Hall. Notice of this meeting was posted to the Vilas County Government website. All media outlets and members of the public requesting notification of this meeting were notified on February 14, 2014, more than twenty-four hours prior to the meeting. The Clerk requested that all present silence their cell phones and pagers for the duration of the meeting.

PLEDGE OF ALLEGIANCE

The Board Chair asked all in attendance to stand for the Pledge of Allegiance.

ROLL CALL

Roll call found the following members in attendance: Emil Bakka, Alden Bauman, Maynard Bedish, James Behling, Mary Kim Black, Edward Bluthardt, Jr., Ronald De Bruyne, Stephen Favorite, Charles Hayes, Sig Hjemvick, Lorin Johnson, Leon Kukanich, Christopher Mayer, Dennis Nielsen, Charles Rayala, Jr., Carolyn Ritter, Mark Rogacki, Ralph Sitzberger, Erv Teichmiller and Linda Thorpe. Kathleen Rushlow was excused. The Clerk reported 20 Supervisors in attendance, constituting a quorum of the County Board.

APPROVAL OF THE AGENDA TO BE DISCUSSED IN ANY ORDER AT THE CHAIR'S DISCRETION

Motion by A. Bauman, seconded by E. Bakka to approve the agenda, with the order of discussion to be at the Chair's discretion. All voted aye. Carried.

APPROVAL OF THE MINUTES OF THE JANUARY 28, 2014 MEETING

Motion by L. Thorpe, seconded by R. Sitzberger to approve the minutes of the January 28, 2014 regular meeting as presented. All voted aye. Carried.

OMIT PUBLIC READING OF ALL RESOLUTIONS AND ORDINANCES UNLESS REQUESTED

Motion by C. Rayala, seconded by C. Ritter to omit the reading of all resolutions and ordinances by the Clerk, unless requested from the floor. All voted aye. Carried.

RESOLUTIONS TABLED OR POSTPONED TO A DAY CERTAIN – None

PRESENTATION OF EMPLOYEE RECOGNITION CERTIFICATES

County Board Chair S. Favorite and Human Resources Manager Janna Kahl introduced 24 Vilas County staff members, all of whom were honored for their length of service to the County. This presentation concluded at 9:30 AM.

COMMITTEE REPORTS

Tourism & Publicity Committee: L. Thorpe announced the appointment of Tourism & Publicity Director Cindy Burzinski to the Marketing Committee of the Governor's Council on Tourism.

Forestry Committee: R. Sitzberger announced the appointment of Parks & Recreation Administrator Dale Mayo to the Governor's Snowmobile Recreation Council.

Commission on Aging Committee: E. Teichmiller announced that the ADRC of the Northwoods was functioning extremely well. He described the ADRC as being self-funded, and not reliant on the county tax levy. He also called attention to several brochures highlighting ADRC and Disability Benefit Specialist services. He also described Commission on Aging programs as excellent due to dedicated staff members. The Chore Program also was described.

Economic Development Committee: E. Bluthardt reported on the committee's working relationship with the Vilas County Economic Development Corporation (VCEDC). Two county business incubators developed by the VCEDC are at capacity. He further reported that each incubator is privately owned and on the local property tax rolls. The manufacturing incubator located in Eagle River has a prospective tenant. In 2013 these business incubators added \$750,000 in payrolls to the area economy.

Law Enforcement Committee: E. Bluthardt reported progress with the conversion of Sheriff's Squads to dual fuel vehicles. The squads can burn propane or gasoline and will be fueled using whichever type of fuel is least expensive.

UW Extension Committee: D. Nielsen reported on the UW Extension Lunch & Learn program. He invited each member to take part.

Public Property Committee: J. Behling announced the revival of the Courthouse Security Committee. This statutory committee will deliberate on courtroom and courthouse security issues.

Personnel Committee: J. Behling described February as a "very busy month" for the Personnel Committee. Much time was spent deliberating over position vacancies. Department Head evaluations were also conducted. Regarding that process, he acknowledged what he termed as the "valuable and insightful" input provided by the various committee chairpersons.

Land & Water Conservation Committee: R. Sitzberger asked Invasive Species Coordinator Ted Ritter to report. T. Ritter reported continued efforts by area lake associations to conduct Clean Boats – Clean Water AIS monitoring at boat landings. Grant funding will help pay students from UW Oshkosh to assist with that program.

Human Services Board: E. Teichmiller reported that the 2014 increase in county funding for this program enabled a greater number of developmentally disabled and mentally ill individuals to be provided with needed services.

ALL RESOLUTIONS AND ORDINANCES, IN THEIR ENTIRETY, ARE ON FILE IN THE COUNTY CLERK'S OFFICE.

Resolutions and Ordinances are posted in the order in which they were acted upon.

RESOLUTION 2014 - 08

Re: Creating a Full-Time Secretary B Position in the District Attorney's Office

WHEREAS, the District Attorney's Office Limited Term Employee ("LTE") Receptionist position has been in place since October 2012, working a full-time schedule, due to the increased caseload in that office and has been approved through March 2014; and

WHEREAS, it is in the best interest of the citizens of Vilas County to create a full-time Secretary B position with the District Attorney's Office (see attached position description) rather than to continually seek approval for an ongoing LTE; and

WHEREAS, the Lac du Flambeau Band of Lake Superior Chippewa Indians has agreed to financially support the full-time Secretary B within the District Attorney's Office in the amount of \$25,000.00 per year for three years, for a total of \$75,000.00, with the expectation that

the County will convert the current LTE position to a full-time position with benefits (see attached letter from Tribal Council President Tom Maulson); and

WHEREAS, the Personnel Committee recommends creating this essential position, at a rate of \$15.70/hour, subject to the introductory rate of \$13.35/hour for six months (85% of the regular pay rate), annual total wages of \$28,323.75, with corresponding benefits of \$24,886.26, and with a fiscal impact for the remainder of year 2014 totaling \$53,210.01; and

WHEREAS, as of February 1, 2014, the District Attorney's budget for the LTE position contains \$22,912.29; and

WHEREAS, the remaining balance of \$5,297.72 will require a transfer from the General Fund; and

WHEREAS, a three-fourths (3/4) majority vote of the County Board of Supervisors is necessary to create new personnel positions; and

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 25th day of February, 2014 that the Secretary B position be created in the District Attorney's Office as set forth in the attached position description.

BE IT FURTHER RESOLVED that \$5,297.72 be transferred from the General Fund into line item 100.06.51310.0121 of the District Attorney's Office 2014 budget for the purpose of funding said position.

BE IT FURTHER RESOLVED that this position is contingent upon the three-year funding commitment of \$25,000.00 per year by the Lac du Flambeau Band of Lake Superior Chippewa Indians; should said funding cease or decrease, the position shall only continue upon further action of the County Board.

SUBMITTED BY: Personnel Committee

s/ James Behling, Chair

s/ Edward Bluthardt

s/ Ron De Bruyne

s/ Chuck Hayes

s/ Lorin Johnson

Motion by D. Nielsen, seconded by E. Bluthardt to adopt. Discussion. 19 voted aye. 1 no vote: M. Rogacki. Carried.

RESOLUTION 2014 - 09

Re: Coordinated Services Teams Initiative

WHEREAS, 2013 Wisconsin Act 20, the Wisconsin 2013-2015 biennial budget, includes legislation and funding to expand and provide continued support to Coordinated Services Team (CST) Initiatives to counties and Tribes across the State of Wisconsin; and

WHEREAS, a CST uses the wraparound process to respond to individuals and families with multiple and often serious needs in the least restrictive setting possible; and

WHEREAS, the Department of Health Services has moved away from time limited funding for developing CST Initiatives to an approach that will provide ongoing base funding to all interested counties and tribes; and

WHEREAS, Vilas County is eligible to receive funding in an amount not to exceed \$62,123 in 2014 for CST expansion, with a 20 percent in-kind match required (see attached Fiscal Impact Statement and Program Description); and

WHEREAS, the CST Initiative grant may be applied for as a region; and

WHEREAS, Wis. Stat. §46.56 requires that the County Board must designate an administering agency for the Coordinated Services Team Initiative in the service; and

WHEREAS, Vilas County Social Services would like to partner with Tri-County Human Services and Forest County in applying for the CST grant, to efficiently utilize grant dollars, with Tri-County Human Services acting as the administering agency for this CST Initiative.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 25th day of February, 2014 that Vilas County Social Services is authorized to pursue CST funding and that Tri-County Human Services is designated as the administering agency for Vilas County in this state-wide expansion of CST Initiatives.

SUBMITTED BY: **Social Services Committee**

s/ Al Bauman, Chair

s/ Erv Teichmiller

s/ Maynard Bedish

Mary Kim Black

s/ Mark Rogacki

Motion by E. Teichmiller, seconded by C. Rayala to adopt. Discussion. All voted aye. Carried.

RES. 2014-10

Designating Public Depository and Authorization for Withdrawal of County Funds

Motion by R. De Bruyne, seconded by M. Rogacki to adopt. Discussion. All voted aye. Carried.

NOTICE: Subsequent to the action taken in regards to Resolution 2014-10, it was determined that the submitting committee took no formal action to approve the resolution and forward it to the County Board. The above action taken to adopt Resolution 2014-10 is therefore declared VOID.

RESOLUTION 2014 - 11

Re: Creating Highway Lead Positions

WHEREAS, the Vilas County Highway and Personnel Committees have identified that the Highway Department has two satellite locations, located in Boulder Junction and Arbor Vitae, to which employees are regularly assigned, and which do not have an assigned Lead person to help coordinate staff assignment/supervision or project assessment/completion; and

WHEREAS, the Highway Lead position's duties are detailed on the attached job description; and

WHEREAS, the Highway Department has not filled several recent vacancies, requiring greater use of the resources available through close delegation and follow-up; and

WHEREAS, the position of Highway Lead would be filled internally, thus not creating additional headcount;

WHEREAS, the selected person at each of the two shops would be compensated an additional \$1.00 per hour per person, to equate to \$4,934.18 per year; and

WHEREAS, the Highway General Fund, a non-lapsing fund, has resources available for this increase, and therefore no change to the County General fund; and

WHEREAS, a $\frac{3}{4}$ vote of the Board of Supervisors is necessary for creating this position.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 25th day of February, 2014 that the Highway and Personnel Committees are authorized to create and internally fill the two positions of Highway Lead (one reporting to

Boulder Junction and one reporting to Arbor Vitae).

BE IT FURTHER RESOLVED that \$4,934.18 is authorized for transfer from the Highway General Fund into the Highway Department’s wages and benefits line items to cover the increase in compensation for this position for the remainder of year 2014.

SUBMITTED BY: Highway Committee:

- s/ Charles Rayala, Chair
- s/ Al Bauman
- Ron De Bruyne
- s/ Chris Mayer
- s/ Kathleen Rushlow

SUBMITTED BY: Personnel Committee:

- s/ James Behling, Chair
- s/ Chuck Hayes
- s/ Ed Bluthardt
- s/ Ron De Bruyne
- s/ Lorin Johnson

Motion by E. Bluthardt, seconded by C. Rayala to adopt. Discussion. All voted aye. Carried.

RESOLUTION 2014 - 12

Re: Budget Amendment – Board of Health

WHEREAS, the Wisconsin Department of Health has been authorized to make grants available to Vilas County Public Health Department; and

WHEREAS, the Wisconsin Department of Health has increased/decreased funding to the Vilas County Public Health Department for programs and services; and

WHEREAS, the Vilas County Public Health Board recommends that the 2014 budget be amended to allow for the increased/decreased revenue and to authorize a corresponding increase/decrease in expenditures as shown below:

Revenue or Expense	Line Item Number	Description	Amount
Revenue	<u>100.28.43656</u>	<u>WIC Grant</u>	<u>-\$11,936.00</u>
Expense	<u>100.28.54100.0703</u>	<u>WIC Grant</u>	<u>-\$11,936.00</u>
Revenue	<u>100.28.43651</u>	<u>Prevention Grant</u>	<u>-\$1,426.00</u>
Expense	<u>100.28.54100.0998</u>	<u>Prevention Grant</u>	<u>-\$1,426.00</u>
Revenue	<u>100.28.43653</u>	<u>Immunization Grant</u>	<u>+\$411.00</u>
Expense	<u>100.28.54100.0933</u>	<u>Immunization Grant</u>	<u>+\$411.00</u>
Revenue	<u>100.28.43652</u>	<u>WWWP Grant</u>	<u>+\$647.00</u>
Expense	<u>100.28.54100.0899</u>	<u>WWWP Grant</u>	<u>+\$647.00</u>
Revenue	<u>100.28.43650</u>	<u>MCH Grant</u>	<u>+\$1,043.00</u>
Expense	<u>100.28.54100.0996</u>	<u>MCH Grant</u>	<u>+\$1,043.00</u>
Revenue	<u>100.28.43654</u>	<u>Lead Grant</u>	<u>+\$209.00</u>
Expense	<u>100.28.54100.0997</u>	<u>Lead Grant</u>	<u>+\$209.00</u>

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 25th day of February, 2014 that the 2014 budget is amended by the amount of the funds to be received, and the Finance Director is instructed to record such information in the

official books of the County for the year ending December 31, 2014.

BE IT FURTHER RESOLVED that the County Clerk is instructed to publish a Class 1 notice within 10 days of these amendments informing the public of these particular changes.

SUBMITTED BY: Public Health Board

s/ Erv Teichmiller, Chair

s/ Linda Thorpe

Emil Bakka

s/ Alden Bauman

s/ Carolyn Ritter

Motion by E. Teichmiller, seconded by C. Ritter to adopt. Discussion. All voted aye. Carried.

RESOLUTION 2014 - 13

Re: Budget Amendment - 2014 Wisconsin Land Information Program Grant

WHEREAS, the State of Wisconsin Department of Administration (“Agency”) has awarded grant funds to the Land Information/Mapping Department through the Wisconsin Land Information Program; and

WHEREAS, the Agency has awarded \$14,661 to Vilas County for publishing the 2014 edition of the Vilas County Emergency Response Zone Atlas which was last published in 2007; and

WHEREAS, the Land Information/Mapping Department believes that this grant revenue will significantly improve the ability of Vilas County to provide updated spatial information to emergency response units throughout the County; and

WHEREAS, the Land Information/Mapping Department and the North Central Regional Planning Commission will coordinate the publication of the Vilas County Emergency Response Zone Atlas; and

WHEREAS, the Land Records Committee recommends that the 2014 budget be amended to allow for the increased revenue and to authorize a corresponding increase in expenditures as shown below:

Revenue or Expense	Line Item Number	Description	Amount
Revenue	100.23.43702	Land Records Grant	\$14,661.00
Expense	100.23.51736.0599	Land Records Grant	\$14,661.00

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 25th day of February, 2014, that the 2014 budget is amended by the amount of the funds received, and the Finance Director is instructed to record such information in the official books of the County for the year ending December 31, 2014.

BE IT FURTHER RESOLVED that the County Clerk is instructed to publish a Class 1 notice within 10 days of these amendments informing the public of these particular changes.

SUBMITTED BY: Land Records Committee

s/ Charles Rayala, Chair

s/ Edward Bluthardt

s/ Sig Hjemvick

s/ Ralph Sitzberger

Kathleen Rushlow

Motion by R. Sitzberger, seconded by E. Bluthardt to adopt. Discussion. All voted aye. Carried.

ACCEPT WISCONSIN DEPARTMENT OF NATURAL RESOURCES 2014 FIRE WARDEN APPOINTMENTS FOR VILAS COUNTY

C. Rayala recused himself from all discussion and action. Motion by C. Mayer, seconded by C. Ritter to accept the DNR 2014 Vilas County Fire Warden appointments. All voted aye. Carried.

CHAIR'S APPOINTMENTS

- Commission on Aging – term beginning April, 2014
 - Chris A. Wise

Motion by E. Teichmiller, seconded by S. Hjemvick to accept the Chair's appointment of Chris A. Wise to the Commission on Aging.

LETTERS AND COMMUNICATIONS

The Board Chair read a letter from the Chairman of the Town of Winchester. The letter praised the Highway Department "for the excellent job they have done in maintaining the county roads in Winchester" during the summer and winter seasons. The letter also thanked Highway Commissioner Jarred Maney for assisting the Town with a TRIP Program application.

NEXT MEETING DATE

The next County Board meeting is scheduled for 9:00A.M, Tuesday, March 25, 2014. This meeting will be held in the courthouse conference rooms.

PAY MILEAGE AND PER DIEM

Motion by R. Sitzberger, seconded by A. Bauman to pay mileage and per diem for this meeting. 19 voted aye: 1 voted no: R. De Bruyne. Carried. Contact the County Clerk's office for mileage and per diem payment information.

ADJOURNMENT

The Chair adjourned the meeting at 10:28 A.M.

Prepared and submitted by:
David R. Alleman, Vilas County Clerk

Minutes reflect the recorder's notations and are subject to future revision and approval by the Vilas County Board.