

COMMISSION ON AGING MEETING

February 17, 2014

Chairman Teichmiller called to order the regular meeting of the Commission on Aging Committee at 9:00 am, on February 17, 2014, at the Vilas County Commission on Aging Building, Eagle River, Wisconsin

Present: Teichmiller, Hayes, Nielsen, Briggs, Jensen, Main, Mitchell, and Stearns. **Excused:** Radtke and Thompson. Staff present was Richmond and Rein. Also, present Jason Hilger, Financial Manager

Approve Agenda: Agenda has been properly posted. Main moved and Stearns seconded to approve the Agenda as mailed.

Approve Minutes: There was a motion to approve the Minutes of the Regular Commission on Aging Meeting of January 20, 2014 by Nielsen with a second by Jensen. Motion Carried

Agenda Item #4 Report of the Greater Wisconsin Agency on Aging Resources:

- Teichmiller stated that there was not a written report from GWAAR this month.
- Teichmiller reported that on the agenda is the strategic plan to look at required services and if the staff is being utilized. Also, Teichmiller is on the subcommittee looking at a leadership transition plan.
- Teichmiller mentioned that the next meeting will be held in February 28th in Stevens Point.

Agenda Item #5 Program and Committee Reports

Directors Report:

- Richmond introduced the idea of inspirational quotes to the group and explained that the staff has been bringing quote to the monthly staff meetings.
- Richmond reviewed the packets that were distributed which included a copy of the Legislative Alert, February County Newsletter, Heart Health, Senior Nutrition and Health News, Lac du Flambeau Transit Service, and the information tracking sheet.
- Richmond became a member of the Meals on Wheels Association last year and received information from them on an organization called DoSomething.org. This group was willing to make Valentine's Day Cards for the Home Delivered Meals Participants.
- Richmond discussed the issue regarding the volunteers being taxed for mileage. Jason Hilger, Financial Manager, discussed his conversations with the IRS on the issue and in the end a memo was issued to the volunteers stating that they would not be receiving a 1099 for the mileage. Richmond stated that Gleason will continue to keep a spread sheet with the volunteer mileage on it. Discussion held
- Richmond received a call from GWAAR asking that she be on a review board for the Emergency Preparedness Resource Manual.
- Richmond mentioned that a letter was forwarded to Steve Favorite, County Board Chairman, about having Chris Wise appointed to the Commission on Aging Committee.
- Richmond distributed an article about Specialized Transportation in WI which explains the 85.21 Program very well. Richmond stated that she continues to work with Oneida and Forest Counties on regional transportation. They are hoping that by April 1st a consultant will be hired using grant funds. A proposal will need to be submitted by October 15th. Discussion held
- Travel: Alive to Live will be held on May 7th in Rhinelander. A planning meeting will be held on February 19th.
- Information packet distributed. Place name on post it if you would like a copy.

Friendly Visitors/Family Caregiver Support:

Rein reported:

- Rein reported that in January 3 families called requesting services and all three received names of In Home Support Workers.
- Rein mentioned that the first Caregiver Support Group meeting will be held on February 20th.
- Rein met with the other Living Well with Chronic Conditions leaders and scheduled workshops for 2014.

Chore:

Kapke reported:

- 17 Households, 109 hours reimbursed at \$853.75 for the month and \$124.21 for mileage. Also, an administrative cost of \$1,302. Balance of the program is \$25,220.04.
- Richmond mentioned that Kapke has completed all the reassessments for the Chore Program. Some of the clients went from 100% reimbursement to 50% and one person is no longer financially eligible.

Alzheimer's:

- Kapke reported that there are 5 families enrolled in the program. One family submitted a request. The balance of the budget at the end of January \$11,163.47.
- Richmond mentioned that Kapke has spoken with all the families on the program to make sure that they are still interested for 2014.
- Richmond mentioned that Kapke will be taking the new brochures to the clinics and speaking with the staff members about the Alzheimer's Program.
- Richmond stated that a decision has been made not to increase reimbursement at this time due to the planned marketing outreach to be done in 2014.

Escort:

Rebecca Gleason was introduced to the Committee and gave the following report:

- Gleason reported: 21 clients, 201 hours and 4192 miles were driven. Total expense \$2,928.30. Income year to date is \$1,100.61.
- Gleason stated that in 2013 there were 258 clients who received rides. The total amount of miles driven by volunteers was 41,446 and the amount of hours volunteered was 2116. The total expense was \$37,377.49 and the total income was \$11,432.91.
- Gleason stated at this time there are 180 people on the program with 20-25 using the service each month. Also, there are currently 10 disabled people using the service. Stearns commented on the importance of the program and how time consuming it can be.
- Hayes asked about emergency contacts and rides after hours. Discussion held

Nutrition:

- Richmond reported: 1196 meals were served in January. Total expense for the month was \$13,762.07. Income year to date: \$4,538.10.
- Richmond mentioned that the 2013 donations funds that were carried over are being used to fund the program. The funds should carry the program over until April.
- Richmond reminded the committee that when the schools are closed the nutrition sites are also closed.
- Hayes had a question about the cost of the meals in Eagle River and the Farm Bill. Discussion held
- Teichmiller mentioned that he would return to the County Board and ask for funds for the Nutrition Program if needed.
- Richmond mentioned that in August the bids for the program will be accepted and that the costs might increase.

Elderly Benefit Specialist:

- Corrieri reported 44 individuals were served with 18 separate and distinct issues, and took 164 phone calls on separate issues.
- Financial impact was \$225,349.
- Richmond mentioned that even though we are out of Medicare Part D season, the Benefit Specialists continue to be very busy.
- Richmond mentioned that the Insurance Workshop continues to run. Starting in April the workshop will also be held at the Lakeland Senior Center.
- Richmond thanked the wonderful volunteers for all their help with Medicare Part D.

ADRC:

Richmond received the following report from Pam Parkkila:

- The Specialists have been completing the mandatory Functional Screen Recertification tests.
- The ADRC has hired a new Disability Benefit Specialists for the Medford Office. Her name is Hollie Steinman.
- Kinzie Green, a marketing firm, has been hired to help with the ADRC's marketing plan.
- The ADRC of the Northwoods exceeded the 2013 time reporting goal. With the additional revenue special projects are being considered. One of the projects would be to install Hearing Loop Technology to assist clients that are hard of hearing.

Agenda Item #6 Old Business

January Expense Report

- Teichmiller mentioned that 100% of the ADRC costs are reimbursed by the ADRC.
- Richmond mentioned that Gleason has improved the budget sheet and it now matches the County's records.
- Hilger mentioned that closing out 2013 he only saw one small issue. Discussion held

Committee Consolidation

- Teichmiller stated that the consolidation will occur in April or May. He stated that the Commission on Aging Committee will not go away but the meetings dates are still yet to be determined. This committee will still meet on April 14th. Discussion held

Agenda Item #7 New Business

Approve BADR Aging Unit Self Assessment 2013

- Richmond discussed the Bureau of Aging and Disability Resources Aging Unit Self-Assessment for 2013. Richmond highlighted the parts on Advocating, Nutrition, and the Alzheimer's Program.
- Discussion held
 - A motion to approve the Bureau of Aging and Disability Resources Aging Unit Self-Assessment for 2013 was made to Nielsen with a second by Briggs. Motion Carried.

Agenda Item #9 Public Comment

- None

Agenda Item #10 Letters and Correspondence

- Richmond read a letter from Lisa Becker thanking the Commission on Aging for the funds for the Final Affairs Booklets

Future Meeting Date:

Monday March 17, 2014 at 9:00 a.m. at the Commission on Aging Building, Eagle River

Meeting adjourned at 10:30 a.m. made by Hayes and seconded by Stearns. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Amie Rein
Reported

Susan Richmond
Director