

COMMISSION ON AGING MEETING

March 17, 2014

Chairman Teichmiller called to order the regular meeting of the Commission on Aging Committee at 9:01 am, on March 17, 2014, at the Vilas County Commission on Aging Building, Eagle River, Wisconsin

Present: Teichmiller, Nielsen, Jensen, Main, Thompson and Stearns. **Excused:** Radtke, Hayes, Briggs, and Mitchell. Staff present was Richmond and Rein. James Behling, County Board Supervisor, and Art Kunda, Candidate for County Board were also present.

Approve Agenda: Agenda has been properly posted. Main moved and Stearns seconded to approve the Agenda as mailed.

Approve Minutes: There was a motion to approve the Minutes of the Regular Commission on Aging Meeting of February 17, 2014 by Nielsen with a second by Jensen. Motion Carried

Agenda Item #4 Report of the Greater Wisconsin Agency on Aging Resources:

- Teichmiller stated that there was not a written report from GWAAR this month.
- Teichmiller mentioned that the next meeting will be held in April.
- Teichmiller reported that GWAAR has had a couple of staff changes over the last month and the transition has gone smoothly. Also, GWAAR continues to help with the legal services for the Elder Benefit Specialist.
- Teichmiller stated that GWAAR is looking at a leadership transition plan.
- Teichmiller stated that GWAAR is working through the sequestration. New funds have been identified.

Agenda Item #5 Program and Committee Reports

Directors Report:

- Richmond reviewed the packets that were distributed which included a copy of the March County Newsletter, and the information tracking sheet.
- Richmond mentioned that Final Affairs Workshop will be offered on April 9 in Eagle River.
- Richmond received the approval for the 2013 Aging Unit Plan Assessment. GWAAR had positive statements about the assessment and offered some suggestions.
- Richmond mentioned that she was interviewed by Channel 12 News about on the Regional Transportation. Richmond will be working with Channel 12 News to promote the nutrition program.
- Richmond reported on participating in the Emergency Tabletop Exercise last week. Richmond will be working with the clubs on adding wording to the contracts about using the vehicles during an emergency.
- Richmond was contacted by the St. Germain Women's Service Club about giving away 4 gift certificates to families in the St. Germain/Sayner area. Richmond stated that staff members were able to identify 4 families who would benefit from the certificates. The COA office will be sending out the certificates so that confidentiality is not broken.
- Richmond has registered for a booth at the Lac du Flambeau Honoring Elders Event on April 24th.
- Richmond reminded everyone that Alive to Life has been scheduled for May 7th and the speakers are being secured. Keynote Speaker will be Geri Heppe, Gerontologist.
- Travel: April 8 – ADRC meeting in Rhinelander, April 29 – PSA Director's meeting in Wausau, and May 1 and 2 -Volunteer Conference in Wausau
- Information packet distributed. Place name on post it if you would like a copy.

Friendly Visitors/Family Caregiver Support:

Rein reported:

- Rein reported that in February 3 families called requesting services and all three received names of In Home Support Workers.
- Rein mentioned that the first Caregiver Support Group meeting held on February 20th was a success with 5 people attending. The next meeting is on March 20th and the Information Specialists from the ADRC will be speaking.
- Rein mentioned that Living Well with Chronic Conditions workshop will be starting on April 24th.

Chore:

Kapke reported:

- 16 Households, 96 hours reimbursed at \$747 for the month. Also, an administrative cost of \$543.76. Balance of the program is \$23,929.28.
- Richmond mentioned that Kapke has completed all the reassessments for the Chore Program.
- Teichmiller stated that many of the programs are funded through grants however the Chore Program does receive some County Levy funds.

Alzheimer's:

- Kapke reported that there are 6 families enrolled in the program. One family submitted a request. The balance of the budget at the end of February 10,560.96.
- Richmond mentioned that Kapke has added another new client to the program.
- Richmond mentioned that Kapke will be meeting with the medical clinics to discuss this program.

Escort:

- Gleason reported: 19 clients, 187.5 hours and 3883miles were driven. Total expense \$2,484.52. Income year to date is \$2,094.45.
- Teichmiller spoke about the firm hired to provide transportation for people on Medicaid and how the firm is having trouble getting people to their appointments and then home. Discussion held

Nutrition:

- Richmond reported: 1205 meals were served in February. Total expense for the month was \$13,476.31. Income year to date: \$4,689.20.
- Teichmiller gave background information on the program.
- Richmond mentioned that the Nutrition Program is the largest program under the Older American Act funds. The Home Delivered Meal Drivers check on people when delivering the meals.
- Teichmiller mentioned that the funds for this program were cut with the sequestration. Teichmiller has mentioned to the County Board that he would ask the County for funds if the funding is short at the end of the year.

Elder Benefit Specialist:

- Corrieri reported 43 individuals were served with 21 separate and distinct issues, and took 108 phone calls on separate issues.
- Financial impact was \$107,013.
- Teichmiller gave an over view of the program and how the Elder Benefit Specialist work with the staff from GWAAR.
- Stearns spoke about the impact the Benefit Specialist had with individuals during Medicare Part D.

ADRC:

Richmond received the following report from Pam Parkkila:

- The Specialists have completed the re-certification testing for the functional screen.
- The ADRC has hired a new Disability Benefit Specialists for the Medford Office. Her name is Hollie Steinman.
- The time reporting goal each month has been 36%. In January and February the goal was not met due to the cold weather. Richmond mentioned that the Eagle River Office did meet the goal.
- Mary Peterson has been designated as the Board Representative for the Lac du Flambeau Tribe.
- The ADRC Statewide marketing plan included development of 4 commercials geared towards our target customers. A funding request is being submitted to the State.
- Discussion held on moving towards Family Care.

Agenda Item #6 Old Business

February Expense Report

- Teichmiller mentioned that 100% of the ADRC costs are reimbursed by the ADRC.
- Teichmiller mentioned that the budget is looking ok for the first couple of months.

Agenda Item #7 New Business

Request for DOT Trust Funds for Lakeland

- Richmond discussed that the Lakeland Retirement Foundation has had a lot of repair costs on their van. They were scheduled to get a new van but there was a problem with the paperwork. Lakeland Retirement Foundation has requested funds from both Oneida and Vilas County to repair the van. The portion from Vilas County would be \$170. These funds would come out of the Trust Fund.
- Discussion held
 - A motion to approve the request for the DOT Trust Funds for the Lakeland Retirement Foundation in the amount of \$170 was made by Nielsen with a second by Behling. Motion Carried.

Approve Annual Report

- Richmond mentioned that the report was completed by the staff and how grateful she was to have such a professional and caring staff.
 - A motion to approve the Annual Report and to submit the report to the County Board was made by Stearns with a second by Main. Motion Carried.
 - Behling thanked Teichmiller for continuing to report monthly to the County Board on what the Commission on Aging is doing.

Approve Background Check Policy

- Teichmiller mentioned that the Background Check Policy was updated and approved by Corporation Counsel.
 - A motion to approve the updated Background Check Policy was made by Nielsen with a second by Behling. Motion Carried

Approve Commission on Aging Committee By-Laws

- Teichmiller mentioned that the By-Laws were updated 2-3 years ago.
- Richmond spoke about the appointment of the chair of the Transportation Sub-Committee. Discussion held
 - A motion to table the By-Law until the May meeting was made by Stearns with a second by Jensen.

Revitalization Pilot Funding

- Richmond stated that there are funds available through the Revitalization Pilot Program for the Nutrition Program. The grant funds are to be used specifically for one of four areas: Facility Modification, Program Enhancement, Administration Changes, or Marketing Outreach. The grant application is due on March 24 and the Nutrition Advisory Committee will be meeting on March 20th.
 - A motion to approve applying for the grant without County Board approval was made by Behling with a second by Main. Motion Carried.

Agenda Item #9 Public Comment

- Art Kunde thanked the committee for having him at the meeting. He spoke about the need for services for older citizens in Vilas County.
- Behling asked about the use of dual fuel for the club vans. Richmond stated that the vans are leased to the County by Headwaters and she would contact Headwaters to see what their thoughts were. Discussion held.

Agenda Item #10 Letters and Correspondence

- Richmond read a letter an Escort Transportation Client thanking the staff for their help arranging rides.

Future Meeting Date:

Monday April 14, 2014 at 9:00 a.m. at the Commission on Aging Building, Eagle River

Meeting adjourned at 10:15 a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Amie Rein
Reported

Susan Richmond
Director