

COMMISSION ON AGING MEETING

August 18, 2014

Black called to order the regular meeting of the Commission on Aging Committee at 9:03 a.m., on August 18, 2014, at the Vilas County Commission on Aging Building, Eagle River, Wisconsin

Present: Black, Bluthardt, Hayes, Jensen, Main, Mitchell, Radtke, Stearns, and Wise. Staff present was Richmond and Rein. Absent Thompson. Also, present Dianne Jacobson, Oneida County Department on Aging Director; Dave Lowe, Consultant for Regional Transit Commission.

Approve Agenda: Agenda has been properly posted. Hayes moved and Main seconded to approve the Agenda as mailed.

Approve Minutes: There was a motion to approve the Minutes of the Regular Commission on Aging Meeting of June 16, 2014 and the June 11, 2014 Nutrition Advisory Council by Hayes with a second by Stearns. Motion Carried

Guest Speaker: Dave Lowe, Consultant for Regional Transit Commission

- Lowe gave an overview of the Transit Commission project with Forest, Oneida, and Vilas Counties.
- Lowe stated that the benefits would be to leverage more funds, provide transportation across the county lines, and then have a central dispatch center to schedule the rides. This would bring additional services and not take away the current services. The Senior Clubs would be able to choose if they wanted to participate and offer their buses when they were not using them. Lowe recommended that the Escort Program not become part of the Transit Commission because then the general population would need to be served in that program, which could cause a hardship on Volunteers.
- Discussion held

Approve Resolution for Northwoods Transit Commission

- A Motion was made to approve the resolution for the Northwoods Transit Commission and forward the signed resolution to the September 23, 2014 full County Board meeting by Hayes with a second by Mitchell. Motion Carried.

Agenda Item #4 Program and Committee Reports

Directors Report:

- Richmond distributed the inspirational quote, information tracking sheet, Do Not Call list, and the Crime Bulletin on Grandparent Scam.
- Richmond stated that the staff participated in a Suicide Prevention training titled QPR and distributed information on the QPR Training.
- Richmond stated that a donation from Eagle Dry Cleaning was received from a candle promotion. A thank you note was sent.
- Richmond stated that the St. Germain Prime Timers held their annual Car and Craft Show with a kid's carnival on July 19, 2014. Richmond participated as Ellie the Elephant. Radtke added that this year was the best turn out.
- Richmond mentioned that Pam VanKampen, GWAAR, completed the Nutrition Assessment and Richmond was told verbally that Vilas County has an excellent Nutrition Program.
- Richmond received notice from GWAAR that they have been selected to participate in the Administration for Community Living National Survey of Older Americans Act. Participants will be randomly selected in the State to participate in the survey about Title IIIB programs.
- Richmond has scheduled the mandatory volunteer training for September 30, 2014 from 1-4 p.m.
- Richmond stated that she will be attending the Aging Network Training.

- Richmond mentioned that she is working on the Nutrition Site Manager Training for October 15, 2014 from 8:30-3:00 in Rhinelander.
- Travel – Richmond, Rein, and Rozga will be traveling to Wisconsin Dells for the Aging Network Training on September 10-12. Richmond and the ADRC staff will be traveling to Crandon on September 16th

Friendly Visitors/Family Caregiver Support:

Rein reported:

- Rein reported that in June 2 families and in July 10 families called requesting services. 5 families returned the information and received information on in home workers.
- Rein mentioned the Powerful Tools for Caregivers Workshop has ended and that the participants felt it was very beneficial.
- Rein mentioned that in October the Stepping On Fall Prevention Workshop will begin.
- Rein has been working on updating the Vilas County Resource Guide with the help of volunteer Donna Barron.

Chore:

Kapke reported:

- 13 Households, 78.5 hours reimbursed at \$620 for the month. Also, an administrative cost of \$340. Balance of the program is \$17,296.85.
- Richmond mentioned that we will be pushing the Chore Program again. Kapke has discharged several clients over the last two months due to death, moving into nursing home or out of the area.

Alzheimer's:

- Kapke reported that there are 9 families enrolled in the program. Two families submitted requests. The balance of the budget at the end of July was \$6,979.77.
- Richmond mentioned that the program looks under used however some families save their funds for respite services when they are on vacation.
- Richmond mentioned that Kapke will be going back to the clinics to replenish the brochures which were dropped off earlier this year.

Escort:

- Gleason reported: 27 clients, 180.5 hours and 2883 miles were driven. Total expense \$11,789.12. Income year to date is \$6,326.18.
- Richmond mentioned that this program continues to be very time consuming and we could have a full time person in just this program.

Nutrition:

- Richmond reported: 1699 meals were served in June and 1923 were served in July. Total expense for the month of July was \$17,447.38. Income year to date: \$39,566.10.
- Richmond mentioned that attached to the nutrition report is the mid-year report on the meals served and the donations.
- Richmond mentioned that according to the site managers, the participants are enjoying the healthy alternative meal choices.
- Richmond stated that the St. Germain Prime Timer Meals Site pilot project with the Tuesday evening meal has been well received and that the numbers of participants have tripled. Discussion Held

Elder Benefit Specialist:

- Corrieri reported 49 individuals were served with 32 separate and distinct issues, and took 224 phone calls on separate issues in June and July.

- Financial impact was \$211,318.
- Richmond mentioned that the year to date financial impact has been tremendous.
- Richmond stated that Medicare Part D will start October 15th. Richmond encourages everyone on a Medicare Part D plan to evaluate their plans yearly. The Benefit Specialist will be visiting the nutrition sites also to encourage people to come have their plans reviewed.

ADRC:

- Parkkila reported that the Disability Benefit Specialist Attorney came for a site visit and found the cases were in order.
- Parkkila reported that the ADRC has two new citizen board members; Judith Troyk from Taylor County, and Beverly Tuckwell from Vilas County, Lac du Flambeau area.
- Parkkila mentioned that a media campaign has begun with radio and TV advertisements. The ADRC staff members are reporting an increase in class and walk-ins.

Agenda Item #6 Old Business

July Expense Report

- Richmond stated that the budget is doing well. The second side of the report is the ADRC reimbursements.

Approve 2015 Budget

- Richmond mentioned throughout the year the budget needs to be adjusted due to the grant funds. Also, the donations are a key to the programs and these funds can be carried over.
- A motion to approve the 2015 Budget proposed by the Commission on Aging was made by Bluthardt with a second by Jensen. Discussion held on funds for transportation and nutrition site bids. Motion Carried.

Approve By-Laws

- Richmond stated that there had been no changes to the By-Laws
- A motion was made to approve the Commission on Aging By-Laws a printed by Hayes with a second by Stearns. Motion Carried.
- Richmond mentioned that Black was able to appoint a chairperson for the Transportation Sub-Committee. Hayes was appointed as chairperson. Bluthardt will also serve on the Transportation Sub-Committee.

Agenda Item #7 New Business

Approve Resolution for Budget Amendment

- Richmond stated that Black had already signed the resolution for the budget amendment. We just need the Committee to officially approve the Resolution that went to the County Board in July. Richmond stated that several programs received an increase in grant funds and only one program in which the grant funds decreased.
- A motion to approve the resolution for the budget amendment was made by Stearns with a second by Main. Motion Carried

Request for DOT Trust Funds for Eagle River and Northwoods Seniors

- Richmond received two requests for funds. One from the Northwoods Seniors for a repair for the air conditioner on the bus and a request from the Phelps Senior Club, which runs the Eagle River Transportation, for funds to pay for new tires on the Eagle River bus. Richmond mentioned that in the past both clubs have returned funds to the DOT Trust Fund at the end of the year.
- A motion was made to approve the DOT Trust Funds for both the Northwoods Seniors in the amount of \$1117.13 for the air conditioner repair and to the Phelps Senior Club for the Eagle River Transportation in the amount of \$1,135.26 for the new tires by Stearns with a second by Mitchell. Motion Carried.

Lakeland Retirement Request

- Richmond received the statistics requested from the Lakeland Retirement Foundation on the amount of Vilas County residents who use the Lakeland Retirement Foundation Transportation service. Holly Schwartz, Director, stated that 13 Vilas County residents and 52 Oneida County residents used their services. The percentage that Schwartz uses when reporting expenditures and the annual report is 10% for Vilas County and 90% for Oneida County.
- Richmond mentioned that Schwartz has requested Vilas County funds to help with the other programs at the Lakeland Retirement Foundation. Richmond mentioned that the Lakeland Senior Center is not located in Vilas County. Also, Vilas County does not have funds to operate a senior center.
- A motion was made that Vilas County Commission on Aging not fund the Lakeland Retirement Foundations with the exception for transportation by Stearns with a second by Mitchell. Motion Carried

Agenda Item #8 Public Comment

- None

Agenda Item #9 Letters and Correspondence

- None

Future Meeting Date:

Thursday September 18, 2014 at 1:00 p.m. at the Commission on Aging Building, Eagle River

Meeting adjourned at 10:50 a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Amie Rein
Reported

Susan Richmond
Director