

**MINUTES OF THE VILAS COUNTY
COP/LTS ADVISORY COMMITTEE MEETING
March 31, 2014**

Present: Beth Moore, Cyndi Lei-Nako, Al Bauman, Kelly Von Oepen, Cathy Hilgey, Janice Schuette, Bonnie Johnson, Gina Egan, Kate Gardner, Barry McLeane, Lisa Becker, Helga Low, Susan Richmond, Julie Livingston

Excused: N/A

- 1. Call to Order:** By Al Bauman at 10:00 am.
- 2. Roll Call taken:** Sign in sheet provided.
- 3. Approval of Agenda:** Motion by Egan, 2nd by Johnson to approve the agenda discussed in any order at the discretion of the Chair. All voting aye, carried.
- 4. Approval of Minutes form 1-27-2014:** Motion by Johnson, 2nd by Egan. All voting aye, carried.
- 5. Community Options Program Update:** Cyndi Lei-Nako updated the committee and provided handouts.
- 6. Program Presentation:** A program was scheduled to be presented, however the website was not connecting on the internet for this meeting.
Lisa Becker discussed Advanced Health Care Planning Workshops and provided handouts. The Mental Health Summit was discussed; scholarships are available – contact Pam Peterson. A Cancer workshop is scheduled for May 7th and 8th.
- 7. Policy:** Adult Long Term Care Facility Audit Waivers policy approved. COP waiting list policy was approved. COP Provider Background Check Policy for Vendors (non-employees); Moore cited an example to explain the situation. Motion to approve by Johnson, 2nd by Richmond.
- 8. Director's Report:** Higley presented handouts regarding CBRF's. Discussion ensued regarding CBRF's versus nursing home. Asking for a 50% increase. Motion to approve by Richmond, 2nd by Egan.
- 9. Request for Variance and High Cost Funds:**
Lacko requested 2 variances. Motion to Approve by Egan, 2nd by Richmond
Lei-Nako requested 2 variances. Motion to Approve by Egan, 2nd by Richmond
Moore requested 2 variances. Motion to Approve by Egan, 2nd by Richmond
Otterpohl requested high cost funds for steps into a home with no emergency access for \$2,203.00. Request put on hold for more information in Otterpohl's absence.
Motions carried.

10. Committee Membership: Gardner stated that there will be a restructuring of the board starting in May. Business as a sub-committee will continue due to statutory requirements with community members – more consumers are needed.

12. Next Meeting: May 27, 20104 at 10:00 a.m. in Conference Room #2.

10. Motion to Adjourn: By Bauman, 2nd by _____ at 10:53 am. All voting aye, carried.