

**LAW ENFORCEMENT AND
EMERGENCY MANAGEMENT COMMITTEE MEETING**

JULY 14, 2014

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Chairman Jerry Burkett called to order the meeting of the Law Enforcement and Emergency Management Committee at 9:00 a.m., on Monday, July 14, 2014, in Conference Room #2, at the Vilas County Courthouse, in Eagle River, Wisconsin.

Present. The following persons were present: Jerry Burkett, Edward Bluthardt, Art Kunde, Mark Rogacki, Mary Kim Black, Ken Anderson, Sheriff Fath, Chief Deputy Collins, Jail Administrator Weiss, I.T. Director Kamps, Emergency Management Director Galloway, Juvenile Intake Supervisor Swanson, Brian Jopek, and recorder Carol Krebs.

Approve the agenda. Edward Bluthardt made a motion to approve the agenda to be discussed in any order by the Chair. Motion was seconded by Mary Kim Black. All voting aye. Carried.

Public Comment. None.

Lac du Flambeau Oshki Bimaadiziwin – Jail Programs. Jail Administrator William Weiss explained the programs available: Women's Empowerment Program, Positive Peer Group, and Men's Educational Program. The Jail is not currently utilizing these programs, due to staffing constraints. Sheriff Fath advised that he will be looking for funding to help address the staffing needs to implement these programs.

Resignations/New Appointments. None

Discussion: Part-time versus full-time Law Enforcement Clerk position. Sheriff Fath discussed the need to make the current part-time Law Enforcement Clerk position, a full-time position. He provided a written report, explaining the overtime that has been incurred, this year, due to the reduction in staff. In January of 2013, one of the full-time Law Enforcement Clerks left the department and was not replaced. This was a result of the County's staff reduction plan. In July of 2013, a second full-time Law Enforcement Clerk left the department and was not replaced. After attempting to fill the second full-time vacancy, the Personnel Committee approved hiring a part-time Law Enforcement Clerk. The department has been attempting to get along with two full-time, and one part-time clerk, however the work load has resulted in numerous overtime hours. Sheriff Fath reported to date this division has worked a total of 578 overtime hours. After much discussion, a motion was made by Edward Bluthardt to approve this request, and forward the same to the Personnel Committee for their consideration. Motion was seconded by Mary Kim Black. Discussion. 4 voted aye. 1 voted no: Mark Rogacki. Carried.

Recreation/Deputy Sheriff Position. Sheriff Fath advised the committee that members of the Recreation Trail Safety Committee had approached him regarding the possibility of creating a Recreation/Deputy Sheriff position FY2015. Some the duties would include snowmobile patrol, boat patrol, investigations involving County Ordinance violations within our County forest lands, conducting hunter safety classes, and public awareness. A motion was made by Art Kunde to pursue the creation of a Recreation/Deputy Sheriff Position for FY2015. Motion was seconded by Mary Kim Black. Discussion. 4 voted aye. 1 voted no: Mark Rogacki. Carried.

Spillman Records Management Software Demonstration. I.T. Director, Chris Kamps provided a demonstration of the Spillman Records Management software for the committee.

Emergency Management Report. Emergency Management Director Galloway updated the committee with a written report on the activities of his department.

Equipment Purchases – Sheriff’s Budget. No discussion.

Equipment Purchases – Jail Budget. No discussion.

Jail Kitchen Contract. Jail Administrator William Weiss advised the committee that the current contract for food service for the Jail was going to expire on December 15, 2014. At this time, it is unknown what the contract renewal rate FY2015 will be at this time. He asked the committee for guidance on pursuing the renewal contract. Jail Administrator Weiss indicated this may be a good time to look at requesting bids. The committee agreed he could pursue a “request for proposal” process if he felt it was warranted.

Overtime Report. The committee reviewed the overtime report for June.

Transport Report. The committee reviewed the transport report for June.

LP Fuel Cost Report. The cost report was prepared, but LP consumption is in the early stages, as not all department vehicles have been converted at this time. Ideally another three to six months of data is needed to compare the costs of LP fuel vs regular gasoline.

Resolution: Authorization for an Annual LP Fuel Cost Contract. Sheriff Fath presented a Resolution authorizing an annual LP fuel contract with Amerigas. This contract would lock in the propane cost at \$1.91 per gallon, for 60,000 gallons, for the next 12 months. This contract would include the operation of the Gasboy dispensing unit located in Arbor Vitae. A motion was made by Edward Bluthardt to approve the Resolution: Authorization for an Annual LP Fuel Cost Contract and forward the same to the full County Board for their consideration. Motion was seconded by Art Kunde. All voting aye. Carried.

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Review the budget. The committee reviewed the budget.

Review a draft of the 2015 budget. The committee reviewed a draft of the 2015 budget. This item will be placed on the next committee agenda.

Forensic Analysis Memorandum of Understanding with Oneida County. No discussion.

County Ordinance, Chapter 9 Bond Schedule. No discussion.

Lac du Flambeau Juvenile Justice – Memorandum of Understanding. Juvenile Intake Supervisor, Eric Swanson was present and advised the committee that Corporation Counsel, Martha Milanowski had approved the Memorandum of Understanding, and he has obtained the necessary signatures to move forward.

Letters and Communications. None

Future meeting date is scheduled for: The next meeting is scheduled for: Monday, August 11, 2014, at 9:00 a.m. The meeting date was confirmed. Art Kunde asked to be excused from the August 11, 2014 committee meeting.

Adjournment. The meeting was adjourned at 10:22 a.m.

Recorded by: Carol Krebs, Confidential Secretary