

ZONING & PLANNING COMMITTEE

May 6, 2014

Minutes of April Regular Meeting

Vilas County Courthouse Conference Rooms #2-3

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Agenda Item #1: Call to Order. ZA Dawn Schmidt calls the Zoning & Planning Committee Meeting to Order at 9:00 AM at the Vilas County Courthouse, 330 Court St, Eagle River, WI.

Members Present: Ken Anderson; Steve Doyen; Chuck Hayes; Carolyn Ritter; Vernon Wiggenhauser.

Others Present: Dawn Schmidt, Zoning Administrator; Gayle Hoffman, Deputy Zoning Administrator; Jim Janet, Deputy Zoning Administrator; Gloria Olson, Sanitary Secretary; David Sadenwasser, Deputy Zoning Administrator; Tammy Warwick, Deputy Zoning Administrator.

Agenda Item #2: Elect Chairperson. ZA Dawn Schmidt asks for nominations for Chairperson. Mr. Doyen nominates Ken Anderson. Mr. Wiggenhauser seconds. Mr. Anderson accepts. There are no other nominations. **Motion by Steve Doyen, seconded by Vernon Wiggenhauser, to elect Ken Anderson as Chairperson. All say aye, motion carried.**

Agenda Item #3: Elect Vice Chairperson. The Chairman asks for nominations for Vice Chairperson. Ms. Ritter nominates Chuck Hayes. Mr. Doyen seconds. Mr. Hayes accepts. **Motion by Steve Doyen, seconded by Vernon Wiggenhauser, to elect Chuck Hayes as Vice Chairperson. All say aye, motion carried.**

Agenda Item #4: Approve Agenda. **Motion by Carolyn Ritter, seconded by Chuck Hayes, to approve the agenda in any order to be discussed by the Chair. All say aye, motion carried.**

Agenda Item 5: Approve 4/1/2014 Regular Monthly Meeting Minutes. **Motion by Chuck Hayes, seconded by Steve Doyen, to approve the minutes as presented. All say aye, motion carried.**

Agenda Item #6: Zoning Overview and Procedures for Rezone. The Committee introduce themselves to the Zoning Office staff. Discussion regarding the daily activities of the Zoning Office. ZA Dawn Schmidt presents the Committee with some general description of how the zoning process works. Discussion regarding past and current zoning programs and changes. Discussion regarding the sanitary maintenance program and related citations.

ZA Dawn Schmidt informs the Committee of the rezone procedure. Discussion regarding the methods for notification. Discussion regarding taking action on the rezone. The Committee wishes to convene a meeting following the Public Hearing in which to discuss the rezone petition and take action.

Discussion regarding *Hegwood vs. Town of Eagle* decision.

ZA Dawn Schmidt presents information regarding spot zoning. Discussion regarding spot zoning issues. Ms. Schmidt informs the Committee that allowing property owners to retain their current zoning when deciding on a rezone petition does not constitute spot zoning. Discussion of ways to avoid the appearance of spot zoning.

ZA Dawn Schmidt inform the Committee in general terms about types of litigation regarding the Zoning Department. No specific information is given for litigation which is still pending.

Agenda Item #7: Resolution: Transfer from General Fund to Solid Waste and Recycling Budget. Mr. Sadenwasser informs the Committee about the history of the Solid Waste and Recycling budget allocations. Discussion regarding the Tire & Appliance and Electronics Amnesty Programs. **Motion by Chuck Hayes, seconded by Steve Doyen, to approve the resolution as presented. All say aye, motion carried.**

Agenda Item #8: Letters and Communications. Mr. Anderson instructs the secretary that he would like the item "Public Comment on Agenda Items" to be included on future agendas. Mr. Doyen asks if the start time for meetings can be moved to 9:30 AM. Ms. Ritter states that she would prefer 10:00 AM. The Committee instructs the secretary to begin future meetings and public hearings at 10:00 AM.

Agenda Item #9: Review Statistics and Budget. ZA Dawn Schmidt presents the statistics and informs the Committee that we are up approximately fifty percent year to date. She states that the budget is in good shape. Discussion regarding the presentation of the budget to the Committee for overview. The Committee directed that the budget should be sent by e-mail prior to the meeting.

Agenda Item #10: Adjournment. Motion by Chuck Hayes, seconded by Carolyn Ritter, to adjourn. All say aye, motion carried. The meeting is adjourned at 10:29 AM.

Minutes reflect the recorder's notations and are subject to approval by the appropriate board or committee.