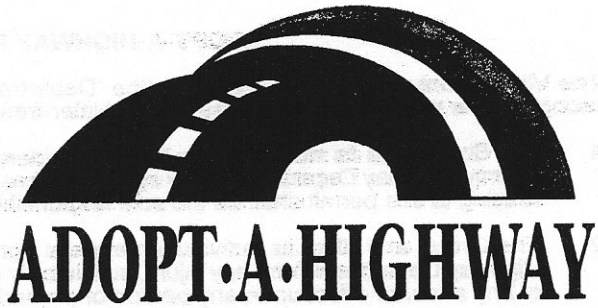
# Adopt-A-Highway Application

Vilas County




Please complete this application and submit it to the
Vilas County Highway Department , P.O. Box 1568, Eagle River, WI 54521.

Group Name as it should appear on the sign (14 spaces on each of the three lines).
If you have more than 14, the letters will be smaller.

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| Group Name | |
|---|---|
| Mailing Address | (Area Code) FAX Number |
| City, State, Zip Code | (Area Code) Telephone Number - Daytime |
| Contact Person Name | (Area Code) Telephone Number - Evening |
| Mailing Address | Approximate Number of People Participating in Each Cleanup |
| City, State, Zip Code | Number of Times Your Group Plans to Pick Up Litter This Year - Minimum 3 Times |

Highway Section You Want To Adopt

| County Trunk | From | To | In Township |
|---|---|---|---|
| | | | |

By signature below, the Group acknowledges the hazardous nature of the work and agrees to the terms and conditions stated on the back of this form.

| Signature of Authorized Group Representative - Must be 18 years or older | Date |
|---|---|
| Title | |

**DO NOT WRITE BELOW THIS LINE**

**PERMIT APPROVAL** The Vilas County Highway Department approves this permit for the Group to participate in the Adopt-A-Highway program for the section identified above. The Group accepts the responsibility of picking up litter on this section of highway at least 3 times per season. This permit is renewable annually with written notice from the Highway Department. The Highway Department reserves the right to modify or cancel this permit at any time.

| Permit Number | Hwy. Commr. Signature | Date | Hwy. Commr. - Print Name |
|---|---|---|---|
| | | | |

## ADOPT-A-HIGHWAY PROGRAM TERMS AND CONDITIONS

The Vilas County Highway Department (the "Department") and the volunteer group named on this application (the "Group"), recognize the need for and the desirability of litter-free highways.

1. The Group and its members are to be considered as volunteers and not as officers, employees, or agents of the Vilas County Highway Department. Any injuries, claims, liabilities, suits or costs arising from Group or Group members' activities relating to this permit shall be the sole responsibility of the Group or its individual members.

2. The Group and all of its individual members agree to indemnify and hold harmless Vilas County and the Vilas County Highway Department from any injury, suit, liability or award arising from the issuance or exercise of this permit, or because of any adverse effect upon any person or property attributed to the works of the Group.

3. Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Department for special conditions that may exist on a particular adopted section.

4. The Group shall pick up litter a minimum of three times a year between April 1 and November 1. The Group shall not work beyond its section limits.

5. The Group shall not pick up litter on medians, on bridges, in tunnels, on overpasses or around other structures that would pose a danger.

6. The Group shall supply one adult supervisor for every 5 or 6 workers.

7. Each participant shall have viewed the safety training video before participation. The Group leader shall review the safety rules with all participants before proceeding to the highway segment.

8. All participants shall be at least 11 years of age or in the 6th grade. No other persons shall be present at the work site.

9. The Group shall work only during daylight hours and in good weather.

10. Both traffic safety signs shall be displayed properly during litter pickup. Groups shall work on only one side of the road at a time.

11. All participants shall wear safety vests.

12. When the Group encounters closed containers or items suspected to be hazardous, these items shall not be touched. Items of serious concern should be noted on the group's cleanup report.

13. The Group shall place filled trash bags at the designated pickup site and shall recycle trash as required by the Department.

14. The Group shall order required supplies and materials from the Department.

15. Unused materials and supplies furnished by the Department may be retained by the Group during the agreement period, but at the end of the period must be returned as instructed by the Department.

16. The Group shall submit a tentative schedule of pickup dates to the Department. The Group shall not collect litter during the following holiday periods: Memorial Day extended weekend, July 3-5 and Labor Day extended weekend.

17. Within 24 hours of a collection, the Group shall mail a cleanup report (postcard) to the Department office.

18. The Group shall make arrangements for off-road parking or shuttle bus type of travel to the worksite. All vehicles at the pickup site shall be parked at the nearest cross street, if possible, or at least 3 feet from the pavement when parking on the highway.

19. The Group may keep any recyclable materials.

20. Partisan political groups (groups of people with common political opinions and purposes organized for gaining political influence, governmental control and for directing government policies) shall not be permitted to participate.

21. The Department agrees to provide safety vests, trash bags, traffic safety signs, and a safety training video.

22. The Department agrees to remove the filled trash bags as soon as possible after the pickup.

23. The Department reserves the right to refuse or revise acronyms of Group names when preparing signs.

24. Group leaders and all Group members shall be required to sign this agreement. In the case of a minor participating in the program, the minor's parent or guardian shall be required to sign this agreement.

_____ _____

Vilas County Highway Commissioner Date

_____ _____

Group Leader Date

_____ _____

Participant or Participant's Parent/Guardian Date