

LAND RECORDS COMMITTEE MINUTES

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January 5, 2015

Vice-Chairperson Rayala called to order the meeting of the Vilas County Land Records Committee at 1:01 p.m., on Monday, January 5, 2015, in Conference Rooms # 2 & 3 at the Vilas County Courthouse, Eagle River, Wisconsin.

Committee Members Present: Rayala, Ritter, Doyen, Burkett

Committee Members Not Present: Simac

Others Present: Sherry Bierman, Joan Hansen, Barb Gibson, and Rebecca Nordine

Approve Agenda: Motion by Doyen and seconded by Burkett to accept the current agenda in any order at the Chair's discretion. All voted aye. **Motion carried** on a unanimous voice vote.

Approve Minutes: Motion by Ritter and seconded by Burkett to accept the minutes from the November 10, 2014 Land Records Committee meeting. All voted aye. **Motion carried** on a unanimous voice vote. **Motion** by Ritter and seconded by Burkett to amend the minutes from the November 10, 2014 Land Records Committee meeting by deleting the duplicate sentence in the Tax Listing Update, item b. All voted aye. **Motion carried** on a unanimous voice vote.

1. 2015 WLIP Base Budget and Training/Education Grant Resolution: Gibson explained the grant details concerning the projects and training covered in the grant application. Gibson presented a resolution to be forwarded to the County Board for approval. The Grant Administration item in the application was discussed. Gibson explained that it is current County policy to include this in grant applications per the Finance Committee.

Motion by Ritter and seconded by Doyen to bring forth the 2015 WLIP Base Budget and Training/Education Grant Resolution for County Board approval. All voted aye. **Motion carried** on a unanimous voice vote.

Tax Listing Update:

- a. **Informative discussion:** Bierman updated the committee on the completion of the processing of the Tax bills. Bierman stated the assessor's information has been rolled over and she will be processing and submitting the assessors their respective data. This will start the process of valuation for the 2015 tax bills. Tony Jones has started the shared position between Tax Listing and Mapping.
- b. **Financial Report** – Bierman presented the financial report; there were no questions asked of her
- c. **Out of County Travel** - None
- d. **Training Reports** - Bierman discussed the Training Report from attending the 2014 Assessor School 12/3/14; Bierman felt the session was informative and appreciates the committee in allowing her to attend.

Land Records Update:

- a. **2015 WLIP Base Budget and Training/Education Grant** - Discussed above.
- b. **Land Info Modernization Plan Update** – Gibson reported that the current Land Information Modernization Plan will expire this year, and that the Wisconsin Dept. of Administration will be sending instructions for writing the next plan in 2015.
- c. **Financial Report** – Gibson presented the financial report.

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- d. **Training Reports** – None presented at this meeting.
- e. **Out of County Travel** – Tony Jones to attend Wis. Society of Land Surveyors Annual Institute, Wis. Dells, 1/21-23/2015; Gibson, Grassl, Nordine to attend the Wisconsin Land Information Association Annual Conference, Green Bay, 2/18-20/2015.

Letters and Communications: None

Future meeting date: TBD in March

Adjournment: Vice-Chairperson Rayala adjourned the meeting at 1:32 p.m.

Submitted by: Rebecca Nordine

Minutes reflect the recorder's notations and are subject to approval/change by the Land Records Committee.