

TECHNICAL SERVICE FEE AGREEMENT

This Agreement is made by and between the Vilas County Land & Water Conservation Department and _____, hereinafter referred to as "Land Owner" on _____, 2013.

WHEREAS, the Vilas County Land & Water Conservation Department offers professional technical planning services of its staff in both the Soil and Water Resource Management Grant Program (SWRM) and the Vilas County Shoreland Mitigation Program; and

WHEREAS, Land Owner desires to avail him/herself to these services; and

WHEREAS, the Vilas County Land & Water Conservation Technical Service Fee Policy and Fee Schedule sets forth the charges associated with said professional services.

NOW THEREFORE, the Vilas County Land & Water Conservation Department and Land Owner agree as follows:

1. The Land Owner agrees to the following fee schedule for SWRM:

Grant Application Fee – A flat fee of \$25 will be charged to the landowner at the time of application to the conservation cost-share program. An additional \$40 flat fee will be charged at this time to cover the cost of 1 hour of technical service. These fees must be paid in full prior to receipt of additional technical services.

Technical Services – Technical services provided by Vilas County Land Conservation staff are charged at an hourly rate of \$40. Charges will accrue at ½ hour intervals. Technical services include: time invested in "on-site" topographic surveys, and office time invested in project writing, planning and draw-up. *All Project plans that utilize conservation cost- share grant funding MUST meet NRCS and ATCP 50 technical plan standards

Grant Contract and Preparation Fee – All cost-share grant participants are required to enter into a contract agreement with the county in order to receive reimbursement grant funding. A flat fee of \$50 per contract will be charged after the landowner has paid for and received a copy of the project plan. Fees paid for by the landowner are non-refundable and will not be included as part of the grant reimbursement.

Project Permit Preparation Fee (Optional) - Dependant on the type of project, some cost-shared projects may require proper permit(s) through the county, state, and/or the US Corps of Engineers. County Conservation staff will complete the entire application process for the landowner for an additional flat fee of \$100. Permit application will be completed after the fee has been paid in full. The permit preparation fee includes all technical service charges that may accrue to complete the permit application for the landowner.

2. The Land Owner agrees to the following fee schedule for the Vilas County Shoreland Mitigation Program:

Technical Services – Technical services provided by Vilas County Land Conservation staff are charged at an hourly rate of \$40. Charges will accrue at ½ hour intervals. Technical services include: time invested in “on-site” topographic surveys, and office time invested in project writing, planning and draw-up to meet or beat the requirements of the mitigation.

Project Permit Preparation Fee (Optional) – Dependant on the type of project, some projects may require proper permit(s) through the county, state, and/or the US Corps of Engineers. County Conservation staff will complete the entire application process for the landowner for an additional flat fee of \$100. Permit application will be completed after the fee has been paid in full. The permit preparation fee includes all technical service charges that may accrue to complete the permit application for the landowner.

3. The Land Owner agrees to the following fee schedule for general planning services and technical assistance from the Vilas County Land & Water Conservation Department:

Technical Services – Technical services provided by Vilas County Land Conservation staff are charged at an hourly rate of \$40. Charges will accrue at ½ hour intervals. Technical services include: time invested in “on-site” topographic surveys, and office time invested in project writing, planning and draw-up.

Project Permit Preparation Fee (Optional) – Dependant on the type of project, some projects may require proper permit(s) through the county, state, and/or the US Corps of Engineers. County Conservation staff will complete the entire application process for the landowner for an additional flat fee of \$100. Permit application will be completed after the fee has been paid in full. The permit preparation fee includes all technical service charges that may accrue to complete the permit application for the landowner.

4. Vilas County will invoice Land Owner for applicable fees as they accrue. All fees must be paid within 30 days of invoice.

I/We have read and understand the terms listed above and within the Vilas County Land & Water Conservation Technical Service Fee Policy and Fee Schedule and wish to enter into a user fee agreement with the Vilas County Land & Water Conservation Department as set forth above.

LAND OWNER(S)

Sign & print name above
Date: _____

Sign & print name above
Date: _____

VILAS COUNTY

Carolyn Scholl, Vilas County Conservationist

Date: _____